

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, November 14, 2023, in the High School Audion. Present were Directors John Conte, Cedric Dettmar, Bryan Eichfeld, Dr. Laurel Erickson-Parsons, Michael Karabin, Tracy Magnotta-online, Dr. Shamim Pakzad, and Shawn Welch. Director Susan Baxter was absent. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:00 p.m. – Dr. Shamim Pakzad, *Vice-President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
8-present, 1-absent (Baxter)
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Welch, moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Baxter)
- V. **Announcement of Executive Session** – Personnel, SVEA
- VI. **Approval of Minutes** – Director Eichfeld, seconded by Director Welch, moved to approve the minutes of October 24, 2023. Vote: 8-yes, 0-no, 1-absent (Baxter)
- VII. **Recognition** – High School Girls Cross Country Team
- VIII. **Presentations** –
 - A. Fall Sports Recap - Amy Virden
 - B. District Facility Usage - James Deegan
- IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent* – Superintendent Vlasaty reported on the substitute fill rate and the opening of more availability for substitutes.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$2,907,238.78
 - B. Cafeteria Expenditures – \$66,124.96
 - C. Health Benefits – None
 - D. Capital Projects – None

1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Welch, moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Baxter)

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity -None
- B. Condensed Board Summary Report - None
- C. Budget Transfers - \$1,805.00
- D. Middle School Activity Report - None
- E. High School Activity Report – September 30, 2023

1. Approve the above Treasurer's Report

Director Dettmar, seconded by Director Conte, moved to approve the Treasurer's Report.

Vote: 8-yes, 0-no, 1-absent (Baxter)

XIII. AGENDA ITEMS**A. Education**

- A. Academic & Personnel Committee Meeting Summary – 11/1/2023

1. Approve the first reading of the following policies:

Policy 006 – Local Board Procedures

Policy 216.1 – Supplemental Discipline Records

Policy 251 – Students Experiencing Homelessness, Foster Care,
and Other Educational Instability

Director Welch, seconded by Director Conte, moved to approve Education Item #1.

Vote: 8-yes, 0-no, 1-absent (Baxter)

2. Approve the following 2023-24 mini-grants sponsored by the Saucon Valley Foundation for Educational Innovations.
Descriptions are attached.

Small Grants

Big Panthers, Little Panthers (\$2,900.00)

Strength & Conditioning (\$2,875.00)

Mountain Bikes (\$3,000.00)

World Music - Harp (\$1,355.00)

Harness Safe Music Making (\$2,830.00)

21st Century Funding

Middle School Robotics Club (\$925.90)

Director Welch, seconded by Director Erickson-Parsons, moved to approve Education Item #2.

Vote: 8-yes, 0-no, 1-absent (Baxter)

B. Personnel

1. Approve the transfer of Melissa Guntekunst from Part-time to a Full-time bus driver effective November 15, 2023.

2. Approve the following Part-time bus drivers effective upon completion of employment paperwork, hourly wage, and benefits based on the current SV Educational Support Professionals contract:
Gail Nolf
Randall Neiser
3. Approve the transfer of Wil-Quon Clemons from a part-time instructional paraprofessional to a full-time instructional paraprofessional, with benefits per the current Educational Support Staff Agreement, effective November 6, 2023
4. Approve the following volunteers for the 2023-2024 SVHS Robotics Club: Edmund Webb III, Cedric Dettmar, Tim Gill, and Michelle Gombocz.

Director Welch, seconded by Director Erickson-Parsons, moved to approve Personnel Item #4.
Vote: 7-yes, 0-no, 1-absent (Baxter), 1-abstention (Dettmar)

5. Approve Diana Cherrybon as a Homebound Instructor for the 2023-2024 school year, at an hourly rate of \$45.00.
6. Approve David Bonenberger's contract effective July 1, 2024 through June 30, 2032.
7. Approve the resignation of Stephanie Cramer, High School French teacher; her last day will be January 5, 2024.
8. Approve the resignation of Lisa Peteto, non-instructional high school paraprofessional; her last day was November 3, 2023.
9. Approve the retirement of John Podhany, full-time bus driver; his last day will be January 4, 2024.

Director Dettmar, seconded by Director Erickson-Parsons, moved to approve Personnel Items #1-3 and 5-9. Vote: 8-yes, 0-no, 1-absent (Baxter)

C. Facilities

A. Facilities Committee Meeting Summary – 11/8/2023

1. Approve the attached lists of Surplus/Obsolete items.

Director Eichfeld, seconded by Director Erickson-Parsons, moved to approve Facilities Item #1.
Vote: 8-yes, 0-no, 1-absent (Baxter)

D. Finance

1. Approve the attached agreements with Hercules Achievement, Inc. to

print and bind the 2023-2024 edition of the Saucon Valley High School yearbook and yearbook supplement.

2. Approve the service agreement with empowerED School Solutions for professional consulting services for student # 2573266877.

Director Dettmar, seconded by Director Erickson-Parsons, moved to approve Finance Items #1&2. Vote: 8-yes, 0-no, 1-absent (Baxter)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

I. New Business – None

J. Old Business – None

K. Citizens' Inquiries and Comments –

- S. Wittenberg – Commented on the Panther Pulse, Parent Square & ACE Program.
S. Houck – Commented on PDE Education Standards not being followed.

L. Announcements

Future Meetings ~ November 28, 2023
December 5, 2023 - Reorganization

M. Motion to Adjourn Meeting

Director Welch, seconded by Director Conte, moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Baxter)

8:01 p.m.

ATTEST _____

Secretary

President