

Saucon Valley School District

Regular Meeting of the Board of Education

March 12, 2024

High School Audition

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting, and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio-taping the meeting, and the meeting will be posted for public viewing according to district policy.

Agenda

6:00 pm – Executive Session for the purpose of BAVTS Agreement

- I. **Call to the Order** – *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – BAVTS Agreement
- VI. **Approval of Minutes** – February 27, 2024
- VII. **Recognition** – Winter Sports – District Champions & State Qualifiers
 - Wrestling:** Carter Chunko- District Champion, Aiden Grogg – District Champion, Jackson Albert – District Champion & State Qualifier, Cole Hubert – District Champion & State Qualifier.
 - Swimming:** Julia Cort – District Champion & State Qualifier;
400 Relay Team – Katryna Price, Angelina Dechert, Clair Smith, Julia Cort – District Champion & State Qualifiers
200 Relay Team – Katryna Price, Angelina Dechert, Amanda Dettmar, Julia Cort – State Qualifiers
 - Boys Basketball Team** – State Qualifiers
 - Competitive Spirit Team** - State Qualifiers
- VIII. **Presentation** – Northampton Community College – Dr. David A. Ruth - President
- IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$550,685.10
- B. Cafeteria Expenditures – \$15,575.05
- C. Health Benefits – None
- D. Capital Projects – None

Recommendations for Approval**Presentation of Bills**

1. Approve the above Presentation of Bills.

Recommendation: To approve all motions and recommendations listed in the Presentation of Bills.

XII. Treasurer's Report – Donald Carpenter/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Budget Transfers – None
- D. Middle School Activity Report – December 2023 and January 2024
- E. High School Activity Report – None

Recommendations for Approval**Treasurer's Report**

1. Approve the above Treasurer's Report.

Recommendation: To approve all motions and recommendations listed in the Treasurer's Report.

XIII. AGENDA ITEMS**A. Education****Items/Projects for Discussion**

- A. Academic & Personnel Committee Meeting Summary – 3/6/2024

Policy 249 Review

1. Review the current Policy #249 Bullying/Cyberbullying. According to the PA School Code, 24 PS 13-1303.1-A, Policy relating to bullying: (c) each school entity shall review its policy every three (3) years and annually provide the office with a copy of its policy relating to bullying.

Affiliation Agreement – East Stroudsburg University

2. Approve the attached agreement between Saucon Valley School District and East Stroudsburg University regarding the participation of East Stroudsburg University students in practicum experiences or student teaching at SVSD.

Expulsion Hearing Waiver

3. Approve the Expulsion Hearing Waiver for student #3726375627.

Recommendation: To approve all motions and recommendations as listed in Education

B. Personnel**Items/Projects for Discussion**

- A. None

Recommendations for Approval**Head Curriculum Writers**

1. Approve the following individuals as Head Curriculum Writers, for 15 hours/\$45 per hour:

Robert Kachmar (K-4 Science)
Kellie King (SS)
Leah Mickey (ELA)
Stephanie Hand (math)

Raymond Barrata (5-8 Science)
Lara McCarthy (5-8 ELA)
Amanda Holveck (5-8 Social Studies and 6-8 Math)

Jessica Friday (9-12 Social Studies)
Eric Focht (split 9-12 Science)
Kimberly Mertz (split 9-12 Science)
Lynn Cheddar (9-12 English)
Lisa Allen (9-12 Math)

Extended School Year

2. Approve the following individuals for providing Extended School Year instruction, July 1-25, 2024, Monday -Thursday, with a set-up day on June 27, 2024.

Teachers – 8:00-12:00, at a rate of \$45/hour, 4 days/week.
Megan Bath
Dave Michaylira
Jessica Johnson
Sara Fritz

Music Department Chair Resignation

3. Approve the resignation of Chad Miller from the position of Music Department Chair, effective February 27, 2024.

Unified Track Paraprofessional

4. Approval of Jamie Frey for additional hours as the paraprofessional supporting the Unified Track Team.

Resignation

5. Approve the resignation of Kelly Moser, ELD Long Term Substitute effective March 3, 2024.

Resignation

6. Approve the resignation of Susan Adam, food service, effective March 15, 2024.

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities**Items/Projects for Discussion**

- A. None

No Agenda Items for Approval

Recommendation: No items for approval.

D. Finance**Items/Projects for Discussion**

- A. None

No Agenda Items for Approval**2023-2024 Budget Timeline for the 2024-2025 School Year**

May 31, 2024 - *District Deadline* to adopt the 2024-2025 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2024 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2024-2025 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2024 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2024-2025 final budget.

Recommendation: No items for approval.

