

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, March 24, 2015 in the High School Audion. Present were Directors Charles Bartolet, Susan Baxter, John Dowling, Bryan Eichfeld, Edward Inghrim, Michael Karabin, Sandra Miller, Ralph Puerta and Mark Sivak. Also present were Monica McHale-Small, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** at 7:05– *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*  
9-present, 0-absent
- IV. **Motion to Approve Agenda** - Director Bartolet, seconded by Director Inghrim moved to approve the agenda with the change under Personnel, #5 change intermittent unpaid leave to intermittent FMLA unpaid leave. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session**
- VI. **Approval of Minutes** – Director Bartolet, seconded by Director Miller moved to approve the minutes of March 10, 2015. Vote: 9-yes, 0-no
- VII. **Recognition**
  - A. Student Recognitions
 

**WRESTLING:**  
Jason Lynch – 2015 District XI AA 170lb Champion & 7th Place PIAA AA State Championship  
Jack Hill – 2015 5th Place PIAA AA State Championship  
Wrestling team – 2015 Colonial League Champions

**SWIMMING:**  
Caroline Madigan - 2015 District XI AA 100 Breaststroke Champion & 9th Place PIAA AA State Championship
- VIII. **Presentation**
  - A. Middle School iTeam – What’s Cool About Manufacturing
- IX. **Superintendent’s Report** – *Dr. Monica McHale-Small, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditure – \$343,544.47
  - B. Cafeteria Expenditures – \$14,387.11
  - C. Health Benefits – \$293,973.87
  - D. Capital Projects – None
    1. Approve the above presentation of bills.

Director Inghrim, seconded by Director Miller moved to approve the Presentation of the bills. Vote: 9-yes, 0-no

**XII. Treasurer's Report - Edward Inghrim/David Bonenberger**

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers - \$2,800.00
- E. Middle School Activity Report – February 28, 2015
- F. High School Activity Report - February 28, 2015

1. Approve the above Treasurer's Report.

Director Inghrim, seconded by Director Miller moved to approve the Treasurer's Report.

Vote: 9-yes, 0-no

**A. Education**

- A. Discussion of Policy 204 – Attendance
- B. Discussion of Handbooks – High School, Middle School, and Elementary
  1. Approve the first reading of the revisions of Policy 204 – Attendance. This policy will now incorporate Policy 204.1
  2. Approve the Jazz Band Competition and Adjudication at Penn State University for 22 students on April 11-12, 2015. All costs are covered by the students. This is trip is overnight.

Director Miller, seconded by Director Inghrim moved to approve Educational Items 1 &

2. Vote: 9-yes, 0-no

**B. Personnel**

1. Approve the following maternity leave request:  
Amanda Brady, middle school language arts teacher, beginning August 27, 2015. She will be using 2 sick days prior to starting 8 weeks of FMLA. Mrs. Brady will return to her teaching duties approximately October 26, 2015.
2. Approve the following long term substitute. Salary is based on the 2011-12 contract and is subject to change following approval of the new professional contract.  
Jessica Dynda as high school English long term substitute beginning March 26, 2015, and continue until the end of the 2014-15 school year. The base salary is \$44,232 (B, Step 1) which will be prorated for number of days worked. Ms. Dynda is replacing Megan Hauser, who will be on maternity leave during this time.
3. Approve the resignation of Ian Herzog, middle school paraprofessional, effective March 26, 2015.
4. Approve intermittent FMLA unpaid leave for Stephanie Hand, third grade teacher, for the remainder of the 2014-15 school year.

5. Approve an unpaid day; April 2, 2015 for Brittany Sparling, middle school paraprofessional. She is using her 3 personal days for March 30-April 1, 2015.
6. Approve an unpaid medical leave for Susan Campbell, middle school paraprofessional, effective approximately April 7<sup>th</sup> and lasting for approximately 6 weeks or until released by her physician.
7. Approve the following mentor(s) for the 2014-15 school year. Salary is per the current professional contract which is \$500. (Salary will be pro-rated if not a full school year).
 

|               |                    |
|---------------|--------------------|
| <u>Mentee</u> | <u>Mentor</u>      |
| Jessica Dynda | Heather Fugazzotto |
8. Approve the following 2014-15 teacher substitutes:  
 Jason Mossburg – Emergency Certified  
 Jila Talebi – Physics and Math
9. Approve Lisa DiRusso as a Food Service Substitute on a “call as needed” basis, no benefits, effective March 25, 2015.
10. Approve the attached conference/travel request(s).

Director Miller, seconded by Director Inghrim moved to approve Personnel Items 1 - 10.  
 Vote: 9-yes, 0-no

**C. Facilities**

A. Discussion of Facilities List

Director Inghrim, seconded by Director Eichfeld move to approve a facilities ad hoc committee of 4 people. Vote: 8-yes, 1-no (Bartolet)

**D. Finance**

**2015-2016 Budget Timeline for the 2014-2015 School Year**

**May 29, 2015** - *District Deadline* to adopt the 2014-15 proposed final budget and mail Certification of Use of PDE-2028 to the Department of Education.

**June 10, 2015** (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2015-16 Proposed Final Budget available for public inspection on PDE-2028.

**June 19, 2015** (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2014-15 final budget.

**June 30, 2015** (annual deadline) – *District Deadline* to adopt the 2014-15 final budget.

1. Approve the Colonial Intermediate Unit #20 General Operating Budget for the fiscal year July 1, 2015 to June 30, 2016 in the total amount of \$3,222,190. Saucon Valley’s portion is \$20,994.07, a 2.4% increase from 2014-2015.
2. Approve the Bethlehem Area Vocational-Technical School Budget for the fiscal year July 1, 2015 to June 30, 2016 in the total amount of \$11,180,297. Saucon Valley’s portion is \$731,496.00, a 1.63% decrease from 2014-2015.

Director Inghrim, seconded by Director Bartolet moved to approve Finance Items 1 & 2.  
 Vote: 9-yes, 0-no

**E. Community Outreach**

The next meeting of the Saucon Valley Partnership is scheduled for May 13, 2015, at 7 pm at Saucon Valley School District.

**F. Bethlehem Area Vo-Tech School – Jack Dowling and Bryan Eichfeld**

**G. Colonial Intermediate Unit – Susan Baxter**

**H. PSBA – Mark Sivak and Sandra Miller**

**I. Hellertown/Lower Saucon Chamber of Commerce – Jack Dowling**

**J. Saucon Valley Foundation for Educational Innovation – Sandra Miller**

**K. Northampton Community College – Susan Baxter**

**L. Old Business**

**M. New Business –**

Director Inghrim, seconded by Director Miller moved to approve the spending of \$10,000.00 of partnership funds to be used for parking at the environmental center.

Director Baxter is not okay with bringing up items that are not on the agenda. She is uncomfortable agreeing to this motion after the extensive capital list. We are now presenting and approving a project that was just presented tonight.

Vote: 8-yes, 1-no (Baxter)

**XIII. Citizen’s Inquiries and Comments –**

L. Repnyck – Asked about the chain of command, where does the public go.

**XIV. Announcements**

**Future Meetings ~**

April 14, 2015 – 7 pm – Business Meeting – Audion

April 28, 2015 – 7 pm – Business Meeting – Audion

May 12, 2015 – 7 pm – Business Meeting – Audion

**XV. Motion to Adjourn Meeting**

Director Bartolet, seconded by Director Miller moved to adjourn.

Vote: 9-yes, 0-no

Time: 8:25

ATTEST: \_\_\_\_\_

Secretary

\_\_\_\_\_

President