

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, September 26, 2023, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Dr. Laurel Erickson-Parsons, Michael Karabin, Tracy Magnotta-online, Dr. Shamim Pakzad, and Shawn Welch. Also present were Judith Riegel, Board Secretary, Tim Gilsbach, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:05 pm - Dr. Shamim Pakzad, *Vice-President, presiding*
  - II. **Pledge of Allegiance**
  - III. **Recording of Attendance** – *Judith Riegel, Secretary*  
8-present, 1-absent (Baxter)
  - IV. **Motion to Approve Agenda** – Director Karabin, seconded by Director Erickson-Parsons, moved to approve the agenda. Vote: 8-yes, 0-no, 1-absent (Baxter)
  - V. **Announcement of Executive Session** – Contract, Special Education, SVEA Legal Matter, Personnel
  - VI. **Approval of Minutes** – Director Conte, seconded by Director Welch, moved to approve the minutes of September 12, 2023. Vote: 8-yes, 0-no, 1-absent (Baxter)
  - VII. **Recognition** – None
  - VIII. **Presentation** – None
  - IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent* – Director Vlasaty reported on the substitutes in the district.
- Director Baxter arrived at 7:27 pm
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** –
    - S. Wittenberg – Commented on District Administrators serving as co-curricular advisors.
    - W. Broun – Commented on District Administrators serving as co-curricular advisors.
    - J. Santos – Asked if the District has a plan for decision-making, a road map.
    - A. McFetridge – Commented on Substitutes, fill rates, and parents not being able to work in their child's building.
    - P. Silverthorn – Thanked the District Administrators for stepping up to fill vacant co-curricular positions
    - H. Cassellia – Commented that there is currently no Yearbook due to no advisor.
    - K. Wechtler – Asked about the Assistant Director of Student Relations and Athletics.

**XI. Presentation of Bills – David Bonenberger**

- A. General Expenditures – \$758,413.75
- B. Cafeteria Expenditures – \$ 28,761.71
- C. Health Benefits – \$321,981.65
- D. Capital Projects – None

- 1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Welch, moved to approve the Presentation of the Bills.

Vote: 9-yes, 0-no

**XII. Treasurer's Report – Cedric Dettmar/David Bonenberger**

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report - None
- D. Budget Transfers - None
- E. Middle School Activity Report - None
- F. High School Activity Report – May & June 2023

- 1. Approve the above Treasurer's Report

Director Dettmar, seconded by Director Conte, moved to approve the Treasurer's Report.

Vote: 9-yes, 0-no

**XIII. AGENDA ITEMS****A. Education**

- A. None

- 1. Approve the second and final reading of the following policies:

202 – Eligibility of Non-Resident Students

202 AR – Admission of Nonresident Students Living with a District Resident

Director Welch, seconded by Director Conte, moved to approve Education Item #1.

Vote: 9-yes, 0-no

- 2. Approve the attached agreement between Saucon Valley School District and Kutztown University regarding the participation of Kutztown University students in practicum experiences or student teaching at SVSD.
- 3. Approve a trip for nine FBLA students and their advisor, Jaqueline Febbo, to the Kalahari Resort & Convention Center for the "FBLA Leadership Conference & Officer Training." October 29 – October 30, 2023, the cost is approximately \$130.00/student, funded by students and fundraising.

Director Dettmar, seconded by Director Erickson-Parsons, moved to approve Education Items #2 & 3. Vote: 9-yes, 0-no

## **B. Personnel**

1. Approve Amy Virden as the Assistant Director of Student Relations & Athletics at a salary of \$85,500 prorated, effective pending completion of employment paperwork.

Director Dettmar, seconded by Director Baxter, moved to approve Personnel Item #1.

Vote: 9-yes, 0-no

2. Approve Jenna Boring, Elementary School Counselor at Masters, Step 5 at \$67,811.00, with benefits per the current Saucon Valley Education Association contract, pending completion of employment paperwork and release from current employment.
3. Approve Wil-Quon Clemons as a part-time instructional paraprofessional, 28 hours per week, at \$20.56 per hour, effective pending completion of employment paperwork.
4. Approve Lisa Boland as a Part-Time Bus Driver with salary and benefits per the current Educational Support Professionals Contract, effective pending completion of employment paperwork.

