

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 25, 2016 in the High School Audion. Present were Directors Susan Baxter, Jack Dowling, Bryan Eichfeld, Edward Inghrim, Michael Karabin, Linda Leewright, Sandra Miller, Ralph Puerta and Mark Sivak. Also present was Monica McHale-Small, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** at 7:04 – *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Miller, seconded by Director Sivak moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** - April 25, 2016 – Personnel
- VI. **Approval of Minutes** – Director Miller, seconded by Director Sivak moved to approve the minutes of April 12, 2016. Vote: 9-yes, 0-no
- VII. **Recognition**
- VIII. **Presentation**
- IX. **Superintendent’s Report** – *Dr. Monica McHale-Small, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
C. Dettmar – disappointed with budget discussions and increase in Special Education.
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditure – \$304,582.71
 - B. Cafeteria Expenditures – \$19,023.72
 - C. Health Benefits – \$474,750.78
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Inghrim, seconded by Director Sivak moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- XII. **Treasurer’s Report** - *Edward Inghrim/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report – None
 - D. Budget Transfers – \$10,440.02
 - E. Middle School Activity Report – March 31, 2016
 - F. High School Activity Report – March 31, 2016

1. Approve the above Treasurer's Report.

Director Miller, seconded by Director Sivak moved to approve the Treasurer's Report.

Vote: 9-yes, 0-no

A. Education

- A. Discussion of High School Drama Club

1. Approve the attached list of obsolete educational materials.
2. Approve the dates for the 2016 Summer Learning Academy, July 5th through July 28th.

Director Miller, seconded by Director Sivak moved to approve Education Items #1 & 2.

Vote: 9-yes, 0-no

B. Personnel

1. Approve the following administrative transfers effective July 1, 2016. There is no change in salaries.

Lynn Cheddar – from Elementary Assistant Principal to Supervisor of Assessment and Instruction

James Deegan – from Supervisor of Assessment and Instruction to Associate Principal for K and 1.

Director Miller, seconded by Director Sivak moved to approve Personnel Item #1.

Vote: 9-yes, 0-no

2. Approve the retirement of Barbara Loux, paraprofessional, effective June 30, 2016.
3. Approve June 1, 2, and 3, 2016 as unpaid time off for Betty Fenstermacher, Food Service. She will be using her last Personal Day on May 31, 2016.
4. Approve an unpaid medical leave for Connie Kresge, transportation, on April 11-22, 2016.
5. Approve the following 2016 Summer Learning Academy teachers. All positions are based on subscription rate of students and are self-sustaining.

Heather Borger – Reading

AngelaRae Davis – Writing/Math

- 6. Approve the attached conference/travel request(s).

Director Sivak, seconded by Director Miller moved to approve Personnel Items #2 - 6.
Vote: 9-yes, 0-no

C. Facilities

No Reports or Recommendations

D. Finance

2016-2017 Budget Timeline for the 2015-2016 School Year

May 31, 2016 - *District Deadline* to adopt the 2016-17 proposed final budget and mail Certification of Use of PDE-2028 to the Department of Education.

June 10, 2016 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2016-17 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2016 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2016-17 final budget.

June 30, 2016 (annual deadline) – *District Deadline* to adopt the 2016-17 final budget.

- A. Discussion of the 2016-17 Budget

- 1. Approve the two attached Stipulations of Counsel.

- 2. Approve contract with Blackboard for SchoolWires software pending final review and approval of the Solicitor. Cost for set up is \$6,950.00 and \$9,785.63 for the 2016-17 school year subscription fee. Attachment

Director Miller, seconded by Director Sivak moved to approve Finance Items #1 & 2.
Vote: 9-yes, 0-no

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for May 11, 2016, at 7 pm at Saucon Valley School District.

F. Bethlehem Area Vo-Tech School – Jack Dowling and Bryan Eichfeld

G. Colonial Intermediate Unit – Susan Baxter

H. PSBA – Mark Sivak and Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Jack Dowling

J. Saucon Valley Foundation for Educational Innovation – *Sandra Miller*

K. Northampton Community College – *Susan Baxter*

L. New Business

M. Old Business

XIII. Citizen’s Inquiries and Comments –

S.Sager – Commented on Cluster Group Method

E.Luftig – Commented that we have not done a good job on identifying gifted or high achieving students.

XIV. Announcements

Future Meetings ~

May 10, 2016 – 7 pm – Business Meeting – Audion

May 17, 2016 – 7 pm – Budget Meeting - Audion

May 24, 2016 – 7 pm – Business Meeting – Audion

June 14, 2016 – 7 pm – Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Baxter, seconded by Director Miller moved to adjourn the meeting.

Vote: 9-yes, 0 – no

8:46PM

ATTEST: _____

Secretary

President