

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, May 23, 2017 in the High School Audion. Present were Directors Susan Baxter, Jack Dowling, Bryan Eichfeld, Edward Inghrim, Michael Karabin, Sandra Miller, and Mark Sivak. Linda Leewright and Ralph Puerta were absent with prior notice. Also present was Monica McHale-Small, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** at 7:09 – *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
7-present, 2-absent (Puerta, Leewright with prior notice)
- IV. **Motion to Approve Agenda** – A motion was added to Personnel section #11, regarding adjustments to Paraprofessional Healthcare.
Director Miller, seconded by Director Sivak moved to approve the agenda with the addition to Personnel of #11. Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)
- V. **Announcement of Executive Session** – May 23, 2017 – Personnel and Negotiations
- VI. **Approval of Minutes** - Director Sivak, seconded by Director Miller moved to approve the minutes of May 9, 2017. Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)
- VII. **Recognition**
- VIII. **Presentation**
- IX. **Superintendent’s Report** – *Dr. Monica McHale-Small, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
Higgins - Handed out a financial evaluation and recommends using Fund Balance.
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditure – \$388,475.67
 - B. Cafeteria Expenditures – \$35,535.52
 - C. Health Benefits – \$339,452.27
 - D. Capital Projects – \$15,219.95
 1. Approve the above presentation of bills.

Director Inghrim, seconded by Director Sivak moved to approve the Presentation of the Bills. Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)
- XII. **Treasurer’s Report** - *Edward Inghrim/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report – None

- D. Budget Transfers – \$2,296.75
- E. Middle School Activity Report – April 30, 2017
- F. High School Activity Report – April 30, 2017

1. Approve the above Treasurer's Report.

Director Inghrim, seconded by Director Sivak moved to approve the Treasurer's Report.
Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)

A. Education

1. Approve the second and final review of the following textbook: (in 2017-18 budget)
 - Course Title – French AP
 - Textbook Title – Français APprenons, 2nd Edition
 - Textbook Supplements – N/A
 - Cost Per Textbook – \$118.95
 - Number of Textbooks – 20
 - Teacher Edition- \$59.95
 - Total Cost – \$2,438.95
2. Approved the first reading of the revised policy:
Policy 246 – Wellness Policy
3. Motion to amend the recently approved Policy 808, Food Services, reflecting language provisions as presented by the Pennsylvania School Boards Association and reviewed by the solicitor.
Policy 808 – Food Service

Director Miller seconded by Director Sivak moved to approve Education Items #1&2.
Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)
Education Item #3 Vote: 5-yes, 2-no(Eichfeld, Inghrim), 2-absent (Puerta, Leewright with prior notice)

B. Personnel

1. Approve Beth Guarriello as high school principal effective July 1, 2017 or upon release from her current employer. Her salary will be \$118,000. She is entitled to benefits per the current administrative agreement. Mrs. Guarriello is replacing Eric Kahler, who resigned.

Director Inghrim, seconded by Director Miller moved to approve Personnel Item #1.
Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)

2. Approve Kenneth Napaver as middle school principal effective August 15, 2017. His salary will be \$108,000, which will be prorated. He is entitled to benefits per the current administrative agreement. Mr. Napaver is replacing Pamela Bernardo, who is retiring.

Director Inghrim, seconded by Director Sivak moved to approve Personnel Item #2.
 Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)

3. Approve an unpaid maternity leave for Jessica Figueroa, food service, from May 16, 2017 until June 8, 2017.
4. Approve Christa Laudenslager as the 2017 Summer Technology Assistant beginning June 8, 2017 at an hourly rate of \$15 per hour. Hours will be on an as-needed basis but not to exceed a total of 200 hours during summer.
5. Approve the following 2017 middle school summer learning academy teachers. SLA will run from July 5th through August 4th. All positions based on subscription rate of students and are self-sustaining
Middle School
 Mrs. Dana Russo – Math
 Mrs. Rachel Alderfer – Special Education
 Mrs. Colleen Wetmore – Language Arts
 Mrs. Monique Bredbenner – Science and Social Studies
6. Approve the following teacher and paraprofessional for the elementary special education extended school year from July 11th through August 10th (Tuesdays, Wednesdays, and Thursdays).
 Hannah Pasda – Teacher – Salary is \$40 per hour
 Sandra Laubach – Paraprofessional – Salary is \$17.12 per hour
7. Approve the following to be employed as District Summer Workers for 2017 at an hourly rate of \$10, no benefits, not to exceed 40 days of employment. (Subject to budget approval)
Custodial – Annette Kacerik, Dale Frankenfield, Betty Fenstermacher, Rachel Kade, Dezarae Hero, Noreen Fernandez, Douglas Thompson, Brenda Bohlen, Mary Seip, Erin Reynolds, Zacharie Grim
Transportation– Ginger Hill, Jessica Lehr, Gerald Goodin, Tami D’Angelo
Maintenance – Nicholas Peteto, Jakob Bredbenner
8. Approve the following middle school co-curricular/extra duty and department chairs positions for the 2017-18 school year.
Middle School Team Leaders - \$2,000
 Special Education - Dana Russo
 Related Arts Choices - David Miller
 Grade 5 – Karen Kemper
 Grade 6 - Victoria Gazzana
 Grade 7 - Determination Team - Sarah Thatcher
 Grade 7 - Courage Team - Daniel Mack
 Grade 8 - Caring Team – Stacy Daly
 Grade 8 - Fairness Team – Lisa Catullo

