

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 28, 2016 in the High School Audion. Present were Directors Bryan Eichfeld, Edward Inghrim, Michael Karabin, Linda Leewright, Sandra Miller and Ralph Puerta. Susan Baxter and Mark Sivak were absent with prior notice. Jack Dowling was also absent. Also present were Monica McHale-Small, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order at 7:00** – *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
6-present, 3-absent (Baxter, Dowling, Sivak)
- IV. **Motion to Approve Agenda** - Director Miller, seconded by Director Inghrim moved to approve the Agenda. Vote: 6-yes, 0-no, 3-absent with prior notice (Baxter, Dowling, Sivak)
- V. **Announcement of Executive Session** – None
- VI. **Approval of Minutes** – Director Miller, seconded by Director Puerta moved to approve the minutes of June 14, 2016. Vote: 6-yes, 0-no, 3-absent (Baxter, Dowling, Sivak)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Monica McHale-Small, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditure – \$199,787.99
 - B. Cafeteria Expenditures – \$390,818.66
 - C. Health Benefits – \$315,158.82
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Inghrim, seconded by Director Miller moved to approve the Presentation of the Bills. Vote: 6-yes, 0-no, 3-absent (Baxter, Dowling, Sivak)
- XII. **Treasurer’s Report** - *Edward Inghrim/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report – None
 - D. Budget Transfers – \$6,769.00
 - E. Middle School Activity Report – May 31, 2016
 - F. High School Activity Report – May 31, 2016
 - G.

1. Approve the above Treasurer's Report.

Director Inghrim, seconded by Director Miller moved to approve the Treasurer's Report.
Vote: 6-yes, 0-no, 3-absent (Baxter, Dowling, Sivak)

A. Education

1. Approve the following 2016-17 the 21st Century Excellence Grant sponsored by the Saucon Valley Foundation for Educational Innovations: Description is attached
21st Century Excellence Grant
Freedom Writers Interactive "Webinar" (\$1,800)
2. Approve the attached list of obsolete textbooks & materials.

Director Inghrim, seconded by Director Miller moved to approve Education Items 1 & 2.
Vote: 6-yes, 0-no, 3-absent with prior notice (Baxter, Dowling, Sivak)

B. Personnel

1. Approve the unpaid maternity leave for Domenica Ellis, .5 high school physical education teacher, effective approximately November 9, 2016. Mrs. Ellis plans to return to her teaching duties approximately February 2, 2017.
2. Approve the following full-time custodians:
Budd Frankenfield as a full time custodian with salary and benefits per the current Support Professionals Contract effective June 29, 2016. He is replacing Stan Smith, who retired.
Sean Murray as a full time custodian with salary and benefits per the current Support Professionals Contract effective July 6, 2016. He is replacing Pat Kutzura, who retired.
3. Approve Douglas Thompson as a substitute custodian at an hourly rate of \$10.39, on a "call as needed" basis, no benefits, effective immediately.
4. Approve the following elementary co-curricular/extra duty position for the 2015-16 school year.
Elementary Co-Curricular/Extra Duty
Girls on the Run - Amanda Hicks/Kelly Calabrese** - \$500 (** will split stipend)
5. Approve the following elementary co-curricular/extra duty and team leaders positions for the 2016-17 school year.
Elementary Co-Curricular/Extra Duty
Panther Players Director - Emily Aragona-Young - \$1,708
Elementary Choral Director - Emily Aragona-Young - \$2,163
Student Community Council Advisor - Emily Aragona-Young/JoAnna Lemay** - \$2,163
Girls on the Run - Amanda Hicks/Kelly Calabrese** - \$513

Elementary Team Leaders - \$2,000

Kindergarten - Jennifer Campbell

First Grade - Amanda Gercie/Linda Castner**

Second Grade - Lisa Benza

Third Grade - Kellie King

Fourth Grade - Elizabeth Ravier

Encore - Joanna Lemay

Special Education - Christina Higgins/Courtney Best** (**will split stipend)

6. Approve Ed Inghrim to serve as Treasurer of the Saucon Valley School District for a term ending June 30, 2017.

7. Approve the attached conference/travel request(s).

Director Eichfeld, seconded by Director Miller moved to approve Personnel Items #1-7.

Vote: 6-yes, 0-no, 3-absent with prior notice (Baxter, Dowling, Sivak)

C. Facilities

No Reports or Recommendations

D. Finance

1. Approve the attached Senior Citizens Property Tax Rebate Resolution of 2016.

2. Approve the following Food Service price increases:
Ten cent (\$.10) increase on school tray lunches for Elementary, Middle, and High schools students effective the 2016-17 school year. (2015-2016 Elementary School lunch was \$2.45, Middle & High School lunch \$2.60)

Twenty-five cent (\$.25) increase on the "Forgetter Meal" (2015-2016 "forgetters meal" price was \$2.00).

3. Approve the following categories regarding the Commitment of Fund Balance for the fiscal year ending June 30, 2016. This is required because of the requirements of GASB54. The categories are: GASB 45 Post-Retirement Costs; Reserve for Health Benefits; PSERS Increases; Capital Improvements/Replacement; and Post-Retirement Benefits other than health care.

Director Inghrim, seconded by Director Miller moved to approve Finance Items #1-3.

Vote: 6-yes, 0-no, 3-absent with prior notice (Baxter, Dowling, Sivak)

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for September 14, 2016, at 7 pm at Hellertown Borough. There are no meetings in July and August.

- F. Bethlehem Area Vo-Tech School – Jack Dowling and Bryan Eichfeld**
- G. Colonial Intermediate Unit – Susan Baxter**
- H. PSBA – Mark Sivak and Sandra Miller**

- 1. Approve Mark Sivak and Sandra Miller as delegates to the 2016 PSBA Delegate Assembly on October 15, 2016.

Director Karabin, seconded by Director Miller moved to approve PSBA Item #1.
 Vote: 6-yes, 0-no, 3-absent with prior notice (Baxter, Dowling, Sivak)

- I. Hellertown/Lower Saucon Chamber of Commerce – Jack Dowling**
- J. Saucon Valley Foundation for Educational Innovation – Sandra Miller**
- K. Northampton Community College – Susan Baxter**
- L. New Business –** Director Karabin asked if we could have the students paint the Saucon Valley sign at the high school instead of replacing the letters.
- M. Old Business**

XIII. Citizen’s Inquiries and Comments –

E.Luftig – asked if the board made a statement about the student who passed away in the district.
 Citizen - Congratulated the District for avoiding a tax increase. He would like us to start the budget process earlier.

XIV. Announcements

Future Meetings ~

- July 26, 2016 – 7 pm – Business Meeting – Audion
- August 9, 2016 – 7 pm – Business Meeting – Audion
- August 23, 2016 – 7 pm – Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Inghrim, seconded by Director Miller moved to adjourn the meeting.
 Vote: 6-yes, 0-no, 3-absent with prior notice (Baxter, Dowling, Sivak)

7:18PM

ATTEST: _____
 Secretary

 President