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – Susan Baxter

(Meetings are on the first Thursday of every month)

G. Bethlehem Area Vo-Tech School – Vivian Demko & Cedric Dettmar

(Meetings are on the first Tuesday of every month)

H. Colonial Intermediate Unit – Dr. Shamim Pakzad

(Meetings are on the fourth Wednesday of every month)

I. PSBA Representative – Donald Carpenter

J. New Business –

Charter School Funding Reform Resolution

1. Approve the attached Resolution calling for Charter School funding reform.

K. Old Business

XIV. Citizens' Inquiries and Comments – Visitors should state their name and address.

XV. Announcements

Future Meetings ~

March 26, 2024 – 7 pm – Business Meeting – High School Audion

April 9, 2024 – 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, February 27, 2024, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Cedric Dettmar, Dr. Laurel Erickson-Parsons, Dr. Shamim Pakzad, and Jay Santos. Director Tracy Magnotta was absent. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:06 - *Dr. Shamim Pakzad, President, presiding*
 - II. **Pledge of Allegiance**
 - III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
8-present, 1-absent (Magnotta)
 - IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Magnotta)
 - V. **Announcement of Executive Session** – Student Legal Issue and Personnel
 - VI. **Approval of Minutes** – Director Dettmar, seconded by Director Conte, moved to approve the February 13, 2024 minutes. Vote: 8-yes, 0-no, 1-absent (Magnotta)
 - VII. **Recognition** – None
 - VIII. **Presentation** – Patricia Bishop – Food Service
 - IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent*
 - X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
 - XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$ 735,160.83
 - B. Cafeteria Expenditures – \$ 20,738.50
 - C. Health Benefits – \$ 312,833.45
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.
- Director Conte, seconded by Director Carpenter, moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- XII. **Treasurer's Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Budget Transfers – \$20.00
 - D. Middle School Activity Report – November 30, 2023
 - E. High School Activity Report – January 31, 2023

1. Approve the above Treasurer's Report.

Director Carpenter, seconded by Director Dettmar, moved to approve the Treasurer's Report.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

XIII. AGENDA ITEMS

A. Education

1. Approve the 2024-2025 School Calendar.

Director Santos, seconded by Director Dettmar, moved to approve Education Item #1. Vote: 8-yes, 0-no, 1-absent (Magnotta)

B. Personnel

1. Approve Kelly Moser as an ELD – Long Term Substitute \$57,182.00 (B, Step 1), benefits per current SVEA Contract, for the remainder of the 2023-2024 school year, effective upon completion of employment paperwork.
2. Approve Melissa Salmon as a Part-Time ELD K-12 Instructional Paraprofessional at an hourly rate of \$20.56, effective upon completion of employment paperwork
3. Approve the retirement of Patricia Bishop, Food Service Coordinator, effective August 9, 2024.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Personnel Item #3. Vote: 8-yes, 0-no, 1-absent (Magnotta)

4. Approve Stephanie Hand as a Homebound instructor for the 2023-2024 school year at an hourly rate of \$45.00.
5. Approve Asher McGonagle as a Substitute Custodian at an hourly rate of \$18.00/hour, no benefits, effective upon completion of employment paperwork.
6. Approve Melissa Vutech as a General Kitchen Helper at an hourly rate of \$15.00/hour, with benefits per the current Food Service Agreement, effective upon completion of employment paperwork.
7. Approve an unpaid leave for Jennifer Matlack from January 30, 2024, until February 21, 2024. She will also resign her position with the Saucon Valley School District as of February 21, 2024.

Director Santos, seconded by Director Dettmar, moved to approve Personnel Items #1,2, 4-7. Vote: 8-yes, 0-no, 1-absent (Magnotta)

C. Facilities

A. Facilities Committee Summary - February 14, 2024

No Agenda Items for Approval

D. Finance

A. Finance Committee Summary - February 21, 2024

2023-2024 Budget Timeline for the 2024-2025 School Year

May 31, 2024 - *District Deadline* to adopt the 2024-2025 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2024 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2024-2025 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2024 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2024-2025 final budget.

1. Approve an agreement with Colonial Intermediate Unit 20 for job coaching services.

Director Dettmar, seconded by Director Conte, moved to approve Finance Item #1.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

2. The Board of School Directors authorizes Fox Rothschild LLP to enter into an agreement for the property located at 1245 Easton Road in Bethlehem City, Northampton County, Pennsylvania, and further identified as parcel identification P7 22 52 0704 setting (i) the assessment of the property at \$9,935,475 for tax year 2023 (School District tax year 2023-24) and (ii) the assessment of the property at \$9,379,900 for tax year 2024 (School District tax year 2024-25) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.

Director Conte, seconded by Director Campbell, moved to approve Finance Item #2.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

3. Approve the sale of the property N7SE4 29 4 0719C in the Northampton County Repository by the Tax Claim Bureau of Northampton County.
4. Approve the replacement and installation of a Trane Chiller at a cost of \$384,312.00.

Director Dettmar, seconded by Director Conte, moved to approve Finance Items #3 & 4.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
The Chamber will offer two \$500 scholarships to graduating seniors residing in Saucon Valley School District.
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*
Saucon Valley is hosting the State Robotics Championship on March 16th & 17th.

F. Northampton Community College – *Susan Baxter* – NCC will be adding men's and women's Wrestling starting Fall 2024; creating a low sensory room for students; 1,700 students on the Fall 2023 Dean's List, and Chuck D will be the 2024 Annual Humanities Program Speaker on April 16th

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* – Still in negotiations with teachers.

