

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, August 8, 2023, in the High School Audion. Present were Directors Susan Baxter, Bryan Eichfeld, Michael Karabin, Tracy Magnotta via phone and Shawn Welch. John Conte, Cedric Dettmar, Dr. Laurel Erickson-Parsons, and Dr. Shamim Pakzad were absent. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:10 pm - Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
5-Present, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad)
- IV. **Motion to Approve Agenda** – Director Welch, seconded by Director Karabin moved to approve the agenda. Vote: 5-yes, 0-no, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad)
- V. **Announcement of Executive Session** – Contracts and Agreements
- VI. **Approval of Minutes** – Director Karabin, seconded by Director Welch moved to approve the minutes of July 25, 2023. Vote: 5-yes, 0-no, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent* - None
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$753,661.32
 - B. Cafeteria Expenditures – \$168.23
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above presentation of bills.Director Karabin, seconded by Director Welch moved to approve the Presentation of the Bills. Vote: 5-yes, 0-no, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad)
- XII. **Treasurer's Report** – *Cedric Dettmar/David Bonenberger*

No Recommendations for Approval

XIII. AGENDA ITEMS**A. Education****A. Academic & Personnel Committee Meeting Summary – 8/2/2023**

1. Approve the following Building Level Student Handbooks:

Elementary School Student Handbook

Middle School Student Handbook

High School Student Handbook

Director Karabin, seconded by Director Welch moved to approve Education Item #1.

Vote: 5-yes, 0-no, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad)

B. Personnel

1. Approve Jennifer Domchek as a High School Special Education Teacher Masters +30, Step 5 at \$ 76,628.00, effective the beginning of the 2023-2024 school year, pending completion of employment paperwork.

Director Karabin, seconded by Director Welch moved to approve Personnel Item #1.

Vote: 5-yes, 0-no, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad)

2. Approve the retirement of Patricia Rosati, Administrative Assistant, effective date is October 2, 2023.

Director Karabin, seconded by Director Welch moved to approve Personnel Item #2.

Vote: 5-yes, 0-no, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad)

3. Approve the resignation of Michelle Horvath, high school teacher effective August 1, 2023.

4. Approve the resignation of Beth Barrell, cafeteria monitor effective August 1, 2023.

Director Karabin, seconded by Director Welch moved to approve Personnel Items #3 & 4.

Vote: 5-yes, 0-no, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad)

5. Approve Kristen Kallert as a part-time instructional paraprofessional, not to exceed 28 hours per week, at an hourly rate of \$20.56 with benefits per the current Educational Support Staff Agreement, effective the beginning of the 2023-24 school year, pending completion of employment paperwork.

6. Approve Margaret Miller as a Non-Instructional Paraprofessional in the position of Cafeteria Monitor. Not to exceed 16.5 hours per week, at an hourly rate of \$19.78 with benefits per the current Educational Support Staff Agreement, effective the beginning of the 2023-24 school year,

Director Karabin, seconded by Director Welch moved to approve Personnel Items #5 & 6.

Vote: 5-yes, 0-no, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad)

7. Approve the following department/team leaders/grade level chairs for the 2023-24 school year. The stipend will be \$2,500 per position.

High School Department Chairpersons

Karen Krupa – English
Cheri Chisesi – Mathematics
Jessica Friday – Social Studies
Kimberly Mertz – Science
Amber Sams – Related Arts
Megan Bath – Special Education

Middle School Team Leaders

Frances Marsillio – Grade 5
Victoria Gazzana – Grade 6
Amanda Holvek – Grade 7
Phillip Russell – Related Arts
Dana Russo – Special Education

Elementary Grade Level Chairpersons

Becky Harvey – Kindergarten
Jennifer Davison – Grade 1
Holli Conrad – Grade 2
Paige Hestand – Grade 3
Beth Ravier – Grade 4
Kaitlyn Dennington – Special Education

District

Katie Fisher – K-12 Guidance
Kassandra Diehl – K-12 Foreign Language
Leah Mickey – K-12 Reading
Lauren Picketts – K-12 ESL

8. Approve the co-curricular positions for the 2023-24 school year.

High School

Jessica Friday – Debate Team - \$2,000
Jessica Friday – Model UN - \$600
Jessica Friday – Scholastic Scrimmage - \$1,000
Jacquelyn Febbo – FBLA - \$2,000
Amber Sams – iTeam - \$600
Amber Sams – Environmental Club - \$600

Mario Marcozzi – National Honor Society - \$1,000
 Robert Svitilla – Robotics Club - \$2,500
 Cheri Chisesi – Student Government - \$3,800

