

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 14, 2016 in the High School Audion. Present were Directors Susan Baxter, Jack Dowling, Bryan Eichfeld, Michael Karabin, Linda Leewright, Sandra Miller, Ralph Puerta and Mark Sivak. Edward Inghrim was absent with prior notice. Also present were Monica McHale-Small, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** at 7:05pm – *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Inghrim)
- IV. **Motion to Approve Agenda** - Director Miller, seconded by Director Sivak moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent
- V. **Announcement of Executive Session** - June 14, 2016 – Act 93 Agreement and Contractual Issues
- VI. **Approval of Minutes** – Director Miller, seconded by Director Sivak moved to approve the minutes of May 24, 2016. Vote: 8-yes, 0-no, 1-absent (Inghrim)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Monica McHale-Small, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditure – \$237,720.43
 - B. Cafeteria Expenditures – \$32,659.58
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Sivak, seconded by Director Miller moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Inghrim)
- XII. **Treasurer’s Report** - *Edward Inghrim/David Bonenberger*
 - A. Cash Investment and Bond Activity – None
 - B. Condensed Board Summary Report – None
 - C. Capital Project Finance Report – None
 - D. Budget Transfers – \$7,649.00
 - E. Middle School Activity Report – None
 - F. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Miller, seconded by Director Sivak moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Inghrim)

A. Education

- A. Presentation - Gifted Taskforce Update

1. Approve the attached list of obsolete textbooks.

2. Approve the second and final review of the following textbooks: (in 2016-17 budget)

Course Title – AP Statistics
 Textbook Title – The Practice of Statistics
 Textbook Replaces – Elementary Statistics
 Cost Per Textbook – \$128
 Number of Textbooks – 65
 Total Cost – \$8,320

Course Title – German Levels 1 and 2
 Textbook Title – Portfolio Duetsch Level 1
 Textbook Replaces – Komm mit! Level 1
 Cost Per Textbook – \$149.95
 Number of Textbooks – 2
 Cost of Online Interactive Learning System – \$99.95
 Number of Online Interactive Learning Systems – 13
 Total Cost – \$1,599.25

Course Title – German Levels 3 and 4
 Textbook Title – Portfolio Deutsch Level 2
 Textbook Replaces – Komm mit! Level 2
 Cost Per Textbook – \$149.95
 Number of Textbooks – 2
 Cost of Online Interactive Learning System – \$99.95
 Number of Online Interactive Learning Systems – 3
 Total Cost – \$599.75

Course Title – AP Spanish
 Textbook Title – Abriendo Pasos
 Textbook Replaces – Realidades Level 3
 Cost Per Textbook – \$69.47
 Cost Per Workbook – \$40.97
 Number of Textbooks – 15
 Total Cost – \$1,656.60

Course Title – French 1
 Resource Title – Bien dit! Level 1 Ed CD6-Year Level 1 2008
 Number of Resources – 2
 Cost of Online Interactive Learning System – \$104.55
 Total Cost – \$209.10

Course Title – French 2
 Resource Title – Bien dit! Level 2 Ed CD6-Year Level 2 2008
 Number of Resources – 1
 Cost of Online Interactive Learning System – \$104.55
 Total Cost – \$104.55

Course Title – French 3
 Resource Title – Bien dit! Level 3 Ed CD6-Year Level 3 2008
 Number of Resources – 1
 Cost of Online Interactive Learning System – \$67.00
 Total Cost – \$67.00

3. Approve the first reading of the following policy with changes:
Policy 222 – Tobacco Use (Pupils)

Director Miller, seconded by Director Sivak Moved to approve Education Items 1 – 3.
 Vote: 8-yes, 0-no, 1-absent (Inghrim)

4. Approve the special education settlement agreement for student #12640.

Director Miller, seconded by Director Sivak moved to approve Education Item 4.
 Vote: 8-yes, 0-no, 1-absent (Inghrim)

