

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, February 13, 2024, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Cedric Dettmar, Dr. Laurel Erickson-Parsons, Tracy Magnotta- online, Dr. Shamim Pakzad, and Jay Santos. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:05 p.m. - *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
8-present, 1-absent (Santos)
- IV. **Motion to Approve Agenda** – Director Erickson-Parsons, seconded by Director Campbell, moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Santos)
- V. **Announcement of Executive Session** – Personnel & Student Legal Issue
- VI. **Approval of Minutes** – Director Conte, seconded by Director Erickson-Parsons moved to approve the minutes of January 23, 2024. Vote: 8-yes, 0-no, 1-absent (Santos)
- VII. **Recognition** – A. BAVTS SkillsUSA Award Recipients -
Elizabeth Deily (Intro. to Sports Medicine) - 2nd place in Action Skills - Patient.
William Vegas (Precision Machining) - 2nd place in CNC 2 - Axis Turning Programmer.
EmilyRose Rodriguez (Cosmetology) - 3rd place in Nail Care Competition.
Olivia Stoneback (Protective Services) - 2nd place in Crime Scene Investigation Team.
Jay Bender (Protective Services) - 2nd place in Fire Fighting Demonstration.

B. Congratulations to Chad Shirk for his 400th Dual Match Career Win
- VIII. **Presentation** – A. Adam Lazarchak – BAVTS Budget & Expansion
Director Santos arrived at 7:18 p.m.
- IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent*
Superintendent Vlasaty thanked Mr. Deegan, Eli Tirado, and Jeremy Patterson for their assistance in repairing the pool for our swim team and community use.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
O. Stoneback & J. Bender – Commented on the their positive experiences at BAVTS.
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$785,961.47
 - B. Cafeteria Expenditures – \$ 37,374.08
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.

Director Dettmar, seconded by Director Conte, moved to approve the Presentation of the Bills.
Vote: 9-yes, 0-no

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity - None
- B. Condensed Board Summary Report - None
- C. Budget Transfers – \$629.00
- D. Middle School Activity Report – None
- E. High School Activity Report – December 2023

- 1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Erickson-Parsons, moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XIII. AGENDA ITEMS

A. Education

- A. Academic & Personnel Committee Meeting – 2/7/2024

- 1. Approve the first reading of the following policy:

Policy 137 – Home Education Program

Director Dettmar, seconded by Director Erickson-Parsons, moved to approve Education Item #1. Vote: 9-yes, 0-no

B. Personnel

- A. Registered Behavior Technician – Jillian Brodhead

- 1. Approve Edward Risi as a Full-Time Accounts Payable Clerk at an hourly rate of \$19.46 with benefits per the current Administrative Assistant and Clerical Compensation & Benefits Plan, effective pending completion of employment paperwork.

Director Dettmar, seconded by Director Erickson-Parsons moved to approve Personnel Item #1. Vote: 9-yes, 0-no

- 2. Approve an unpaid leave for Richard Simononis from April 19, 2024 until the end of the 2023-2024 school year. He will then be retiring as of the last teacher day of the 2023-2024 school year

8:51 pm – Board recessed into an Executive Session

9:23 pm – Dr. Pakzad called the meeting back in session.

Director Erickson-Parsons, seconded by Director Broun, moved to approve Personnel Item #2.
Vote: 8-yes, 1-no (Pakzad)

3. Approve the retirement of Karen Krupa, teacher, effective the last teacher day of the 2023-2024 school year.

Director Dettmar, seconded by Director Erickson-Parsons moved to approve Personnel Item #3.
Vote: 9-yes, 0-no

4. Approve the retirement of Betty Fenstermacher, Food Service, after 45 years of service, effective January 26, 2024.
5. Approve the resignation of Sherrie Fye-Kelly, Food Service, effective February 8, 2024.
6. Approve the following 2023-2024 Spring Athletic Coaches pending completion of employment paperwork.