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* – No Report

I. New Business - None

J. Old Business - None

XIV. Citizens' Inquiries and Comments –

V. Opthof-Cordaro – Commented on the Paraprofessionals being used with students and in classrooms and using Registered Behavioral Technicians.

XV. Announcements**Future Meetings ~**

March 12, 2024 – 7 pm – Business Meeting – High School Audion

March 26, 2024 – 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting

Director Erickson-Parsons, seconded by Director Santos, moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

8:58 PM

ATTEST _____

Secretary

President

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PGCK - PLGIT GENERAL CHECKING **Payment Dates:** 02/29/2024 - 03/13/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001512	03/01/2024	PA FUTURE BUSINESS LEADERS OF AMERICA	FBLA Student/teacher Conference		7,881.50
0000001513	03/05/2024	BRIGHTBILL BODY WORKS	New Equipment		177,800.00
0000001514	03/05/2024	COMFORT INN AT THE PARK	TRAVEL ATHLETICS POD		1,688.31
0000001515	03/13/2024	ACTIVATE LEARNING	OpenSciEd Pilot Materials		2,885.48
0000001516	03/13/2024	AHOLD FINANCIAL SERVICES	10/3/2023 - FCS Blanket PO Giant Food Stores		288.62
0000001517	03/13/2024	BELMONT BEHAVIORIAL HOSPITAL LLC.	TUITION - NON PUBLIC - ELEM		600.00
0000001518	03/13/2024	BRIGHTBILL BODY WORKS	Supplies		123.62
0000001519	03/13/2024	BUREAU OF EDUCATION & RESEARCH	What's new in YA Lit conference registraion		295.00
0000001520	03/13/2024	BUXMONT ACADEMY	SPEC ED NON-PUBLIC TUITION		7,619.00
0000001521	03/13/2024	COOPER ELECTRIC SUPPLY CO.	Supplies		133.89
0000001522	03/13/2024	CORPORATE ENVIRONMENTS	Supplies/Repair of Equipment		437.88
0000001523	03/13/2024	D & J SPORTS	swim suits		2,597.00
0000001524	03/13/2024	ENTERTAINMENT SERVICES GRP INC	Musical Microphone Headsets		357.00
0000001525	03/13/2024	F.W. WEBB COMPANY	Supplies		122.22
0000001526	03/13/2024	HRdirect	SUPPLIES - BUSINESS OFFICE		1,614.83
0000001527	03/13/2024	IntegraOne	Veeam Renewal		1,255.37
0000001528	03/13/2024	KADES-MARGOLIS CORP.	OTHER EMPLOYEE BENEFITS		2,400.00
0000001529	03/13/2024	MACMILLAN OIL CO.OF ALLENTOWN	SUPPLIES - TRANSPORTATION		1,232.30
0000001530	03/13/2024	MORNING CALL	M-F School year subscription	BOOKS & PERIODICALS LIBR 9-12	86.03
0000001531	03/13/2024	NORTHAMPTON AREA GIRL'S VOLLEYBALL BOOSTER CLUB	County Band dues/fee for participation		315.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PGCK - PLGIT GENERAL CHECKING **Payment Dates:** 02/29/2024 - 03/13/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001532	03/13/2024	PASBO	STAFF DEVELOP SVC - TRAINING		160.00
0000001533	03/13/2024	PMEA - District 9	Required Fee for Participation-Fee needed for Region V Orchestra		135.00
0000001534	03/13/2024	PMEA DISTRICT 10	Fee for Participation Region V Chorus		70.00
0000001535	03/13/2024	QUINCY COMPRESSOR LLC	Repair/Maintenance Equipment		244.15
0000001536	03/13/2024	RACEWAY CHEVROLET	SUPPLIES - TRANSPORTATION		623.61
0000001537	03/13/2024	Regents of the University of Minnesota	Check & Connect Training Manual		100.00
0000001538	03/13/2024	RIDDELL ALL AMERICAN SPORTS CORP	Athletic Equipment Reconditioning and Recert		9,961.85
0000001539	03/13/2024	Roberts Oxygen Co. Inc	Supplies	SUPPLIES - PLANT OPERATIONS	347.02
0000001540	03/13/2024	SAUCON VALLEY BIKES	SUPPLIES REGULAR 5-8 ED FND		2,989.99
0000001541	03/13/2024	SAUCON VALLEY CAFETERIA	PRINC OFC MEALS / REF 9-12		57.50
0000001542	03/13/2024	SCHOOL BUS PARTS COMPANY	Supplies		590.24
0000001543	03/13/2024	ST. LUKE'S HOSPITAL	Health Resources		404.00
0000001544	03/13/2024	THEATRE WORLD BACKDROPS	Backdrop Rental		763.40
0000001545	03/13/2024	TRISTATE HVAC EQUIPMENT	Repair/Maintenance Equipment	REPAIRS & MAINTENANCE	10,200.00
0000001546	03/13/2024	TRIUS INC.	SUPPLIES - PLANT OPERATIONS		633.49
0000001547	03/13/2024	VISTA HIGHER LEARNING	2/1/2024 - Vista Higher Learning		233.90

