

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, February 10, 2015 in the High School Audion. Present were Directors Charles Bartolet, Susan Baxter, Bryan Eichfeld, Edward Inghrim, Michael Karabin, Sandra Miller, Ralph Puerta and Mark Sivak. Director John Dowling was absent with prior notice. Also present was Monica McHale-Small, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Dowling) with prior notice
- IV. **Motion to Approve Agenda** – Director Bartolet, seconded by Director Miller moved to approve the Agenda. 8-yes, 0-no, 1-absent (Dowling) with prior notice
- V. **Announcement of Executive Session** - February 10, 2014 – Negotiations
- VI. **Approval of Minutes** – Director Bartolet, seconded by Director Miller moved to approve the minutes of January 27, 2015. Vote: 8-yes, 0-no, 1-absent (Dowling) with prior notice
- VII. **Recognition**
- VIII. **Presentation** - A. Kim Flueso and High School Students – Entrepreneurship
- IX. **Superintendent’s Report** – *Dr. Monica McHale-Small, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$250,881.33 /Direct Deposit – \$3,560.43
 - B. Cafeteria Expenditures – \$19,394.20
 - C. Health Benefits – None
 - D. Capital Projects – None

1. Approve the above presentation of bills.

Director Bartolet, seconded by Director Inghrim moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Dowling) with prior notice

- XII. **Treasurer’s Report** - *Edward Inghrim/David Bonenberger*
 - A. Cash Investment and Bond Activity – None
 - B. Condensed Board Summary Report – None
 - C. Capital Project Finance Report – None
 - D. Budget Transfers – \$1,346.00
 - E. Middle School Activity Report – January 30, 2015
 - F. High School Activity Report – None

1. Approve the above Treasurer’s Reports.

Director Bartolet, seconded by Director Inghrim moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Dowling) with prior notice

A. Education

- A. Discussion of Policy #237 – Electronic Devices
1. Approve the attached list of surplus textbooks.
 2. Approve the following 2014-15 21st Century Excellence grants sponsored by the Saucon Valley Foundation for Educational Innovations: Descriptions are attached.

Small Grants

Middle School Literacy Week (\$2,000)
High School Literacy Week (\$2,300)

Director Inghrim, seconded by Director Miller moved to approve Education Items 1 & 2.
Vote: 8-yes, 0-no, 1-absent (Dowling) with prior notice

B. Personnel

- A. Congratulate Amber Brodt, middle school enrichment teacher, who will be receiving tenure on February 15, 2015.
1. Approve Daniel Burkholder as Supervisor of Special Education at the salary of \$95,000. His start date will be upon release from current district. Mr. Burkholder is replacing Shawn Rutt, who resigned.

Director Miller, seconded by Director Puerta moved to approve Personnel Item 1.
Vote: 7-yes, 1-no (Bartolet), 1-absent (Dowling) with prior notice

2. Approve the following maternity leave request:
Megan Hauser, high school English teacher, beginning approximately April 17, 2015. She will be using 12 weeks of FMLA then approximately eight weeks of unpaid leave. Mrs. Hauser will return to her teaching duties on August 27, 2015.
3. Approve Kelly Zawodny as elementary instructional paraprofessional beginning January 28, 2015 at a rate of \$15.54 per hour with benefits per the current Educational Support Staff Compensation and Benefits Plan. This is a new position.

Director Miller, seconded by Director Karabin moved to approve Personnel Item 3.
Vote: 8-yes, 0-no, 1-absent (Dowling) with prior notice.

Director Bartolet feels the board should have been informed prior to this vote.

4. Approve the following substitute support staff:
Jacqueline Zupko as a Food Service Substitute, at a rate of \$9.80, on a “call as needed” basis, no benefits, effective immediately.
Peter Mikelis as a Custodial Substitute, at a rate of \$10.39, on a “call as needed” basis, no benefits, effective immediately.
5. Approve the following 2014-15 teacher substitute(s):
Victoria Bennett – Elementary
Caroline Houck – Emergency Certified
Carolyn Raudenbush – Elementary
Christina Villani – Spanish and Special Education
6. Approve the 2015 middle school intramural swim program beginning March 3rd through April 16th with a maximum of 50 students. Also approve David Jost as Program Director at a salary of \$798 and Jackie Peeke as Assistant Program Director at a salary of \$798. Salaries are according to the current professional contract. There will also be volunteers from the Recreational Swim Program to assist in the program.

Director Inghrim, seconded by Director Miller moved to approve Personnel Items 2,4 - 6.
Vote: 8-yes, 0-no, 1-absent (Dowling) with prior notice.

7. Approve the benefit and compensation plan for:

Act 93 Administrators

Director Puerta, seconded by Director Miller moved to approve Personnel Item 7.
Vote: 8-yes, 0-no, 1-absent (Dowling) with prior notice.

8. Approve the attached conference/travel request(s).

Director Miller, seconded by Director Inghrim moved to approve Personnel Item 8.
Vote: 8-yes, 0-no, 1-absent (Dowling) with prior notice.

C. Facilities

A. Discussion of Facilities Study

Administration is directed to modify the current RFP consistent with the boards discussion. The modified RFP will be presented at the February 24, 2015 meeting.

1. ~~Approve the attached Request For Proposal for a Facilities Study.~~

This item was pulled and will be on the February 24, 2015 agenda for action.

D. Finance

2015-2016 Budget Timeline for the 2014-2015 School Year

February 18, 2015 (90 days prior to primary election) – *District Deadline* to adopt the 2015-16 Preliminary Budget unless a Resolution was adopted.

February 23, 2015 (85 days prior to primary election) – *District Deadline* to submit the 2015-16 Preliminary Budget containing proposed tax rate increases to the Department of Education.

May 29, 2015 - *District Deadline* to adopt the 2014-15 proposed final budget and mail Certification of Use of PDE-2028 to the Department of Education.

June 10, 2015 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2015-16 Proposed Final Budget available for public inspection on PDE-2028.

June 19, 2015 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2014-15 final budget.

June 30, 2015 (annual deadline) – *District Deadline* to adopt the 2014-15 final budget.

No Reports or Recommendations

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for March 11, 2015, at 7 pm at Lower Saucon Township.

F. Bethlehem Area Vo-Tech School – Jack Dowling and Bryan Eichfeld

G. Colonial Intermediate Unit – Susan Baxter

H. PSBA – Jack Dowling and Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Jack Dowling

J. Saucon Valley Foundation for Educational Innovation – Sandra Miller

K. Northampton Community College – Susan Baxter

L. Old Business

XIII. Citizen’s Inquiries and Comments – Visitors should state their name and address.

XIV. Announcements

Future Meetings ~

February 24, 2015 – 7 pm – Business Meeting – Audion

March 10, 2015 – 7 pm – Business Meeting – Audion

March 24, 2015 – 7 pm – Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Bartolet, seconded by Director Miller moved to adjourn.

Vote: 8-yes, 0-no, 1-absent (Dowling) with prior notice.

Time: 8:15

ATTEST: _____

Secretary

President