

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, February 23, 2016 in the High School Audion. Present were Directors Susan Baxter, Jack Dowling, Bryan Eichfeld, Edward Inghrim, Michael Karabin, Linda Leewright, Sandra Miller, Ralph Puerta and Mark Sivak. Also present was Monica McHale-Small, Superintendent, Gina DiNino, Assistant Business Manager, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** at 7:03– *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Gina DiNino, Asst. Business Manager*  
8-present, 1-absent (Miller)
- IV. **Motion to Approve Agenda** – Director Inghrim, seconded by Director Sivak moved to approve the Agenda with Education Item #1 removed. Vote: 8-present, 1-absent (Miller)
- V. **Announcement of Executive Session** – None  
  
Director Miller arrived at 7:05PM
- VI. **Approval of Minutes** – Director Inghrim, seconded by Director Sivak moved to approve the minutes of January 26, 2016 Vote: 9-present, 0-absent
- VII. **Recognition**
  - A. Presentation of Burlsworth Character Award – Robert Frey
- VIII. **Presentation**
  - A. 2016-17 Colonial Intermediate Unit 20 Budget – Dr. Charlene Brennan
- IX. **Superintendent’s Report** – *Dr. Monica McHale-Small, Superintendent*  
Dr. McHale-Small stated that we have several students in the vo-tech programs that are going onto the state competitions and the wrestling team placed 2<sup>nd</sup> in the state competition. The high school SAT scores were in the top 50 of the state of Pennsylvania, the middle school team is currently competing in the “What’s so great about manufacturing” video competition. Kindergarten registration is now available online until March 11<sup>th</sup>.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditure – \$275,220.85
  - B. Cafeteria Expenditures – \$19,997.71
  - C. Health Benefits – \$308,068.55
  - D. Capital Projects – None

1. Approve the above presentation of bills.

Director Sivak, seconded by Director Miller moved to approve the Presentation of the Bills. Vote: 9-present, 0-absent

**XII. Treasurer's Report - Edward Inghrim/David Bonenberger**

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report – None
- D. Budget Transfers – None
- E. Middle School Activity Report – December 2015 – January 2016
- F. High School Activity Report – January 31, 2016

1. Approve the above Treasurer's Report.

Director Sivak, seconded by Director Miller moved to approve the Treasurer's Report.  
Vote: 9-present, 0-absent

**A. Education**

1. ~~Approve the special education settlement agreement for student #12589.~~ Item was pulled.
2. Approve the following 2015-16 21<sup>st</sup> Century Excellence Grants sponsored by the Saucon Valley Foundation for Educational Innovations:  
Middle School Literacy Week  
High School Literacy Week

Director Miller, seconded by Director Sivak moved to approve the Education Item 1.  
Vote: 9-present, 0-absent

**B. Personnel**

1. Approve Heidi Trexler as the second shift Head Custodian for the Campus at an hourly rate of \$23.90 with benefits per the current Educational Support Professionals contract, effective February 24, 2016. Ms. Trexler is replacing Stanley Smith who retired in December 2015.
2. Approve unpaid days for the following employees:  
Sherwood Stauffer, transportation - April 29, 2016 - ½ day unpaid  
George Hahalis, transportation – June 10, 13 & 14, 2016  
John Limpar, transportation – March 9, 10 & 11, 2016
3. Approve Lisa DiRusso as a Part Time Food Service worker at an hourly rate of \$15.79, with benefits per the current Food Service Compensation and Benefits Plan, effective February 24, 2016. She is replacing Janice Weber who recently resigned.

4. Approve Thomas Campione as a substitute custodian at an hourly rate of \$10.39 and a sound and lighting technician at an hourly rate of \$11.00 on a “call as needed” basis, no benefits, effective February 24, 2016.
5. Approve the following 2015-16 spring coaches. (*New coaches’ names are in italics*)
  - Softball**  
Denise Mitton - Volunteer
  - Track & Field**  
Cassie Williams - Assist. Coach - \$1758.00
  - Girls Lacrosse**  
*Kristy Evans - Assist. Coach - \$2500.00*  
*Carrie Gullien - Assist. Coach - \$1500.00*
6. Approve the attached conference/travel request(s).

Director Inghrim, seconded by Director Sivak moved to approve the Personnel Items 1-6. Vote: 9-present, 0-absent

### C. Facilities

1. Approve the following three Environmental Education Center Donor Recognition Signs:  
Majestic Realty Pavilion  
Capital BlueCross Nature Trail  
In Recognition of Our Major Supporters

Director Inghrim, seconded by Director Sivak moved to approve the Facilities Item 1. Vote: 9-present, 0-absent

### D. Finance

#### **2016-2017 Budget Timeline for the 2015-2016 School Year**

**May 31, 2016** - *District Deadline* to adopt the 2016-17 proposed final budget and mail Certification of Use of PDE-2028 to the Department of Education.

**June 10, 2016** (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2016-17 Proposed Final Budget available for public inspection on PDE-2028.

**June 20, 2016** (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2016-17 final budget.

**June 30, 2016** (annual deadline) – *District Deadline* to adopt the 2016-17 final budget.

No Reports or Recommendations

**E. Community Outreach**

The next meeting of the Saucon Valley Partnership is scheduled for March 9, 2016, at 7 pm at Lower Saucon Township.

No Reports or Recommendations

**F. Bethlehem Area Vo-Tech School – Jack Dowling and Bryan Eichfeld**

**G. Colonial Intermediate Unit – Susan Baxter**

**H. PSBA – Mark Sivak and Sandra Miller**

**I. Hellertown/Lower Saucon Chamber of Commerce – Jack Dowling**

**J. Saucon Valley Foundation for Educational Innovation – Sandra Miller**

**K. Northampton Community College – Susan Baxter**

**L. New Business**

**M. Old Business**

**XIII. Citizen’s Inquiries and Comments – Visitors should state their name and address.**

C. Dettmar – Commented on the middle school Math Club. They placed 8<sup>th</sup> out of 25 teams in the Lehigh Valley Math Counts competition.

**XIV. Announcements**

**Future Meetings ~**

March 8, 2016 – 7 pm – Business Meeting – Audion

March 22, 2016 – 7 pm – Business Meeting – Audion

April 12, 2016 – 7 pm – Business Meeting – Audion

**XV. Motion to Adjourn Meeting**

Director Inghrim, seconded by Director Miller moved to adjourn the meeting.

Vote: 9-yes, 0-no

8:41PM

ATTEST: \_\_\_\_\_

Secretary

\_\_\_\_\_

President