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PGCK - PLGIT GENERAL CHECKING Payment Dates: 02/29/2024 - 03/13/2024

Payment Categories: Regular Checks
Sort: Payment Number

10 - GENERAL FUND	237,247.20
Grand Total All Funds	237,247.20
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	237,247.20
Grand Total Virtual Payments	0.00
Grand Total All Payments	237,247.20

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK **Payment Dates:** 02/29/2024 - 03/13/2024

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000001264	03/01/2024	Megan Bath	TUITION REIMB REGULAR 9-12		1,677.00 <i>D</i>
D000001265	03/01/2024	RUIZ MANUELA	TUITION REIMB REGULAR 5-8		1,677.00 <i>D</i>
D000001266	03/13/2024	AMAZON CAPITAL SERVICES	2/14/2024 - MS Theatre Supplies	Supplies	3,010.39 <i>D</i>
D000001267	03/13/2024	AMERICHEM	SUPPLIES - PLANT OPERATIONS		2,941.95 <i>D</i>
D000001268	03/13/2024	ASCENDANCE TRUCKS PENNSYLVANIA LLC	SUPPLIES - TRANSPORTATION		314.07 <i>D</i>
D000001269	03/13/2024	BACKUPIFY	TECHNOLOGY ADMIN LIC & FEES		400.50 <i>D</i>
D000001270	03/13/2024	BETHLEHEM AVTS HOSA	VO-TECH TUITION 9-12		53,462.00 <i>D</i>
D000001271	03/13/2024	BORGER HEATHER	CERI Instruction Certification Renewal		320.00 <i>D</i>
D000001272	03/13/2024	CARDIO PARTNERS	Supplies		115.00 <i>D</i>
D000001273	03/13/2024	CDW-G COMPUTER CENTERS INC.	Conference Room Equipment		6,720.28 <i>D</i>
D000001274	03/13/2024	CINTAS CORPORATION-#101	ADD FUNDS TO PO 24-084		44.96 <i>D</i>
D000001275	03/13/2024	CINTAS FIRE	REPAIRS & MAINTENANCE		3,290.31 <i>D</i>
D000001276	03/13/2024	COLONIAL INTERMEDIATE UNIT #20	SPECIAL ED IU CONTRACTED SVCS		82,344.11 <i>D</i>
D000001277	03/13/2024	Complete Document Solutions, PA, LLC	PRINTING & BINDING 5-8	PRINTING & BINDING	825.97 <i>D</i>
D000001278	03/13/2024	DEBORAH KIMBALL	Deb Kimball reimbursement for Material for Joann's	SUPPLIES - CONSUMER ED 9-12	172.67 <i>D</i>
D000001279	03/13/2024	DONOVAN GROUP II	OTHER PROF SERV - SUP OFC		3,750.00 <i>D</i>
D000001280	03/13/2024	EAS WATER COFFEE PAPER	MAINT SUPPLIES - ELEM	MAINT SUPPLIES - MS	122.69 <i>D</i>
D000001281	03/13/2024	EVERDRIVEN TECHNOLOGIES LLC	Transportation Cont Carriers		8,584.86 <i>D</i>
D000001282	03/13/2024	GENERAL HEALTHCARE RESOURCES LLC	SPEC ED - OTHER PROF SERVICE	L SUPPORT OTHER PROF SERVICES	1,525.40 <i>D</i>
D000001283	03/13/2024	GLENN R. BROWN	ATTEND-OTHER PROF SERV		118.76 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK Payment Dates: 02/29/2024 - 03/13/2024

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000001284	03/13/2024	INTEGRITEC INC.	Repair/Maintenance Equipment		465.00 <i>D</i>
D000001285	03/13/2024	JOHNSON CONTROLS FIRE PROTECTION LP	REPAIRS & MAINTENANCE		4,224.52 <i>D</i>
D000001286	03/13/2024	KACHMAR ROBERT	EMP TRN & DEV - PRINC OFC K-4		197.62 <i>D</i>
D000001287	03/13/2024	KELLEY BROS.	SUPPLIES - PLANT OPERATIONS		185.00 <i>D</i>
D000001288	03/13/2024	LARA McCARTHY	INSTR PRG OUTSIDE - OTR PROF SVC - MS - COMP		180.00 <i>D</i>
D000001289	03/13/2024	LEAH MICKEY	CERI Certification Renewal		320.00 <i>D</i>
D000001290	03/13/2024	LEHIGH VALLEY ACADEMY LIBRARY	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	62,309.68 <i>D</i>
D000001291	03/13/2024	MICROBAC LABORATORIES INC.	Repair/Maintenance Equipment		249.48 <i>D</i>
D000001292	03/13/2024	MUSIC & ARTS	Blanket P.O. Band sheet music/instrument supplies		78.93 <i>D</i>
D000001293	03/13/2024	MUSIC & ARTS	7/10/2023 - Blanket PO, Supplies 5/6 Band	7/10/2023 - Blanket PO, Concert Music	808.85 <i>D</i>
D000001294	03/13/2024	NORTHAMPTON COMMUNITY COLLEGE	NCC COMTY COLLEGE PAYMENT		23,301.75 <i>D</i>
D000001295	03/13/2024	NORTHEAST JANITORIAL SUPPLY	SUPPLIES - PLANT OPERATIONS		216.00 <i>D</i>
D000001296	03/13/2024	PENNSYLVANIA VIRTUAL CHARTER	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	6,042.90 <i>D</i>
D000001297	03/13/2024	PP & L ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		11,245.65 <i>D</i>
D000001298	03/13/2024	ROBERT FREY	SUPPLIES - ARTS AND THEATRE		111.98 <i>D</i>
D000001299	03/13/2024	ROSS BODY & FRAME WORKS INC.	REPAIRS & MAINT EQUIP		609.00 <i>D</i>
D000001300	03/13/2024	SCHOOL SPECIALTY, LLC.	Building level supply	Supplies for Art	562.48 <i>D</i>
D000001301	03/13/2024	SWEETWATER SOUND INC.	Music Instruments and supplies		1,284.95 <i>D</i>
D000001302	03/13/2024	THE STEPPING STONES GROUP LLC	LEARN SUPPT - PROF SVC - PCCD - MS - MTHL		4,668.68 <i>D</i>
D000001303	03/13/2024	TORI HEFFELFINGER	CERI Certification Renewal		320.00 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK Payment Dates: 02/29/2024 - 03/13/2024

