

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, March 22, 2016 in the High School Audion. Present were Directors Susan Baxter, Jack Dowling, Bryan Eichfeld, Edward Inghrim, Michael Karabin, Linda Leewright, Sandra Miller, Ralph Puerta and Mark Sivak. Also present was Monica McHale-Small, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order @ 7:05 – Michael Karabin, President, presiding**
- II. **Pledge of Allegiance**
- III. **Recording of Attendance – David Bonenberger, Secretary**  
9-present, 0-absent
- IV. **Motion to Approve Agenda - Director Miller, seconded by Director Sivak moved to approve the Agenda. Vote: 9-yes, 0-no**
- V. **Announcement of Executive Session - March 22, 2016 - Personnel**
- VI. **Approval of Minutes – Director Miller, seconded by Director Sivak moved to approve the March 8, 2016. Vote: 9-yes, 0-no**
- VII. **Recognition**
  - A. *“What’s So Cool About Manufacturing?” The Bosch Rexroth Corporation – 8th grade iTeam members (Madeline Lohr, Kennedy Morgan, Nathan Orr, Nathan Szdlow, Thomas Stern) and Advisor Ms. Meredith Lesney*
- VIII. **Presentation - None**
- IX. **Superintendent’s Report – Dr. Monica McHale-Small, Superintendent**
- X. **Courtesy of the Floor to Visitors**
- XI. **Presentation of Bills – David Bonenberger**
  - A. General Expenditure – \$203,414.37
  - B. Cafeteria Expenditures – \$31,208.82
  - C. Health Benefits – \$324,508.80
  - D. Capital Projects – None
    1. Approve the above presentation of bills.

Director Sivak, seconded by Director Miller moved to approve the Presentation of the Bills.  
Vote: 9-yes, 0-no
- XII. **Treasurer’s Report - Edward Inghrim/David Bonenberger**
  - A. Cash Investment and Bond Activity
  - B. Condensed Board Summary Report
  - C. Capital Project Finance Report – None
  - D. Budget Transfers – \$17,178.00
  - E. Middle School Activity Report – February 29, 2016
  - F. High School Activity Report – February 29, 2016

1. Approve the above Treasurer's Report.

Director Sivak, seconded by Director Miller moved to approve the Treasurer's Report.

Vote: 9-yes, 0-no

## **A. Education**

- A. Technology Update

1. Approve all day kindergarten effective the 2016-17 school year.

Director Puerta supports the program, is concerned about transportation, and doesn't feel adding another bus makes sense.

Director Baxter agrees with Director Puerta on bussing.

Director Dowling asked how we handle kids that run out of energy during full day Kindergarten.

Director Inghrim doesn't necessarily support this. Feels children have varying needs and feels we should do what Southern Lehigh is doing and test the children to see who needs full day and who does not.

Director Miller, seconded by Director Sivak moved to approve the Educational Item #1.

Vote: 7-yes, 2-no (Inghrim, Leewright)

## **B. Personnel**

1. Approve an extension of FMLA leave for Christina Higgins, elementary special education teacher. Ms Higgins was to return on March 21, 2016. She will now return on May 2, 2016.
2. Approve Sean Murray as a substitute custodian at an hourly rate of \$10.39, on a "call as needed" basis, no benefits, effective immediately.
3. Approve Terrienne Strunk, food service, April 14 & 15, 2016 as unpaid days for a conference. She will be using her 3 personal days on April 11-13, 2016.
4. Approve a sick leave for David Haynes, transportation, beginning March 14, 2016-June 14, 2016. He will be using his sick and personal days from March 14-April 15, 2016, the remainder of the time would be an unpaid sick leave.
5. Approve the resignation of Constance Boyko, food service, effective March 16, 2016.

6. Approve Donna Schmitt as a part time bus driver at \$10.00 per hour for riding and \$19.24 for driving on a “call as needed” basis, no benefits, effective immediately.
7. Approve the following 2015-16 teacher substitute:  
Caitlyn Mitchell – Emergency Certified SV
8. Approve the attached conference/travel request(s).

Director Sivak, seconded by Director Miller moved to approve the Personnel Items #1 – 8. Vote: 9-yes, 0-no

**C. Facilities**

1. Approve the attached list of obsolete items.

Director Sivak, seconded by Director Miller moved to approve the Facilities Item #1. Vote: 9-yes, 0-no

**D. Finance**

**2016-2017 Budget Timeline for the 2015-2016 School Year**

**May 31, 2016** - *District Deadline* to adopt the 2016-17 proposed final budget and mail Certification of Use of PDE-2028 to the Department of Education.

**June 10, 2016** (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2016-17 Proposed Final Budget available for public inspection on PDE-2028.

**June 20, 2016** (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2016-17 final budget.

**June 30, 2016** (annual deadline) – *District Deadline* to adopt the 2016-17 final budget.

- A. Discussion of the 2016-17 Budget.
  1. Approve the Northampton Community College Budget for 2016 - 2017 in the total amount of \$6,277,946.00. Saucon Valley’s portion is \$280,297.00 which represents a 1.67% increase from 2015 - 2016.

Director Inghrim, seconded by Director Puerta moved to approve the Finance Item #1. Vote: 9-yes, 0-no

2. Approve the Bethlehem Area Vocational-Technical School Budget for the fiscal year July 1, 2016 to June 30, 2017 in the total amount of \$11,413,426.00. Saucon Valley’s portion is \$752,238.00, a 2.84% increase from 2015 – 2016.

Director Eichfeld, seconded by Director Puerta moved to approve the Finance Item #2. Vote: 9-yes, 0-no

**E. Community Outreach**

The next meeting of the Saucon Valley Partnership is scheduled for May 11, 2016, at 7 pm at Saucon Valley School District.

**F. Bethlehem Area Vo-Tech School – Jack Dowling and Bryan Eichfeld**

**G. Colonial Intermediate Unit – Susan Baxter**

- 1. Approve Sandra Miller as the Colonial Intermediate Unit representative for a term of 2 years, ending June 30, 2018.

Director Baxter, seconded by Director Dowling nominated Director Sandra Miller as the Colonial Intermediate Unit representative for a term of 2 years, ending June 30, 2018.

Vote: 9-yes, 0-no

**H. PSBA – Mark Sivak and Sandra Miller**

**I. Hellertown/Lower Saucon Chamber of Commerce – Jack Dowling**

**J. Saucon Valley Foundation for Educational Innovation – Sandra Miller**  
Foundation Fundraiser – April 2, 2016

**K. Northampton Community College – Susan Baxter**

**L. New Business**

**M. Old Business**

**XIII. Citizen’s Inquiries and Comments –**

E. Luftig – discussed the Saucon Valley PAGE chapter.

**XIV. Announcements**

**Future Meetings ~**

April 12, 2016 – 7 pm – Business Meeting – Audion

April 25, 2016 – 7 pm – Business Meeting – Audion (Monday due to Election Day)

May 10, 2016 – 7 pm – Business Meeting - Audion

**XV. Motion to Adjourn Meeting**

Director Baxter, seconded by Director Miller moved to adjourn the meeting.

Vote: 9-yes, 0-no

8:01PM

ATTEST: \_\_\_\_\_

Secretary

\_\_\_\_\_

President