

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 25, 2017 in the High School Audion. Present were Directors Jack Dowling, Bryan Eichfeld, Edward Inghrim, Michael Karabin, Linda Leewright, Sandra Miller, Ralph Puerta and Mark Sivak. Susan Baxter was absent with prior notice. Also present was Monica McHale-Small, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** at 7:05 – *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*  
8-present, 1-absent with prior notice (Baxter)
- IV. **Motion to Approve Agenda** – Director Inghrim, seconded by Director Sivak moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent with prior notice (Baxter)
- V. **Announcement of Executive Session** – April 25, 2017 – Contract and Legal
- VI. **Approval of Minutes** – Director Inghrim, seconded by Director Sivak moved to approve the minutes of April 11, 2017. Vote: 8-yes, 0-no, 1-absent with prior notice (Baxter)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent's Report** – *Dr. Monica McHale-Small, Superintendent*  
Dr. McHale-Small congratulated the high school on being awarded a national ranking and a Bronze Medal Distinction from US News and World Reports. Saucon Valley High School has achieved a College Readiness rating of 17.5 also an AP participation rate of 19%. The high school is now nationally ranked at 106 in the state of Pennsylvania.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**  
C.Dettmar – Commented on the Proposed 2017-2018 Budget
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditure – \$291,476.74
  - B. Cafeteria Expenditures – \$40,012.42
  - C. Health Benefits – \$481,337.16
  - D. Capital Projects – None
    1. Approve the above presentation of bills.

Director Inghrim, seconded by Director Sivak moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent with prior notice (Baxter)

**XII. Treasurer's Report - Edward Inghrim/David Bonenberger**

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report – None
- D. Budget Transfers – \$901.00
- E. Middle School Activity Report – March 31, 2017
- F. High School Activity Report – March 31, 2017

1. Approve the above Treasurer's Report.

Director Inghrim, seconded by Director Sivak moved to approve the Treasurer's Report.

Vote: 8-yes, 0-no, 1-absent with prior notice (Baxter)

**A. Education**

1. Approve the Settlement Agreement and Release for Student #101954.
2. Approve the 2017 Summer Learning Academy. Program will run July 5<sup>th</sup> through July 27 (Monday-Thursday). Cost is \$135 per course.
3. Approve the second and final review of the following textbooks: (in 2017-18 budget)

Course Title – Honors World Cultures  
 Textbook Title – A History of the World in Six Glasses  
 Textbook Supplements – Guns, Germs and Steel  
 Cost Per Textbook – N/A  
 Number of Textbooks – N/A  
 Total Cost – N/A

*If student chooses to read this book, they will need to borrow it from the library or purchase own copy.*

Course Title – Honors World Cultures  
 Textbook Title – When Asia Was The World  
 Textbook Supplements – Guns, Germs and Steel  
 Cost Per Textbook – N/A  
 Number of Textbooks – N/A  
 Total Cost – N/A

*If student chooses to read this book, they will need to borrow it from the library or purchase own copy.*

Course Title – AP World History  
 Textbook Title – Traditions & Encounters: A Global Perspective on the Past  
 Textbook Replaces – N/A  
 Cost Per Textbook – \$165 (includes AP Advantage Digital Bundle)  
 Number of Textbooks – 30  
 Total Cost – \$4,950

Director Sivak, seconded by Director Inghrim moved to approve Education Items #1-3.  
 Vote: 8-yes, 0-no, 1-absent with prior notice (Baxter)

**B. Personnel**

1. Approve the creation of a new part-time technology position, no benefits and the job description. This position is replacing a full-time central duplicating position.
2. Approve Gerald Goodin as a Part Time Bus Driver at an hourly rate of \$19.81 for driving and \$10.00 for riding on a prescheduled basis, no benefits, effective April 26, 2017.
3. Approve Ingrid Hill as a substitute food service worker, at an hourly rate of \$9.80 on a call as needed basis, no benefits, effective April 26, 2017.

Director Miller, seconded by Director Sivak moved to approve Personnel Items #1-3.  
 Vote: 8-yes, 0-no, 1-absent with prior notice (Baxter)

**C. Facilities**

No Reports or Recommendations

**D. Finance**

**2017-2018 Budget Timeline for the 2016-2017 School Year**

**May 31, 2017** - *District Deadline* to adopt the 2017-18 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

**June 10, 2017** (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2017-18 Proposed Final Budget available for public inspection on PDE-2028.

**June 20, 2017** (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2017-18 final budget.

**June 30, 2017** (annual deadline) – *District Deadline* to adopt the 2017-18 final budget.

- A. Discussion of 2017-18 Budget
- B. Borrowing and Refinancing

1. Authorize the Administration to work with PFM Financial Management Advisors, as Financial Advisor; and Rhoads & Simon, LLP, as Bond Counsel in conjunction with the issuance of General Obligation Bonds for the purpose of funding the School District’s capital projects as shown in Option D and the refinancing of the School District’s General Obligation Bonds, Series A of 2010 via a competitive dual track process. Attachment

Director Inghrim, seconded by Director Sivak moved to approve Finance Item #1.  
 Vote: 8-yes, 0-no, 1-absent with prior notice (Baxter)

**E. Community Outreach**

The next meeting of the Saucon Valley Partnership is scheduled for May 10, 2017 at 7 pm at Saucon Valley School District.

**F. Bethlehem Area Vo-Tech School – *Jack Dowling and Bryan Eichfeld***

**G. Colonial Intermediate Unit – *Sandra Miller***

**H. PSBA – *Mark Sivak and Sandra Miller***

**I. Hellertown/Lower Saucon Chamber of Commerce – *Jack Dowling***

**J. Saucon Valley Foundation for Educational Innovation – *Sandra Miller***

**K. Northampton Community College – *Susan Baxter***

**L. New Business**

**M. Old Business**

**XIII. Citizen’s Inquiries and Comments - None**

**XIV. Announcements**

**Future Meetings ~**

May 9, 2017 – 7 pm – Business Meeting – Audion

May 23, 2017 – 7 pm – Business Meeting – Audion

June 13, 2017 – 7 pm – Business Meeting – Audion

**XV. Motion to Adjourn Meeting**

Director Dowling, seconded by Director Miller moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1- absent with prior notice (Baxter) 8:10PM

ATTEST: \_\_\_\_\_

Secretary

President