

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, October 25, 2016 in the High School Audion. Present were Directors Susan Baxter, Jack Dowling, Bryan Eichfeld, Edward Inghrim, Michael Karabin, Linda Leewright, Sandra Miller, Ralph Puerta and Mark Sivak. Sandra Milller was absent with prior notice. Also present was Susan Mowrer-Benda, Assistant to the Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor. Monica McHale-Small was absent with prior notice.

- I. **Call to the Order** at 7:05– *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent with prior notice (Miller)
- IV. **Motion to Approve Agenda** – Director Inghrim, seconded by Director Sivak moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent with prior notice (Miller)
- V. **Announcement of Executive Session** - October 25, 2016 - Personnel
- VI. **Approval of Minutes** – Director Inghrim, Director Sivak moved to approve the minutes of October 11, 2016. Vote: 8-yes, 0-no, 1-absent with prior notice (Miller)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – The environmental Club had an event on Saturday, October 22nd. Congratulations to the students that auditioned and made district chorus; Ben Johnson, Joel Paulson, Patrick Zuber, Chelsea Hill. Congratulations to Ethan Bernstein, District XI AA Boys Cross Country Champion. Congratulations to the Gils Volleyball Team for being the 2016 Colonial League Champions. Next week the Elementary School will celebrate its 2nd annual Mix-it Up Day.
- X. **Courtesy of the Floor to Visitors** - None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditure – \$174,544.12
 - B. Cafeteria Expenditures – \$22,534.72
 - C. Health Benefits – \$353,084.77
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Inghrim, seconded by Director Sivak moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent with prior notice (Miller)
- XII. **Treasurer’s Report** - *Edward Inghrim/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report

- C. Capital Project Finance Report – None
- D. Budget Transfers – \$20,696.00
- E. Middle School Activity Report – September 30, 2016
- F. High School Activity Report – September 30, 2016

1. Approve the above Treasurer's Report.

Director Inghrim, seconded by Director Sivak moved to approve the Treasurer's Report.
Vote: 8-yes, 0-no, 1-absent with prior notice (Miller)

A. Education

1. Approve the attached list of obsolete/surplus items.
2. Approve the following 2016-17 mini grant sponsored by the Saucon Valley Foundation for Educational Innovations: Descriptions are attached.

Microscopic Photography
Teaching for Artistic Behavior
Functional Transitions Café
Library Mural
Island Sound
Intro to Hydroponics

Director Inghrim, seconded by Director Sivak moved to approve Education Items #1&2.
Vote: 8-yes, 0-no, 1-absent with prior notice (Miller)

B. Personnel

1. Approve the retirement of Vicki Bartholomew, Central Duplicating, effective April 1, 2017.
2. Approve the resignation of Katie Sarianos, middle school para-professional, effective October 24, 2016.
3. Approve second and final reading of the following job description:
High School Dean of Students

Director Inghrim, seconded by Director Sivak moved to approve Personnel Items #1-3.
Vote: 8-yes, 0-no, 1-absent with prior notice (Miller)

4. Approve Chad Shirk as high school dean of students beginning October 26, 2016 and continue through the remainder of the 2016-17 school year. There is no change to his salary.

Director Sivak, seconded by Director Leewright moved to approve Personnel Item #4.
Vote: 8-yes, 0-no, 1-absent with prior notice (Miller)

- 5. Approve a onetime stipend of \$5,000 for Kenneth Napaver, who will serve as Acting Principal through the end of the 2016-17 school year.

Director Sivak, seconded by Director Dowling moved to approve Personnel Item #5.
 Vote: 7-yes, 1-no (Inghrim), 1-absent with prior notice (Miller)

- 6. Approve Stacy Werkheiser as secretary for the high school principal effective October 31, 2016, with no salary increase. Mrs. Werkheiser is replacing Deborah Kollar, who will be retiring on October 28, 2016.

Director Sivak, seconded by Director Dowling moved to approve Personnel Item #6.
 Vote: 8-yes, 0-no, 1-absent with prior notice (Miller)

- 7. Approve the following mentor for the 2016-2017 school year. Salary is \$500 but will be prorated for the time mentoring.

<u>Mentor</u>	<u>Inductee</u>
Kelly Boushell	Kelli Cosgrave

- 8. Approve the following 2016-17 teacher substitutes:
 Carla McCoy – Elementary K-6, ESL Certification
 Nathan Shorb – Elementary K-6, MS Math 6-9, MS Science 6-9,
 French Certification
 Lauren Tillstrom – SV Emergency Certification

- 9. Approve un-paid time off for Vicki Bartholomew, Central Duplicating, for December 2-7, 2016. She will have used her 3 personal days prior on November 29 & 30 and December 1, 2016.

- 10. Approve the attached conference/travel requests.

Director Inghrim, seconded by Director Sivak moved to approve Personnel Items #7-10.
 Vote: 8-yes, 0-no, 1-absent with prior notice (Miller)

C. Facilities

- A. Discussion of Late Bus Situation

D. Finance

- A. Discussion of possible RFP for consulting services for Food Service Department.

- 1. Approve the purchase of equipment for the Campus TV Studio in the amount of \$15,168.54 with the funds coming from Capital Projects Fund. Attachment

Director Inghrim, seconded by Director Dowling moved to approve Finance Item #1.
Vote: 8-yes, 0-no, 1-absent with prior notice (Miller)

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for November 9, 2016, at 7 pm at Lower Saucon Township.

F. Bethlehem Area Vo-Tech School – Jack Dowling and Bryan Eichfeld

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – Mark Sivak and Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Jack Dowling

J. Saucon Valley Foundation for Educational Innovation – Sandra Miller

K. Northampton Community College – Susan Baxter

L. New Business

M. Old Business

XIII. Citizen’s Inquiries and Comments –

A. Rivers – Commented on a bus issue regarding her granddaughter.

XIV. Announcements

Future Meetings ~ November 15, 2016 – 7 pm – Business Meeting – Audion
November 15, 2016 – 5 pm – Facility Meeting – District Office
December 6, 2016 – 7 pm – Reorganization Meeting with Business Meeting Immediately Following – Audion

XV. Motion to Adjourn Meeting

Director Dowling, seconded by Director Sivak moved to adjourn the meeting.
Vote: 8-yes, 0-no, 1-absent with prior notice (Miller)

7:40PM

ATTEST: _____
Secretary

President