

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 13, 2017 in the High School Audion. Present were Directors Susan Baxter, Jack Dowling, Bryan Eichfeld, Michael Karabin, Linda Leewright, Sandra Miller, Ralph Puerta and Mark Sivak. Edward Inghrim was absent with prior notice. Also present was Monica McHale-Small, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** at 7:00pm – *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Inghrim with prior notice)
- IV. **Motion to Approve Agenda**
Director Sivak, seconded by Director Miller moved to approve the Agenda.
Vote: 8-yes, 0-no, 1-absent (Inghrim with prior notice)
- V. **Announcement of Executive Session** June 13, 2017 – Personnel and Contracts
- VI. **Approval of Minutes** – Director Sivak, seconded by Director Miller moved to approve the minutes of May 23, 2017. Vote: 8-yes, 0-no, 1-absent (Inghrim with prior notice)
- VII. **Recognition**
- VIII. **Presentation**
- IX. **Superintendent's Report** – *Dr. Monica McHale-Small, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
Higgins – Commented on the proposed budget.
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditure – \$268,709.60
 - B. Cafeteria Expenditures – \$26,834.52
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Sivak, seconded by Director Miller moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Inghrim with prior notice)

XII. Treasurer's Report - Edward Inghrim/David Bonenberger

- A. Cash Investment and Bond Activity – None
- B. Condensed Board Summary Report – None
- C. Capital Project Finance Report – None
- D. Budget Transfers – \$51,824.00
- E. Middle School Activity Report – None
- F. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Sivak, seconded by Director Miller moved to approve the Treasurer's Report.
Vote: 8-yes, 0-no, 1-absent (Inghrim with prior notice)

A. Education

1. Approve the list of obsolete items.

Director Sivak, seconded by Director Miller moved to approve Education Item #1.
Vote: 8-yes, 0-no, 1-absent (Inghrim with prior notice)

2. Approve agreement between Saucon Valley High School and Christmas City as the 2017-18 yearbook photography vendor, per approval of the school district solicitor.

Director Baxter commented that she would like to see this agreement reworked so we are not cutting out a local person that worked for the district for years.

Director Miller is torn between this seeing is limited left for anyone else. She feels a small photographer can't meet the needs set forth in the agreement.

Director Baxter would like us to reconsider what we are doing. She is not in favor and feels we should do something in the middle.

Director Sivak, seconded by Director Leewright moved to approve Education Item #2.
Vote: 5-yes, 3-no (Miller, Baxter, Karabin)

B. Personnel

1. Approve the Collective Bargaining Agreement between the Saucon Valley Board of School Directors and the Saucon Valley Education Association for a time period July 1, 2018 through June 30, 2020.

Director Eichfeld commented that he appreciates what was done and that is will be mutually beneficial to each party.

Director Sivak, seconded by Director Miller moved to approve Personnel Item #1.
Vote: 8-yes, 0-no, 1-absent (Inghrim with prior notice)

2. Approve the retirement of the following support staff:
 Jeffery Laub, maintenance, effective July 7, 2017.
 Ronald Yonney, custodial, effective July 7, 2017.
3. Approve Thomas Halcisak as high school assistant principal effective August 28, 2017. His salary will be \$105,000, which will be prorated. He is entitled to benefits per the current administrative agreement. Mr. Halcisak is replacing Kenneth Napaver, who transferred to Middle School Principal.

Director Sivak, seconded by Director Puerta moved to approve Education Item #3.
 Vote: 8-yes, 0-no, 1-absent (Inghrim with prior notice)

4. Approve the following elementary co-curricular/extra duty and team leaders positions for the 2017-18 school year.
Elementary Team Leaders - \$2,000
 Kindergarten – Holli Conrad
 First Grade – Jennifer Davison/Linda Castner**
 Second Grade - Lisa Benza
 Third Grade – Michael Sakelarides
 Fourth Grade - Elizabeth Ravier
 Encore - Joanna Lemay
 Special Education - Christina Higgins/Jessica Sawchuk**
Elementary Co-Curricular/Extra Duty
 Panther Players Director - Emily Aragona-Young - \$1,751
 Elementary Choral Director - Emily Aragona-Young - \$2,217
 Student Community Council - Emily Aragona-Young/Joanna Lemay – \$2,217**
 Girls on the Run - Amanda Hicks/Kelly Calabrese - \$526**
 ** - will split stipend
5. Approve the following to be employed as District Summer Workers for 2017 at an hourly rate of \$10, no benefits, not to exceed 40 days of employment. (Subject to budget approval)
Transportation – Lauren Polak & Christian D’Angelo
6. Approve Chad Miller as the 2016-17 high school vocal music advisor at a salary of \$5,409.
7. Approve the following individuals for substitute support staff:
 Cindy Peters, substitute custodian, at an hourly rate of \$10.39, no benefits, on a “call as needed” basis, effective June 14, 2017
 Stephanie Mindler as a Food Service Substitute at \$9.80 per hour, on a “call as needed” basis, no benefits, effective June 14, 2017

8. Approve the attached conference/travel request(s).

Director Miller, seconded by Director Sivak moved to approve Education Item #2, 4 - 8.
Vote: 8-yes, 0-no, 1-absent (Inghrim with prior notice)

C. Facilities

1. Approve attached Change Order #1 for the following: addition of a vapor barrier to the pool roof \$23,000; adhere gym roof in lieu of mechanical fasteners \$3,500; Paint gas pipe \$1,500 for a total amount of \$28,000.00.

Director Eichfeld, seconded by Director Miller moved to approve Facilities Item #1.
Vote: 8-yes, 0-no, 1-absent (Inghrim with prior notice)

D. Finance

2017-2018 Budget Timeline for the 2016-2017 School Year

June 20, 2017 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2017-18 final budget.

June 30, 2017 (annual deadline) – *District Deadline* to adopt the 2017-18 final budget.

- A. Discussion of 2017-18 Budget.
 1. Adopt the 2017-2018 budget in the amount of \$46,432,405.00 which will be funded by a 1.29 mill increase. The millage rate will be 53.03.

Director Eichfeld recommended a zero mil increase.

Director Sivak, seconded by Director Miller moved to approve Finance Item #1.
Vote: 6-yes, 2-no(Baxter, Eichfeld), 1-absent (Inghrim with prior notice)

2. Approve the agreement with US Bands for the HS marching Band to participate in the US Bands A Class National Championships on November 4, 2017.
3. Approve the following Food Service price increases:
 - Ten cent (\$.10) increase on school tray breakfast and lunches for Elementary, Middle, and High schools students effective the 2017-18 school year as required by the United States Department of Agriculture. (2016-2017 Elementary School lunch was \$2.55, Middle & High School lunch \$2.70, Elementary breakfast was \$1.70)
 - Breakfast "Alternate Meal" \$1.25
 - No changes to the cost of the Lunch "Alternate Meal" (2016-2017 \$2.25).