Middle School

Meredith Lesney – iTeam - \$600
 Amanda Holveck - Yearbook - \$1,800
 Lauren Sakasitz - Cameratta - \$2,400
 Rosemary Butterly- Jazz Band - \$2,200
 David Jost – Intramural Archery Club - \$1,000
 David Jost – Intramural Swimming Director 1 - \$1,000
 Katie Roberts – Intramural Swimming Director 2 - \$1,000
 Amanda Holvek – Student Government - \$1,250**
 Victoria Gazzana – Student Government - \$1,250**

Elementary School

Emily Aragona-Young – Choral Director - \$2,400
 Lynn Beller – Girls on the Run - \$1,000
 Joanna Lemay – Student Council - \$1,150**
 Cheryl Kittle – Student Council - \$1,150**

** splitting stipend

9. Approve the following 2023-24 fall athletic coaches: *(New coaches are in italics)*

Field Hockey

Mary Kathryn Omdahl – Head Coach - \$5,500
 Lauren Musselman – Assist. Coach - \$3,000
 Matt Omdahl – Assist. Coach - \$1,000
 Kerry Murmello – MS Co-Head Coach - \$2,850
Doug Chambers – MS Co-Head Coach - \$2,850

Boys Soccer

Nik Nikolov – Head Coach – \$5,500
Terry Baker – Assist. Coach - \$2,100
 Chris Nagy – Assist. Coach - \$1,300
Tracey Nicolas – Assist. Coach - Volunteer

Girls Soccer

Trent Seibert – Head Coach - \$5,500
 Rocco Policare – Assist. Coach – Volunteer

Girls Tennis

Dr. Michael Krentz – Head Coach - \$4,200
 Deb Philpotts – Assist. Coach - \$1,000

Sideline Cheerleading

KristiJoy Fedorowicz – Head Coach - \$3,000
 Giana Corda – Assist. Coach - \$2,000
 Tara Matus - MS Coach - \$2,300

Cross Country

Edward Kolosky – Head Coach - \$3,800
 Sydney Utesch – Assist. Coach - \$3,000
 Michael Vidumsky – Volunteer

Girls Volleyball

Harrison Henne – Head Coach - \$4,500

Nicole Oviedo – Assist. Coach - \$3,000

Golf

Brian McCall – Assist. Coach – Volunteer

(previously approved for a stipend, requested to be a volunteer)

10. Approve the following mentors for the 2023-2024 school year. Salary is per the current professional agreement, which may be prorated if not a full year of mentorship.

Mentor

Meredith Lesney

Chad Miller

Dana Russo

Kerry Schultz

Cristina Reyes

Inductee

Lauren Keebler

Kaela Bitting

Nicole Slivka

Kevin Rutzler

Teresita Perlaza

Director Karabin, seconded by Director Welch moved to approve Personnel Item #7 - 10.

Vote: 5-yes, 0-no, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad)

11. Approve the attached Addendums to the following Compensation & Benefits Plans:

Food Service

Educational Support Staff

Administrative Assistants

Technology

Act 93 Administrators

Director Karabin, seconded by Director Eichfeld moved to approve Personnel Item #11.

Vote: 5-yes, 0-no, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad)

12. Approve Robert Frey as the District Safety Coordinator.

Director Eichfeld, seconded by Director Welch moved to approve Personnel Item #12.

Vote: 5-yes, 0-no, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad)

13. Approve the following sabbatical leave:

Kassandra Diehl, Spanish teacher, for the second semester of the 2023-24 school for educational study. Mrs. Diehl will return to her teaching duties at the beginning of the 2024-25 school year.

Director Welch, seconded by Director Karabin moved to approve Personnel Item #13.

Vote: 5-yes, 0-no, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad)

C. Facilities

No Recommendations for Approval

D. Finance

1. Approve the agreement with the Center for Humanistic Change (CHC) to provide Liaison services to support the Student Assistance Program (SAP) for the 2023-2024 school year.

Director Karabin, seconded by Director Welch moved to approve Finance Item #1.

Vote: 5-yes, 0-no, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter***G. Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld***H. Colonial Intermediate Unit** – *Dr. Shamim Pakzad***I. New Business** – None**J. Old Business** – None**K. Citizens' Inquiries and Comments** – *Visitors should state their name and address.***L. Announcements**

Future Meetings ~ August 22, 2023
September 12, 2023

M. Motion to Adjourn Meeting

Director Welch, seconded by Director Karabin moved to adjourn.

Vote: 5-yes, 0-no, 4-absent (Conte, Dettmar, Erickson-Parsons, Pakzad) Time - 7:17pm

ATTEST _____

Secretary

President