B. Personnel

1. Approve Helen Ziegler as a part time food service worker at an hourly rate of \$15.79 with benefits per the current food service agreement, effective immediately. Ms. Ziegler is replacing Constance Boyko, who recently resigned.
2. Approve the hiring of following 2016 Summer Technology Assistants at an hourly rate of \$15 per hour beginning June 16, 2016. Weekly hours will be on as-needed basis not exceeding 28 hours per assistant per week.
 Christa Laudenslager
 Rebekah Zanders
3. Approve the first reading of the following policies with changes and a new policy:
 Polices with Changes
Policy 323 – Tobacco Use (Administrative Employees)
Policy 423 – Tobacco Use (Professional Employees)
Policy 523 – Tobacco Use (Classified Employees)
Policy 331 – Job Related Expenses (Administrative Employees)
Policy 431 – Job Related Expenses (Professional Employees)
Policy 531 – Job Related Expenses (Classified Employees)
 New Policy
Policy 824 – Maintaining Professional Adult/Student Boundaries

4. Approve an unpaid half day off on June 13, 2016, for Regina Savant, elementary paraprofessional.
5. Approve the following 2016 fall coaches. (*New coaches' names are in italics*)

Football

Ed Chromczak - Assistant Coach - \$5,409
Chuck Muller - Assistant Coach - \$5,409
 Kerry Kemmerer - Equipment Manager - \$2,163
 Steve Shermetta - Jr. High Head Coach - \$2,425
 Sean Spengler - Assistant Coach - \$1,600
 Matt Ehritz - Assistant Coach - \$800
 Chris RaHS - Assistant Coach - \$800
 Chris Fluck - Volunteer

Field Hockey

Sarah Hawk - Head Coach - \$5,048
 Laura Braxmeier - Assistant Coach - \$2,884
 Sammi Laub - Assistant Coach - \$720
 Amanda Mowrey - Head MS Coach - \$2,884
 Kaitlin Shermetta - Assistant Coach - \$2,534

Cross Country

Ed Kolosky - Head Coach - \$3,604
 Hannah Pierce - Assistant Coach - \$2,884

Girls Tennis

Joann Ochse - Head Coach - \$3,966

Cheerleading

Tara Baier - Head Coach - \$2,884
 Tiffani Peteto - Head MS Coach - \$2,163
 Nancy Geyer - Volunteer

Golf

Scott Roberts - Head Coach - \$3,604

Girls Volleyball

Kendall Turk - Head Coach - \$4,326

6. Approve the following middle school co-curricular/extra duty and department chairs positions for the 2016-17 school year.

Middle School Co-Curricular/Extra Duty

K-8 A-V Coordinator - Charles Austin - \$3,834
 Reading Olympics – Meredith Lesney/Colleen Wetmore** - \$1,441
 Stage Band/Jazz Band - Carol Free - \$2,534
 Camerata - Lauren Sakasitz - \$1,708
 Student Council - Stacy Daly/Jason Stern** - \$2,163
 Yearbook - Amanda Giangiojobbe/Rhonda Amber** - \$1,441
 National Junior Honor Society - Amber Brodt/Megan Schemm** - \$721
 Math Counts - Cedric Dettmar/Herb Van Helmond (volunteers)
 Cheerleading Competition - Tiffani Peteto (volunteer)

** - will split stipend

Middle School Team Leaders - \$2,000

Special Education - Dana Russo

Choices - David Miller

Grade 5 - Jen Sakelarides

Grade 6 - Victoria Gazzana

Grade 7 - Courage Team - Daniel Mack

Grade 7 - Determination Team - Sarah Thatcher

Grade 8 - Fairness Team - Ruben Rivero

Grade 8 - Caring Team - David Lloyd

Director Miller, seconded by Director Sivak moved to approve Personnel Items 1 – 6.
Vote: 8-yes, 0-no, 1-absent (Inghrim)

C. Facilities

No Reports or Recommendations

D. Finance**2016-2017 Budget Timeline for the 2015-2016 School Year**

June 20, 2016 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2016-17 final budget.

June 30, 2016 (annual deadline) – *District Deadline* to adopt the 2016-17 final budget.

1. Adopt the 2016-2017 budget in the amount of \$45,401,901.00 which will be funded by a 0% mill increase. The millage rate will be 51.74.

Director Puerta is reluctant to support at this time.

Director Miller will vote no, she supports a small increase.

Director Eichfeld, seconded by Director Sivak moved to approve Finance Item 1.

