

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, May 24, 2016 in the High School Audion. Present were Directors Susan Baxter, Jack Dowling, Bryan Eichfeld, Edward Inghrim, Michael Karabin, Linda Leewright, Sandra Miller, Ralph Puerta and Mark Sivak. Also present was Monica McHale-Small, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** at 7:05 pm – *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** - Director Miller, seconded by Director Sivak moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** - May 24, 2016 – Legal update from solicitor
- VI. **Approval of Minutes** – Director Miller, seconded by Director Sivak moved to approve the minutes of May 10, 2016 and May 17, 2016. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Monica McHale-Small, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditure – \$231,510.04
 - B. Cafeteria Expenditures – \$12,163.61
 - C. Health Benefits – \$471,291.44
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Leewright, seconded by Director Miller moved to approve the Agenda.
Vote: 9-yes, 0-no
- XII. **Treasurer’s Report** - *Edward Inghrim/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report – None
 - D. Budget Transfers – \$4,303.00
 - E. Middle School Activity Report – April 30, 2016
 - F. High School Activity Report – April 30, 2016
 1. Approve the above Treasurer’s Report.

Director Miller, seconded by Director Sivak moved to approve the Agenda.
Vote: 9-yes, 0-no

A. Education

1. Approve the following 2015-16 the 21st Century Excellence Grant sponsored by the Saucon Valley Foundation for Educational Innovations: Descriptions are attached
21st Century Excellence Program
 Elementary School Literacy Week

2. Approve the first review of the following textbooks: (in 2016-17 budget)
 - Course Title – AP Statistics
 Textbook Title – The Practice of Statistics
 Textbook Replaces – Elementary Statistics
 Cost Per Textbook – \$128
 Number of Textbooks – 65
 Total Cost – \$8,320

 - Course Title – German Levels 1 and 2
 Textbook Title – Portfolio Duetsch Level 1
 Textbook Replaces – Komm mit! Level 1
 Cost Per Textbook – \$149.95
 Number of Textbooks – 2
 Cost of Online Interactive Learning System – \$99.95
 Number of Online Interactive Learning Systems – 13
 Total Cost – \$1,599.25

 - Course Title – German Levels 3 and 4
 Textbook Title – Portfolio Deutsch Level 2
 Textbook Replaces – Komm mit! Level 2
 Cost Per Textbook – \$149.95
 Number of Textbooks – 2
 Cost of Online Interactive Learning System – \$99.95
 Number of Online Interactive Learning Systems – 3
 Total Cost – \$599.75

 - Course Title – AP Spanish
 Textbook Title – Abriendo Pasos
 Textbook Replaces – Realidades Level 3
 Cost Per Textbook – \$69.47
 Cost Per Workbook – \$40.97
 Number of Textbooks – 15
 Total Cost – \$1,656.60

 - Course Title – French 1
 Resource Title – Bien dit! Level 1 Ed CD6-Year Level 1 2008
 Number of Resources – 2
 Cost of Online Interactive Learning System – \$104.55
 Total Cost – \$209.10

 - Course Title – French 2
 Resource Title – Bien dit! Level 2 Ed CD6-Year Level 2 2008
 Number of Resources – 1
 Cost of Online Interactive Learning System – \$104.55
 Total Cost – \$104.55

Course Title – French 3
 Resource Title – Bien dit! Level 3 Ed CD6-Year Level 3 2008
 Number of Resources – 1
 Cost of Online Interactive Learning System – \$67.00
 Total Cost – \$67.00

3. Approve the changes to the 2016-17 student handbooks:
High School
Middle School
Elementary

Director Inghrim, seconded by Director Miller moved to approve Education Items 1 – 3.
 Vote: 9-yes, 0-no

B. Personnel

1. Approve the following professional resignation:
 Jamie Conrad, third grade teacher, effective June 10, 2016. Mrs. Conrad is currently on maternity leave.
2. Approve Jessica Figueroa as a food service substitute at an hourly rate of \$9.80, on a “call as needed” basis, no benefits, effective immediately.
3. Approve an unpaid medical leave under FMLA for Barbara Loux, elementary paraprofessional, from April 26, 2016 until approximately May 31, 2016.
4. Approve the following 2015-16 teacher substitutes:
 Laine Harris – Emergency Certified SV
5. Approve a Competition Cheerleading Squad Club and Tiffany Peteto as the volunteer advisor.
6. Approve the resignation of Brian Traupman as a Part Time Bus Driver and as a Summer Worker effective May 27, 2016.
7. Approve Noreen Fernandez as a District Summer Worker for 2016 at an hourly rate of \$10.00, no benefits, not to exceed 40 days of employment. (Subject to budget approval.) She is replacing Brian Traupman who has resigned.
8. Approve the attached conference/travel request(s).

Director Miller, seconded by Director Sivak moved to approve Education Items 1 – 8.
 Vote: 9-yes, 0-no

C. Facilities

1. Approval to put out for bid - One (1) 24 passenger Type "A" School Bus and Two (2) 78 Passenger Type "A" Transit School Bus.

Director Miller, seconded by Director Sivak moved to approve Facilities Item #1.

Vote: 9-yes, 0-no

D. Finance**A. Discussion of 2016-17 Budget**

Director Eichfeld suggested using fund balance for PSERS increase and to take 2.5 million from fund balance to pay for busses over 10 years. Director Baxter agrees.

1. Approve Fox Rothschild LLP as Solicitor for the Saucon Valley School District for the 2016-17 school year in accordance with the May 6, 2016 retainer agreement. Attachment

Director Puerta, seconded by Director Sivak moved to approve Finance Item 1.

Vote: 9-yes, 0-no

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for September 14, 2016, at 7 pm at Hellertown Borough. There are no meetings in July and August.

Discussion on Wal-Mart going in on Route 412 and the affect it will have on the community. The developer said that we will be getting revenue from other warehouses.

F. Bethlehem Area Vo-Tech School – Jack Dowling and Bryan Eichfeld**G. Colonial Intermediate Unit – Susan Baxter****H. PSBA – Mark Sivak and Sandra Miller****I. Hellertown/Lower Saucon Chamber of Commerce – Jack Dowling****J. Saucon Valley Foundation for Educational Innovation – Sandra Miller****K. Northampton Community College – Susan Baxter****L. New Business****M. Old Business**

XIII. Citizen’s Inquiries and Comments – *Visitors should state their name and address.*

S.Lucas – asked about the long term substitute positions, are they safe in the budget.

G.Gress – Commented on the change in tax collection locations and about Portnoff collections.

M. Story – Commented on class size

W.Hagan – Commented on tax increase and that he did his own calculations with cutting the budget \$500,000 every year will bring the fund balance down to 6 million by 2022.

A.Lookenbill – concerned with possible teaching position cuts

L.Krewatch - Is willing to meet with the board to go over the budget with them.

W.Conrad – Concerned about a Long Term Substitute not coming back next year.

D.Mikuta – Comments on MAP testing and how can we make this testing initiative more transparent.

XIV. Announcements

Future Meetings ~

June 14, 2016 – 7 pm – Business Meeting – Audion

June 21, 2016 – 7 pm – Business Meeting – Audion

July 26, 2016 – 7 pm – Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Baxter, seconded by Director Inghrim moved to adjourn the meeting.

Vote: 9-yes, 0 – no

8:17PM

ATTEST: _____
Secretary

President