Baseball - Varsity

Varsity Head Coach – Gary Laub
Varsity Assistant Coach – Mike Kiak
Varsity Assistant Coach – Justin Reiss
Volunteer – Steve Hlavinka
Volunteer – Brett Palmer
Volunteer – Mike Petruny
Scorekeeper – Rocco Viscito

Baseball – Junior Varsity

Junior Varsity Head Coach – Nick Millets
Junior Varsity Assistant Coach – Tanner Morgan
Volunteer – Chris Roth
Scorekeeper – Sean Royer
Scorekeeper – Kevin Yuselia

Baseball – Junior High

Junior High Head Coach – Josh Hein
Junior High Assistant Coach – Alstan Wolfe
Volunteer – Kevin Yusella
Scorekeeper – Eric Wolfe

Softball - Varsity

Varsity Head Coach – Terry Csrenko
Varsity Assistant Coach – Gina Schick

Softball – Junior High

Junior High Head Coach – Richard Brown
Junior High Assistant Coach – Kristen Gubish
Junior High Assistant Coach – Brenda Hartzell Anthony
Junior High Assistant Coach – Greg Best

Track & Field – High School – Boys & Girls

Head Coach – Edward Kolosky

Assistant Coach – Mark Mixa

Assistant Coach – Sydney Utesch

Volunteer – Robert Davis

Track & Field – Middle School – Co-Ed

Head Coach – Tom Koch

Unified Track – Co-Ed

Head Coach – Sydney Derr

Soccer – Middle School – Co-Ed

Head Coach – Trent Seibert

Assistant Coach – Rocco Policare

Assistant Coach – Kieran Walsh

Lacrosse – Boys

Head Coach – Zach Petiet

Assistant Coach – Nate Broisma

Assistant Coach – Nate Kehs

Lacrosse – Girls

Head Coach – Jane Hoff

Assistant Coach – Tim Lannon

Assistant Coach – Nicole Martins

Assistant Coach – Emily Hoff

Tennis – Boys

Head Coach – Michael Krentz

Assistant Coach – Deb Phillpots

Director Dettmar, seconded by Director Santos, moved to approve Personnel Item #6.

Vote: 9-yes, 0-no

7. Approve unpaid days for Chad Saylor from February 21 – 29, 2024 to run concurrently with FMLA.
8. Approve the following 2023-2024 Co-curricular positions:
Teresa Romano - Heart & Sole - Grades 5/6 Spring Semester - Volunteer
Heather Stauffer - Heart & Sole - Grades 5/6 Spring Semester – Volunteer
9. Approve Scott Guidos as a Homebound instructor for the 2023-2024 School year, at an hourly rate of \$45.00.
10. Approve the following list of substitute teachers for 2023-2024 school year.
Lee-Anne Graham
Sabrina Goyzueta
Nicholas Millets

11. Approve the attached MOU between the SVSD and the SVEA.

Director Conte, seconded by Director Erickson-Parsons moved to approve Personnel Items #4,5,7-11. Vote: 9-yes, 0-no

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Facilities Item #1. Vote: 9-yes, 0-no

D. Finance

A. Food Service Management Discussion – David Bonenberger

2023-2024 Budget Timeline for the 2024-2025 School Year

May 31, 2024 - *District Deadline* to adopt the 2024-2025 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2024 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2024-2025 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2024 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2024-2025 final budget.

1. Approve the agreement with Lehigh Valley Events & Productions for DJ services for the High School Spring Dance, in the amount of \$750.00.
2. Approve the agreement with Center Stage Lighting & Rigging, Inc. for the stage for graduation in the amount of \$4,250.00
3. Approve the resignation of Cedric Dettmar as the District Treasurer effective immediately.

Director Dettmar, seconded by Director Demko, moved to approve Finance Item #3. Vote: 9-yes, 0-no

4. Approve _____ as the District Treasurer until July 1, 2024.

Board President Pakzad nominated Donald Carpenter as District Treasurer until July 1, 2024. Vote: 9-yes, 0-no

5. Approve the attached engagement letter with Levin Legal Group.
6. Approve the adoption of the Colonial Intermediate Unit 20 IDEA policies and procedures for the 2024-2025 school year.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Finance Items #1, 2, 5 and 6. Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*
Fundraiser on February 16th at Se-Wy-Co

F. Northampton Community College – *Susan Baxter* - Report at next Meeting

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* – Teacher negotiations continues.

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

I. New Business – Director Broun commented on teacher discontent and his wish to visit class rooms.

J. Old Business – Director Santos commented on School Affiliated Organizations.

XIV. Citizens' Inquiries and Comments – None

XV. Announcements

Future Meetings ~

February 27, 2024 – 7 pm – Business Meeting – High School Audion

March 12, 2024 – 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting

Director Erickson-Parsons, seconded by Director Santos, moved to adjourn the meeting.

Vote: 9-yes, 0-no

10:28 PM

ATTEST

Secretary

President