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000001304	03/13/2024	UGI SOUTH	NATURAL GAS - PLANT OPERATIONS		84.34 <i>D</i>
D000001305	03/13/2024	US GAMES INC	jv jerseys, pants, bags	Varsity BB Jerseys, pants, bags	14,310.44 <i>D</i>
D000001306	03/13/2024	WORLD FUEL SERVICES INC	GASOLINE - TRANSPORTATION		8,994.55 <i>D</i>
D000001307	03/13/2024	ZEP SALES & SERVICE	SUPPLIES - TRANSPORTATION	Supplies	1,248.18 <i>D</i>
10 - GENERAL FUND					313,437.90
Grand Total All Funds					313,437.90
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					313,437.90
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					0.00
Grand Total Virtual Payments					0.00
Grand Total All Payments					313,437.90

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CP - CAFE - PLGIT Payment Dates: 02/29/2024 - 03/13/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000003803	03/13/2024	AHOLD FINANCIAL SERVICES	SUPPLIES		17.16
0000003804	03/13/2024	AMAZON CAPITAL SERVICES	SUPPLIES		49.99
0000003805	03/13/2024	HERSHEY'S CREAMERY COMPANY	FOOD		1,218.96
0000003806	03/13/2024	POCONO MOUNTAIN DAIRIES	MILK	FOOD	4,343.02
0000003807	03/13/2024	ROCKLAND BAKERY INC.	FOOD		481.55
0000003808	03/13/2024	SINGER EQUIPMENT COMPANY	SUPPLIES		1,825.07
0000003809	03/13/2024	SYSCO OF CENTRAL PA	FOOD	NON-REIMB FOOD COSTS	7,639.30
50 - CAFETERIA					15,575.05
Grand Total All Funds					15,575.05
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					15,575.05
Grand Total Virtual Payments					0.00
Grand Total All Payments					15,575.05

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

**SAUCON VALLEY MIDDLE SCHOOL
FINANCIAL REPORTS
DECEMBER 31, 2023
CLUB ACCOUNT FUND**

BEGINNING BALANCE	\$	30,429.47
INCOME		831.92
EXPENSES		<u>10,665.12</u>
ENDING BALANCE	\$	20,596.27

<u>CLUB ACCOUNT</u>	<u>ENDING BALANCE</u>
ART CLUB	19.30
BAND	(177.31)
CHEERLEADING	628.77
CHORUS	4,278.76
COMMUNITY SERVICE	388.63
GIRLS VOLLEYBALL	4,752.29
HONOR SOCIETY	187.65
I-TEAM	424.60
KNITTING CLUB	267.71
MATH COUNTS	-
ODYSSEY OF THE MIND	2.61
READING OLYMPICS	-
SEAPEARCH/ROBOTICS	1,445.62
SKI CLUB	808.71
STUDENT COUNCIL	934.83
YEARBOOK	4,022.85
5TH GRADE	301.31
6TH GRADE	574.52
7TH GRADE	1,258.04
8TH GRADE	373.58
INTEREST	<u>103.80</u>
TOTALS	\$ 20,596.27

Dr. Lensi Nikolov
Principal

**SAUCON VALLEY MIDDLE SCHOOL
FINANCIAL REPORTS
JANUARY 31, 2024
CLUB ACCOUNT FUND**

BEGINNING BALANCE	\$	20,596.27
INCOME		13,699.91
EXPENSES		3,621.04
ENDING BALANCE	\$	30,675.14

<u>CLUB ACCOUNT</u>	<u>ENDING BALANCE</u>
ART CLUB	19.30
BAND	(177.31)
CHEERLEADING	628.77
CHORUS	4,278.72
COMMUNITY SERVICE	388.63
GIRLS VOLLEYBALL	4,752.29
HONOR SOCIETY	187.65
I-TEAM	771.60
KNITTING CLUB	267.71
MATH COUNTS	-
ODYSSEY OF THE MIND	2.61
READING OLYMPICS	-
SEAPARCH/ROBOTICS	1,445.62
SKI CLUB	808.71
STUDENT COUNCIL	1,089.69
YEARBOOK	3,222.85
5TH GRADE	3,852.31
6TH GRADE	5,434.52
7TH GRADE	3,208.04
8TH GRADE	373.58
INTEREST	119.85
TOTALS	\$ 30,675.14