Vote: 8-yes, 0-no, 1-absent (Inghrim)

2. Approve the attached District Contracts for the 2016-2017 year with:

Otis, CSI, Deighler Whiting, Hydra Pneumatic, Ehrlich, JMSI Environmental, Suppression System Inc., Integritech, Simplex, Kistler O'Brien, Tomlinson Bomberger, Joshua Tree, Johnson Control, Trane, Emergency Systems Inc, Spangler Boyer, Tyler(Versatrans).

Director Sivak, seconded by Director Miller moved to approve Finance Item 2.

Vote: 8-yes, 0-no, 1-absent (Inghrim)

3. Approve Agreement with Portnoff Law Associates, Ltd for collection of Delinquent Real Estate taxes on behalf of Saucon Valley School District. Attachment
4. Approve Resolution 2016 – 01 approving collection procedures and adopting interest and schedule of attorney fees and charges to be added to the amount collected as part of unpaid real estate taxes for delinquent accounts. Attachment
5. Approve Resolution 2016 – 02 directing Northampton County Tax Claim Bureau not to collect delinquent real estate taxes on behalf of Saucon Valley School District. Attachment

Director Sivak, seconded by Director Leewright moved to approve Finance Items 3 - 5.
Vote: 7-yes, 1-no (Puerta), 1-absent (Inghrim)

6. Approve the first reading of the following Uniform Grant Guidance policies:
 - Policy 626 – Federal Fiscal Compliance
 - Policy 626 – Attachment- Procurement-Federal Programs
 - Policy 626 – Attachment – Administration of Federal Funds – Type of Costs, Obligation and Property Management
 - Policy 626 – Attachment – Cash Management-Federal Programs
 - Policy 626 – Attachment – Allowability of Costs-Federal Programs
 - Policy 626.1 – Travel Reimbursement-Federal Programs
 - Policy 808 – Food Service
 - Policy 827 – Conflict of Interest
7. Approve the alternate method of billing for the Northampton Community College for the fiscal year July 1, 2016 to June 30, 2017.

Director Sivak, seconded by Director Miller moved to approve Finance Items 6 & 7.
Vote: 8-yes, 0-no, 1-absent (Inghrim)

8. Approve the attached 2016-2017 Homestead and Farmstead Exclusion Resolution based on the school district real estate tax rate of 51.74 with an exclusion for each approved homestead and farmstead in the amount of \$190.77.

Director Sivak, seconded by Director Puerta moved to approve Finance Item 8.
Vote: 8-yes, 0-no, 1-absent (Inghrim)

9. Approve the fund transfer of excess revenues over expenditures to the high school drama club in the amount of \$3,488.66.

Director Miller, seconded by Director Puerta moved to approve Finance Item 9.
Vote: 8-yes, 0-no, 1-absent (Inghrim)

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for September 14, 2016, at 7 pm at Hellertown Borough. There are no meetings in July and August.

F. Bethlehem Area Vo-Tech School – Jack Dowling and Bryan Eichfeld

G. Colonial Intermediate Unit – Susan Baxter

H. PSBA – Mark Sivak and Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Jack Dowling

J. Saucon Valley Foundation for Educational Innovation – Sandra Miller

K. Northampton Community College – Susan Baxter

1. Approve slate of officers per board discussion.

Director Miller, seconded by Director Sivak moved to approve the election of Northampton Community College Trustee nominees. Vote: 8-yes, 0-no 1-absent (Inghrim)

L. New Business

M. Old Business

XIII. Citizen's Inquiries and Comments –

T. Magnotta – commented that under Chapter 16 the district has a responsibility to identify all gifted students within the boundaries of the school and that the cost associated with identifying gifted students cannot be a factor in the process of identification.

L. Krewatch – Commented on the gifted program

C. Dettmar – Asked if the gifted presentation will be posted and he would like to revisit the policy regarding board video retention.

J. Demott - Asked if the changes to the math classes will start this year.

E. Brown - Commented that she is disappointed that an English teacher is being moved to the middle school and that the high school students will have less opportunities for English electives.

XIV. Announcements

Future Meetings ~

June 28, 2016 – 7 pm – Business Meeting – Audion

July 26, 2016 – 7 pm – Business Meeting – Audion

August 9, 2016 – 7 pm – Business Meeting - Audion

XV. Motion to Adjourn Meeting

Director Dowling, seconded by Director Sivak moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Inghrim)

8:17PM

ATTEST: _____

Secretary

President