Middle School Co-Curricular/Extra Duty

- K-8 A-V Coordinator - Charles Austin - \$3,930
- Reading Olympics – Meredith Lesney/Colleen Wetmore** - \$1,477
- Stage Band/Jazz Band - Carol Free - \$2,597
- Cameratta Chorus - Lauren Sakasitz - \$1,751
- Student Council - Stacy Daly/Jason Stern** - \$2,217
- Yearbook - Amanda Giangioffe/Rhonda Amber** - \$1,477
- National Junior Honor Society - Amber Brodt/Megan Schemm** - \$739
- Archery Club – David Jost – \$859
- Swimming Director 1 – David Jost - \$859
- Swimming Director 2 – Katie Roberts - \$859
- Knitting Club – Sarah Thatcher - Volunteer
- Volleyball Club – Peter Bosko – Volunteer

** - will split stipend

9. Approve the following substitute support staff:
 - Roseann Philbin as a Custodial substitute at \$10.39 per hour, on a “call as needed” basis, no benefits, effective immediately.
 - Ingrid Hill as a Non-Instructional Paraprofessional Substitute at \$9.99 per hour, on a “call as needed” basis, no benefits, effective immediately.
10. Approve the following 2016-17 substitute teachers:
 - Roni Kaas – Elementary K-6
 - Christopher Klump – SV Emergency Certified
11. Approve adjustments to Paraprofessional healthcare. Maintain Urgent care and Emergency Room visits at the 2016-2017 co-pay level, deductibles at 2016-2017 Co-pay levels and Prescriptions at 2016-2017 co-pay levels.

Director Miller, seconded by Director Sivak moved to approve Personnel Items # 3 – 11.
 Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)

C. Facilities

1. Motion to approve the awarding of the contract for replacing the High School Gym and Pool Roof to Alan Kunsman Roofing, Inc, in the amount of \$383,325.00 to be funded by Capital Projects Fund.
Attachment

The award of contracts set forth herein is expressly made contingent upon receipt of all governmental approvals required for the project. Said award of contracts is further made contingent upon the receipt of the appropriate performance and payment bonds, certificates of insurance, and signed Standard Form of Agreement between Owner and the above referenced Contractors, all in compliance with the contract. The Administration, Project consultants and Solicitor are authorized to take any and all necessary action to effectuate the intent of this resolution.

Director Dowling, seconded by Director Sivak moved to approve Facilities Item #1.
 Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)

2. Approve the attached list of obsolete items.

Director Sivak, seconded by Director Inghrim moved to approve Facilities Item #2. Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)

D. Finance

2017-2018 Budget Timeline for the 2016-2017 School Year

May 31, 2017 - *District Deadline* to adopt the 2017-18 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2017 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2017-18 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2017 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2017-18 final budget.

June 30, 2017 (annual deadline) – *District Deadline* to adopt the 2017-18 final budget.

- A. Discussion of 2017-18 Budget.

1. Approve Fox Rothschild LLP as Solicitor for the Saucon Valley School District for the 2017-18 school year in accordance with the May 11, 2017 retainer agreement. Attachment

Director Inghrim, seconded by Director Sivak moved to approve Finance Item #1. Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)

2. Approve the alternate method of billing for the Northampton Community College for the fiscal year July 1, 2017 to June 30, 2018.

Director Inghrim, seconded by Director Sivak moved to approve Finance Item #2. Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)

3. Approve the Resolution presented by Bond Counsel authorizing the issuance of up to \$7,500,000 principal amount of General Obligation Bonds to refund and restructure the School District's 2010A Bonds and 2014B Note, and finance the construction of roof, HVAC and other improvements and athletic facilities. Attachment

Director Sivak, seconded by Director Inghrim moved to approve Finance Item #3. Vote: 6-yes, 1-no (Eichfeld), 2-absent (Puerta, Leewright with prior notice)

4. Approve the sale of the property N7SE4 29 4 0719C in the Northampton County Repository by the Tax Claim Bureau of Northampton County.

Director Inghrim, seconded by Director Sivak moved to approve Finance Item #4. Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)

4. Approve Mark Sivak to serve as Treasurer of the Saucon Valley School District, effective July 1, 2017 to June 30, 2018.

Director Inghrim, seconded by Director Dowling moved to approve Finance Item #5. Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for September 13, 2017 at 7 pm at Hellertown Borough.

F. Bethlehem Area Vo-Tech School – Jack Dowling and Bryan Eichfeld

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – Mark Sivak and Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Jack Dowling

J. Saucon Valley Foundation for Educational Innovation – Sandra Miller

Last meeting was Friday, presentation on EEC from the county.

K. Northampton Community College – Susan Baxter

L. New Business

Beth Guarriello – Thanked the Board and the community. Can't wait to get started.

Ken Napaver – Thanked Board, teachers, community. Looking forward to working with the middle school.

M. Old Business - Director Karabin dissolved the ad hoc Finance Committee.

XIII. Citizen's Inquiries and Comments –

C. Dettmar – Commented on House Bill - 76

XIV. Announcements

Future Meetings ~ June 13, 2017 – 7 pm – Business Meeting – Audion

June 27, 2017 – 7 pm – Business Meeting – Audion

July 25, 2017 – 7 pm – Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Dowling, seconded by Director Miller moved to adjourn the meeting.

Vote: 7-yes, 0-no, 2-absent (Puerta, Leewright with prior notice)

8:35PM

ATTEST: _____

Secretary

President