Director Eichfeld, seconded by Director Erickson-Parsons, moved to approve Personnel Items #2-

4. Vote: 9-yes, 0-no

5. Approve Michelle Geipel as a dedicated substitute for the 2023-24 school year, working four days of a five-day school/work week where needed in assigned school buildings, effective upon completion of employment paperwork. Salary will be \$175 per day, with no benefits.

Director Welch, seconded by Director Conte, moved to approve Personnel Item #5.

Vote: 9-yes, 0-no

6. Approve Donna Parente as a Food Service substitute, pending completion of employment paperwork.

Director Dettmar, seconded by Director Erickson-Parsons, moved to approve Personnel Item #6.

Vote: 9-yes, 0-no

7. Approve the following co-curricular positions for the 2023-2024 school year.

Lauren Keebler - National Junior Honor Society \$1,000.00

Carolyn Loverdi - Math Club \$1,200.00

Amanda Brady - Reading Olympics \$1,500.00

Teresa Casimire & Julie Davis - Freshman Class Advisors -\$1,000.00. The advisors will forgo payment, and the full stipend will be donated to the Freshman Class student activity account.

Robert Frey & Jaime Vlasaty - Senior Class Advisors – \$2,100.00 - The advisors will forgo payment, and the full stipend will be donated to the Senior Class student activity account.

Vote: 9-yes, 0-no

- Director Dettmar, seconded by Director Baxter, moved to approve Personnel Items #8 & 9.

Vote: 9-yes, 0-no

- Director Conte, seconded by Director Dettmar, moved to approve Personnel Items #10 - 14.

Vote: 9-yes, 0-no

#### A. Facilities Committee Summary - September 13, 2023

- Director Eichfeld, seconded by Director Erickson-Parsons, moved to approve Facilities Item #1.

Vote: 9-yes, 0-no

2. Approve the following list of School Affiliated Organizations which allows use of School or District name and operating in relation to the school district's program:

Athletics Booster Club	Football Booster Club
Wrestling Booster Club	Boys Soccer Booster Club
SV Music Connection	SV Performing Arts Association
MS Parent Teacher Group	ES Parent Teacher Organization
SV Foundation for Educational Innovation	

Director Karabin, seconded by Director Dettmar, moved to approve Facilities Item #2.

Vote: 9-yes, 0-no

#### **D. Finance**

##### **A. Finance Committee Summary - September 20, 2023**

1. Approve the Freshman, Junior, and Senior class advisor position stipends to be transferred into the corresponding student activities account.

Director Dettmar, seconded by Director Welch, moved to approve Finance Item #1.

Vote: 9-yes, 0-no

2. Approve settlement offer for government entity claims against Altria.

Director Dettmar, seconded by Director Eichfeld, moved to approve Finance Item #2.

Vote: 9-yes, 0-no

3. Approve the contract with Bayada Home Healthcare, Inc. for substitute nurses and field trip nursing services.

Director Conte, seconded by Director Dettmar, moved to approve Finance Item #3.

Vote: 9-yes, 0-no

#### **E. Community Updates**

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

#### **F. Northampton Community College** – *Susan Baxter*

#### **G. Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*

#### **H. Colonial Intermediate Unit** – *Dr. Shamim Pakzad*

#### **I. New Business** – None

#### **J. Old Business** – None

**K. Citizens' Inquiries and Comments –**

L. McCarthy – Commented on the comments made by the Board this evening.

A. McFetridge – Commented on the deletion of the PAWS period in the Middle School and teacher movement.

J. Santos – Stated that no one sent him to this meeting.

W. Broun – Commented on a Right to Know Law request regarding District legal fees for settlements.

L. Cassellia – Asked about gym time on Sundays for youth sports programs.

**L. Announcements**

**Future Meetings ~** October 10, 2023

October 24, 2023

**M. Motion to Adjourn Meeting**

Director Welch, seconded by Director Conte, moved to adjourn the meeting.

Vote: 9-yes, 0-no

9:12 PM

ATTEST \_\_\_\_\_

Secretary

President