Dr. Lensi Nikolav
Principal

Academic and Personnel Committee – March 6, 2024

The Academic and Personnel Committee of the Saucon Valley School Board met on March 6, 2024, in the High School Auditorium

The following item was on the agenda as Discussion:

- Teacher Turnover Trends, Morale Report, and Solutions

The following item was on the committee agenda for Update:

- High School Course Interest Review

There were no recommendations to the Board.

Saucon Valley School District

Policy

Title – 249 Bullying/Cyberbullying

Section – Pupils

Adopted – October 10, 2006

Revised – January 12, 2021

Content

PURPOSE

The Board is committed to provide a safe, positive learning climate for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.

DEFINITIONS

Bullying means an intentional electronic, written, verbal, or physical act or series of acts directed at another student or students that is severe, persistent, or pervasive and has the effect of doing any of the following:

1. Substantial interference with a student's education
2. Creation of a threatening environment in the school, or
3. Substantial disruption of the orderly operation of the school

Bullying may occur in the school setting or out of the school setting.

Bullying, as defined in this policy, includes cyberbullying.

School setting means

1. In the school;
2. On school grounds;
3. In school vehicles;
4. At a designated bus stop;
5. At any activity sponsored, supervised, or sanctioned by the school

6. On the internet, including, but not limited to, messaging, texting, emailing, posting on social media, when the district's hardware or network are used to access the internet for such activity, or when the posting is done on a school-sponsored website or social media account.

Out of the school setting means at any place not identified in "school setting" above. Examples include, but are not limited to, at private residences, commercial establishments, or non-school public places, or on the internet or electronically when the district's hardware, network, or school-sponsored websites or social media accounts are not used.

Bullying situations may include but are not limited to physical intimidation or assault; extortion; oral or written threats; teasing; putdowns; name-calling; threatening looks, gestures, or actions; cruel rumors; false accusations; social isolation; or a situation that creates an imbalance of power in a relationship.

AUTHORITY

The Board directs that complaints of bullying shall be investigated promptly, and corrective action shall be taken when allegations are verified. Confidentiality of all parties, witnesses, the filing of the complaint, and the investigation shall be maintained, consistent with the school district's legal and investigative obligations. No reprisals or retaliation shall occur as a result of good faith charges of bullying or participation in an investigation into allegations of bullying.

Title IX Sexual Harassment and Other Discrimination

Every report of alleged bullying that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer/Title IX Coordinator. If, in the course of a bullying investigation, potential issues of discrimination are identified, the Compliance Officer/Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged bullying.

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall:

1. develop administrative regulations to implement this policy;
2. ensure that this policy and administrative regulations are reviewed annually with students; and
3. submit a copy of this policy with the district's annual Safe Schools Report.

Sec. 1303.1-A

Each staff member shall be responsible to maintain an educational environment free from bullying. Staff members who observe or become aware of an act of bullying shall take immediate, appropriate steps to intervene--unless intervention would be a threat to staff members' safety. If a staff member believes that his/her intervention has not resolved the matter, or if the bullying persists, s/he shall report the bullying to the school principal for further investigation. This investigation may include interviews with students, parents/guardians, and school staff; review of school records; and any other appropriate means of investigation.

Each student shall be responsible to respect the rights of his/her fellow students, to ensure the rights of his/her fellow students, and to ensure an atmosphere free from all forms of bullying.

The Board expects students and parents/guardians who become aware of an act of bullying to report it to a school official for further investigation. Any student who retaliates against another person for reporting bullying or participating in an investigation into allegations of bullying may be subject to appropriate disciplinary consequences.

GUIDELINES

Students shall be informed that they may choose to report bullying complaints to school principals, teachers, counselors, nurses, administrators, and other instructional and non-instructional staff. A district staff member who receives a complaint of bullying shall notify the building principal within 48 hours.

If the school principal is the subject of a complaint, the student or staff member receiving the complaint shall report the complaint directly to the Assistant Superintendent or the Superintendent.

When a student believes that s/he is being bullied, intimidated or in physical danger, the student should immediately inform the bully that his/her behavior is unwelcome, offensive, or inappropriate, to the extent possible. The student shall also follow the established complaint procedure.

Complaint Procedure

1. A student shall report a complaint of bullying to the school principal or a school district employee, who shall inform the student of his/her rights and of the complaint process.
2. The school principal or designee shall immediately conduct an impartial, thorough investigation of the alleged bullying behavior, which should include interviewing the individual accused of bullying and the potential victim.

