

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, March 8, 2016 in the High School Audion. Present were Directors Susan Baxter, Bryan Eichfeld, Edward Inghrim, Michael Karabin, Sandra Miller, Ralph Puerta and Mark Sivak. Directors Linda Leewright and Jack Dowling were absent. Also present was Monica McHale-Small, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

I. Call to the Order – *Michael Karabin, President, presiding*

II. Pledge of Allegiance

III. Recording of Attendance – *David Bonenberger, Secretary*
7 - present, 2 – absent (Dowling, Leewright)

IV. Motion to Approve Agenda

Director Inghrim, seconded by Director Miller moved to approve the agenda.
Vote: 7-yes, 0-no, 2-absent (Dowling, Leewright)

V. Announcement of Executive Session

March 8, 2016 – Labor matter involving support union and discussion of litigation settlement.

VI. Approval of Minutes - Director Inghrim, seconded by Director Miller moved to approve the minutes of February 9, 2016 and February 23, 2016.
Vote: 7-yes, 0-no, 2-absent (Dowling, Leewright)

VII. Recognition

VIII. Presentation

- A. 2015-16 National Merit Finalists – Jacob Holland and Annika Sundlof
- B. 2016-17 Northampton Community College Budget – Dr. Mark Erickson
- C. 2016-17 BAVTS Budget – Mr. Adam Lazarchak

IX. Superintendent's Report – *Dr. Monica McHale-Small, Superintendent*

X. Courtesy of the Floor to Visitors – Agenda Items Only

XI. Presentation of Bills – *David Bonenberger*

- A. General Expenditure – \$298,206.45
- B. Cafeteria Expenditures – \$17,216.52
- C. Health Benefits – None
- D. Capital Projects – None

1. Approve the above presentation of bills.

Director Inghrim, seconded by Director Sivak moved to approve the Presentation of the Bills. Vote: 7-yes, 0-no, 2-absent (Dowling, Leewright)

XII. Treasurer's Report - Edward Inghrim/David Bonenberger

- A. Cash Investment and Bond Activity – None
- B. Condensed Board Summary Report – None
- C. Capital Project Finance Report – None
- D. Budget Transfers – \$2,956.00
- E. Middle School Activity Report – None
- F. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Inghrim, seconded by Director Sivak moved to approve the Treasurer's Report.
Vote: 7-yes, 0-no, 2-absent (Dowling, Leewright)

A. Education

1. Approve Friday, June 10, 2016, as the graduation date for the Class of 2016.
2. Approve the special education settlement agreement for student #12589.

Director Miller, seconded by Director Sivak moved to approve the Education Items 1&2.
Vote: 7-yes, 0-no, 2-absent (Dowling, Leewright)

B. Personnel

1. Approve an extension of FMLA leave for Christina Higgins, elementary special education teacher. Ms Higgins was to return on March 7, 2016. She will now return on March 21, 2016.
2. Approve the maternity leave extension:
Tori Heffelfinger, high school reading specialist. Ms. Heffelfinger will now return to her teaching duties at the beginning of the 2016-17 school year. She was to return on April 5, 2016.
3. Approve the following long term substitute:
Stacey O'Brien, high school reading specialist, to continue until the end of the 2015-16 school year. Ms. O'Brien's position was to end on April 5, 2016 but Mrs. Heffelfinger has extended her maternity leave. Her base salary is \$48,222 (B, Step 1) which will be prorated for number of days worked.
4. Approve April 12th & 13th, 2016 as unpaid days for Karen Werner, transportation. She will be using her 2 personal days on April 8th & 11th.

5. Approve the resignation of Colin Stebelski, part time bus driver, effective March 4, 2016.
6. Approve the following 2015-16 teacher substitutes:
 Brenda Cherry – Spanish/Social Studies
 Alan Kline – Social Studies
7. Approve the 2016-17 middle school volleyball club. Also approve Peter Bosco as volunteer club advisor.
8. Approve the following 2015-16 spring coaches. (*New coaches' names are in italics*)
MS Soccer
 Stevie Ochse - Head Coach - \$2,814
 Carlos Coehlo - Assist. Coach - \$2,472
 Joe Long - Volunteer
Quanie Lightner - Volunteer
9. Approve the attached conference/travel requests.

Director Inghrim, seconded by Director Miller moved to approve Personnel Items 1 – 9.
 Vote: 7-yes, 0-no, 2-absent (Dowling, Leewright)

C. Facilities

No Reports or Recommendations

D. Finance

2016-2017 Budget Timeline for the 2015-2016 School Year

May 31, 2016 - *District Deadline* to adopt the 2016-17 proposed final budget and mail Certification of Use of PDE-2028 to the Department of Education.

June 10, 2016 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2016-17 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2016 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2016-17 final budget.

June 30, 2016 (annual deadline) – *District Deadline* to adopt the 2016-17 final budget.

A. Discussion of 2016-17 Budget

1. Approve the Colonial Intermediate Unit #20 General Operating Budget for the fiscal year July 1, 2016 to June 30, 2017 in the total amount of \$3,317,180. Saucon Valley's portion is \$20,994.07, a 0% increase from 2015-2016.

Director Sivak, seconded by Director Inghrim moved to approve Finance Item 1.
 Vote: 7-yes, 0-no, 2-absent (Dowling, Leewright)

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for March 9, 2016, at 7 pm at Lower Saucon Township.

No Reports or Recommendations

F. Bethlehem Area Vo-Tech School – Jack Dowling and Bryan Eichfeld

G. Colonial Intermediate Unit – Susan Baxter

- 1. Approve _____ as the Colonial Intermediate Unit representative for a term of 2 years, ending June 30, 2018.

Director Baxter nominated Director Leewright. Director Inghrim nominated Director Miller. Vote: Director Miller received 3 votes (Miller, Inghrim & Sivak) , Director Leewright received 3 votes (Eichfeld, Baxter, Karabin) Director Puerta abstained from voting. Motions failed.

H. PSBA – Mark Sivak and Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Jack Dowling

J. Saucon Valley Foundation for Educational Innovation – Sandra Miller

K. Northampton Community College – Susan Baxter

L. New Business

M. Old Business

XIII. Citizen’s Inquiries and Comments –

C. Dettmar – commented on the budget and special education settlements.

XIV. Announcements

Future Meetings ~

March 22, 2016 – 7 pm – Business Meeting – Audion

April 12, 2016 – 7 pm – Business Meeting – Audion

April 25, 2016 – 7 pm – Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Miller, seconded by Director Sivak moved to adjourn the meeting.

Vote: 7-yes, 0-no, 2-absent (Dowling, Leewright)

8:05PM

ATTEST: _____

Secretary

President