

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, February 28, 2017 in the High School Audion. Present were Directors Susan Baxter, Jack Dowling, Bryan Eichfeld, Edward Inghrim, Michael Karabin, Linda Leewright, Sandra Miller, Ralph Puerta and Mark Sivak. Also present was Monica McHale-Small, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** at 7:00 pm – *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
- IV. **Motion to Approve Agenda** – Director Sivak, seconded by Director Miller moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** - February 28, 2017 - Personnel
- VI. **Approval of Minutes** – Director Sivak, seconded by Director Miller moved to approve the minutes of February 14, 2017. Vote: 9-yes, 0-no
- VII. **Recognition** - Good luck to the middle school iTeam and boys basketball team. Congratulations to the Wrestling Team – District 11 team winners for the second year, Talitha Diggs indoor track, set a new school record and Ben Johnson, regional chorus winner.
- VIII. **Presentation**
 - A. 2017-18 Northampton Community College Budget – Dr. Mark Erickson
- IX. **Superintendent’s Report** – *Dr. Monica McHale-Small, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
 - E. Brown – Has concerns about the Program of Studies, upset the complete document wasn’t put out for the public, she doesn’t want the Board to approve it tonight, feels that they are shoving 8 periods into 5.
 - K. Duffy – Concerned with draft of Program of Studies, the lack of flexibility with the new program and that the students can’t double up on courses.
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditure – \$778,969.28
 - B. Cafeteria Expenditures – \$47,220.21
 - C. Health Benefits – \$425,091.29
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Inghrim, seconded by Director Sivak moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- XII. **Treasurer’s Report** - *Edward Inghrim/David Bonenberger*
 - A. Cash Investment and Bond Activity

- B. Condensed Board Summary Report
- C. Capital Project Finance Report - None
- D. Budget Transfers – \$6,371.00
- E. Middle School Activity Report – January 31, 2017
- F. High School Activity Report – January 31, 2017

1. Approve the above Treasurer's Report.

Director Inghrim, seconded by Director Sivak moved to approve the Treasurer's Report.
Vote: 9-yes, 0-no

A. Education

1. Approve the 2017-18 High School Program of Studies.

Director Sivak, seconded by Director Puerta moved to approve Education Item #1.

Director Inghrim, seconded by Director Dowling moved to table Education Item #1 until the next meeting. Vote: 9-yes, 0-no

2. Approve the 2017-18 School Calendar.

Director Eichfeld, seconded by Director Sivak moved to approve Education Item #2.
Vote: 7-yes, 2-no (Miller, Inghrim)

B. Personnel

1. Approve the retirement of Pamela Bernardo, middle school principal, effective August 31, 2017.

Director Inghrim, seconded by Director Miller moved to approve Personnel Item #1.
Vote: 9-yes, 0-no

2. Approve the following maternity leave extension:

Stacey Palmer, middle school language arts teacher, currently on maternity leave would like to extend her maternity leave. Mrs. Palmer will return to her teaching duties on April 24, 2017. She was to return on April 3, 2017.

3. Approve the following long term substitute:

Carla McCoy as middle school language arts long term substitute. Her position was to end April 3, 2017; the position will now end on April 24, 2017. Her base salary is \$49,552 (B, Step 1) which will be prorated for number of days worked. Ms. McCoy is replacing Stacey Palmer, who will be on maternity leave during this time.

4. Approve an unpaid medical leave for Richard Kuhns, transportation, from March 8, 2017 to April 3, 2017.

5. Approve the following 2016-17 spring coaches. (*New coaches are italicized.*)
 - Boys' Lacrosse**
 - Tyler Sharesky – Assistant Coach – \$1,531.50
 - Patrick Kowalski – Assistant Coach – \$1,531.50
 - Girls' Lacrosse**
 - Jane Hoff – Head Coach – \$5,048
 - Jennifer Zavacky – Assistant Coach – \$2,063
 - Candice Ziegler – Assistant Coach – \$1,000
6. Approve the following 2016-17 teacher substitutes:
 - Thomas Abell – SV Emergency Certified
 - Sandra Raposo-Mallett – SV Emergency Certified
 - Thomas Vosburg - Music
7. Approve Jonathan Pearson as a Custodian Substitute at an hourly rate of \$10.39, on an “as needed basis”, no benefits, effective March 1, 2017.
8. Approve the attached conference/travel requests.

Director Inghrim, seconded by Director Sivak moved to approve Personnel Items #2 – 8.
Vote: 9-yes, 0-no Director Miller abstained from Personnel #5.

C. Facilities

- A. Discussion of Roof and Track

No Reports or Recommendations

D. Finance

2017-2018 Budget Timeline for the 2016-2017 School Year

May 31, 2017 - *District Deadline* to adopt the 2017-18 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2017 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2017-18 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2017 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2017-18 final budget.

June 30, 2017 (annual deadline) – *District Deadline* to adopt the 2017-18 final budget.

- A. Discussion of 2017-18 Budget.

No Reports or Recommendations

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for March 8, 2017 at 7 pm at Lower Saucon Township.

No Reports or Recommendations

- F. Bethlehem Area Vo-Tech School – Jack Dowling and Bryan Eichfeld**
- G. Colonial Intermediate Unit – Sandra Miller**
- H. PSBA – Mark Sivak and Sandra Miller**
- I. Hellertown/Lower Saucon Chamber of Commerce – Jack Dowling**
- J. Saucon Valley Foundation for Educational Innovation – Sandra Miller**
- K. Northampton Community College – Susan Baxter**
- L. New Business**
- M. Old Business -**

Director Eichfeld commented that he is concerned with the Gender Studies course; he does not feel we should be teaching activism as part of that course.

XIII. Citizen’s Inquiries and Comments –

C. Dettmar – Commented that he is disappointed with the pickle the Board put us in.

XIV. Announcements

Future Meetings ~

March 14, 2017 – 7 pm – Business Meeting – Audion

March 28, 2017 – 7 pm – Business Meeting – Audion

April 11, 2017 – 7 pm – Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Inghrim, seconded by Director Dowling moved to adjourn the meeting.

Vote: 9-yes, 0-no

Time: 9:12

ATTEST: _____

Secretary

President