The school principal or designee shall review complaints of bullying for conduct which may not be proven to be bullying under this policy but merits review and possible action under other Board policies. Since harassment and bullying are closely related types of behavior, if it is determined that, as per Board Policy 103 or 103.2, the student is being harassed rather than bullied, the investigation and other applicable procedures should proceed within the framework of Board Policy 103 or 103.2, as appropriate.

3. The school principal or designee shall summarize the investigation as per school procedures, recommending disposition of the complaint.
4. If the investigation results in a substantiated charge of bullying, the school district shall take prompt corrective action and impose disciplinary action according to the Code of Conduct and applicable Board policies to ensure the bullying ceases and will not recur. Such action may include guidance counseling; change of seating, change of class or schedule; other method for separation of the bully and victim; parental conference; detention; suspension; expulsion; involuntary transfer to another school, class, or bus operated by the school district; or other appropriate forms of disciplinary consequence.

Depending on the severity of the incident, the school principal may also take appropriate steps to ensure student safety. These may include implementing a safety plan; separating and supervising the students involved; providing staff support for students as necessary; reporting incidents to law enforcement if appropriate; and developing a supervision plan with the parents/guardians.

If it is concluded that a student has made false accusations, such student shall be subject to disciplinary action, consistent with the school Code of Conduct.

Appeal Procedure

If the complainant or accused is not satisfied with the school principal's decision, s/he may file a written appeal to the Assistant Superintendent.

Education

The district may develop and implement bullying prevention and intervention programs. Such programs shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.

References:



East Stroudsburg University
Office of Field Experience and Partnerships
214 Stroud Hall
200 Prospect Street
East Stroudsburg, PA 18301

Date: February 26th 2024

To: Ms. Jamie Vlasaty, Superintendent
Saucon Valley School District

Re: Affiliation Agreement with East Stroudsburg University

Thank you for your continued partnership with East Stroudsburg University's College of Education. We appreciate your partnership in helping to prepare the next generation of educators. **As in the past, we are required to maintain a current, signed Affiliation Agreement with your district on file in our office.** Please be advised that our Affiliation Agreement with your district has expired.

Attached is an updated Affiliation Agreement for your review and signature which allows us to maintain our mutually beneficial partnership in sending teacher candidates to work in your schools. This Affiliation Agreement is identical to the one that we currently have on file with your district.

Please sign and return the enclosed Affiliation Agreement (within two weeks of receipt) to the East Stroudsburg University's Office of Field Experience and Partnerships (address above) or by email to the office Secretary Taylor Strauss at tstrauss@esu.edu. If you have any questions, you may contact me at 570-422-3951 or you may also contact me via email jkessel@esu.edu

In closing, I thank you for your continued support of our teacher candidates and the students you serve daily.

Sincerely,

Mrs. Jaclyn Kessel, M.Ed.
Director of Field Experience & Partnerships
College of Education
Office of Field Experience and Partnerships

INTERNSHIP AGREEMENT

This agreement establishes the relationship between East Stroudsburg University of Pennsylvania (referred to as the "University"), an educational institution in the State System of Higher Education, Commonwealth of Pennsylvania and Saucon Valley School District 2097 Polk Valley Road, Hellertown, PA 18055(referred to as the "Organization").

The University offers degree programs in a wide variety of disciplines, which are academically enhanced by practical experiences outside of the traditional classroom setting. For this agreement, the Organization shall provide practical experience pursuant to the terms of this agreement and serve as an internship site offering facilities, resources, and supervision to students. Both parties agree to the following:

I. Duties and Responsibilities of the University

1. The University will be responsible for internships that are conducted during a regular academic semester(s) or scheduled summer term(s). The University and the Organization agree to schedule the internship hours to mutually benefit all parties involved and to conform to the credit hour assignment of a minimum of 40 contact hours.
2. The University shall certify eligibility for students registering internships for academic credit. Approved students will have the appropriate educational background and skills consistent with the advertised internship and departmental requirements for participation.
3. The University determines the amount of academic credit to be earned through the internship and establishes all academic requirements that the student must meet to earn the credit. The University establishes a grading system and criteria to earn the grade upon completion of the internship.
4. The University will assign a faculty member to monitor and evaluate the student's performance during the internship. The University will assume all costs associated with faculty supervision of the intern.
5. The University, at the beginning of the internship term, will provide the Organization with all evaluation materials and the expected timeline for submission.
6. The University agrees to advise students of any known policies, procedures, and requirements of the internship as specified by the Organization.
7. The University, at the beginning of the internship term, will inform the Organization of course requirements such as the intern's attendance at meetings/seminars or activities that may take the intern away from the assignment.
8. The University may request termination of the internship placement for any student not complying with University guidelines and procedures for the internship program, as long as the Organization has been notified in advance.

9. The Organization understands that as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality, there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance Program administered by the Bureau of Risk and Insurance Management of the Pennsylvania Department of General Services. This program covers Commonwealth/University-owned property, employees and officials acting within the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort Claims Act, 42 Pa.C.S.A. §§8521, *et seq.*

II. Duties and Responsibilities of the Organization

1. The Organization agrees to prepare an internship job description that outlines the duties and responsibilities of the intern. The University will use this document to determine the suitability of the internship for academic credit. Should changes to the job description be necessary after the internship is approved, the Organization agrees to notify the University of such changes.
2. The Organization agrees to notify the University of all selection criteria and any requirements of the selection process, including but not limited to, background investigations, drug testing, health screenings, etc.
3. The Organization selects interns based on the Organization's needs and preferences.
4. The Organization determines the schedule that the intern will maintain on premises. The total scheduled hours will comply with standards established by the University for the assignment of credit hours: a minimum of 40 contact hours.
5. At the beginning of the internship, the Organization determines the amount of compensation, if any, received by the intern. The Organization will inform the University if interns will receive an hourly wage, stipend or if they will serve in a non-paid capacity.
6. The Organization agrees to provide suitable workspace and resources for the intern to complete the internship assignment. The Organization will also provide orientation, training, supervision and evaluation of the intern.
7. The Organization shall provide all reasonable information requested by the University on a student's internship performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the Organization.
8. The Organization agrees to make every possible accommodation to the University's request for a faculty site visit during the internship. The Organization also agrees to allow the intern to attend University-required internship meetings/seminars during the internship.
9. Should the Organization become dissatisfied with the performance of a student, the Organization may request removal of the student. This should occur only after the

University has been notified in advance and a satisfactory resolution cannot be obtained. It shall be the obligation of the University to assure that its students are afforded procedural due process if a student is removed pursuant to this section.

III. Mutual Terms and Conditions

1. This Agreement will last for five (5) years from the date of the final signature below. Either the University or the Organization may terminate this agreement with ninety (90) days notice. Should the Organization wish to terminate the agreement prior to the completion of a semester/term, any student intern(s) will have the opportunity to complete their internship. In the event of a substantial breach, either party may terminate this agreement.
2. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. University students are protected by Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of Section 504 of the Rehabilitation Act of 1973 (as amended) and the Americans with Disabilities Act (ADA) of 1990. Organization agrees to cooperate with the University in its investigation of claims of discrimination or harassment.
3. The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
4. The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
5. Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.
6. This Agreement represents the entire understanding between the parties. This Agreement shall only be modified in writing with the same formality as the original Agreement.

REST OF THE PAGE INTENTIONALLY LEFT BLANK

The authorized representatives of the parties have executed this Agreement as of the date indicated below.

East Stroudsburg University of
Pennsylvania

Saucon Valley School District

Authorized Signature

Authorized Signature

Margaret Ball
Provost and VP of Academic Affairs

Jamie Vlasaty

Print Name/Title

Print Name/Title

EFFECTIVE DATE OF

AGREEMENT: (date of last signature by Provost)_____

RESOLUTION CALLING FOR CHARTER SCHOOL FUNDING REFORM

BY THE BOARD OF DIRECTORS OF THE

SAUCON VALLEY

SCHOOL DISTRICT

WHEREAS, the average Pennsylvania school district spends millions of dollars in taxpayer money annually in mandatory payments to brick-and-mortar and cyber charter schools; and these payments are calculated in a manner which requires districts to send more money to charter schools than is needed to operate their programs and places a significant financial burden on districts' resources and taxpayers; and

WHEREAS, the current charter school funding formula was established in 1997 under the state's Charter School Law and has not been changed in the 26+ years since it was first created; and the formula for regular education programs is unfair because it is based on a school district's expenditures and not what it actually costs to educate a child in the charter school; and

WHEREAS, the calculation for charter special education tuition is unfair because it is also based on the special education expenditures of the school district rather than the charter school; and although the General Assembly revised the special education funding formula in 2014 to more accurately target special education resources for students identified with high, medium and low needs, this formula was applied only to school districts and not to charter schools; and

WHEREAS, because the tuition rate calculations are based on the school district's expenses, they create wide discrepancies in the amount of tuition paid by different districts for the same charter school education and result in drastic overpayments to charter schools; and these discrepancies in tuition rates for regular education students can vary by more than \$17,000 per student and by almost \$42,000 for special education students; and

WHEREAS, the latest data from the PA Department of Education (PDE) shows that in 2021-22, total charter school tuition payments (cyber and brick-and-mortar) were more than \$2.6 billion, with \$1 billion of that total paid by districts for tuition to cyber charter schools; and

WHEREAS, further analysis of PDE data shows that in 2020-21, school districts paid charter schools more than \$185 million for special education services in excess of what charter schools reported spending on special education; and

WHEREAS, the costs of charter schools for school districts continue to grow significantly each year; and on a statewide basis are the most identified source of pressure on school district budgets; and

WHEREAS, the need for significant charter school funding reform is urgent; and school districts are struggling to keep up with growing charter costs and are forced to raise taxes and cut staffing, programs and services for their own students in order to pay millions of dollars to charter schools.

NOW, THEREFORE BE IT RESOLVED that the Saucon Valley School Board calls upon the General Assembly to meaningfully revise the existing flawed charter school funding systems for regular and special education to ensure that school districts and taxpayers are no longer overpaying these schools or reimbursing for costs the charter schools do not incur. We, along with the Pennsylvania School Boards Association, are advocating for substantial change.

Adopted this _____ day of _____, 2024.

Signed,

School Board President

Board Secretary