

Saucon Valley School District

Regular Meeting of the Board of Education

October 10, 2023 – 7 pm
High School Audion

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting, and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio-taping the meeting, and the meeting will be posted for public viewing according to district policy.

Agenda

6:00 pm – SVEA, Personnel

- I. **Call to the Order** – Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – SVEA, Personnel
- VI. **Approval of Minutes** – September 26, 2023
- VII. **Recognition** – None
- VIII. **Presentation** – Dr. David A. Ruth – Northampton Community College
- IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$1,385,022.82
 - B. Cafeteria Expenditures – \$27,266.37

- C. Health Benefits – None
- D. Capital Projects – None

Recommendations for Approval

Presentation of Bills

1. Approve the above presentation of bills.

Recommendation: To approve all motions and recommendations listed above in Presentation of Bills.

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

Recommendations for Approval

None

Recommendation: No recommendations.

XIII. AGENDA ITEMS

A. Education

Items/Projects for Discussion

- A. Academic & Personnel Meeting Summary – October 4, 2023

Recommendations for Approval

None

Recommendation: To approve all motions and recommendations as listed above in Education.

B. Personnel

Items/Projects for Discussion

- A. None

Recommendations for Approval

ACE Program Positions

1. Approve the following individuals for ACE program positions, prorated per number of days:

Academic Discovery – (Total Stipend \$5,250.00)

Tamara Humphries

Gail Isbell

Elizabeth Ravier

Scholar Athlete Monitoring – (Total Stipend \$3,750.00)

Michelle Geipel

Cathy Leibensperger

David Houck

Keith Riefenstahl

Natisha Jones

Greg Trexler

Head Custodian

2. Approve Eric Cooper as the middle shift campus head custodian. His salary will be adjusted to \$30.11, which includes a .85/hour head custodian stipend.

Full-Time Custodian

3. Approve Jivan Faillone as a Full-Time Floating Custodian with salary and benefits per the SV Educational Support Professionals Contract, effective October 11, 2023.

Long Term Substitutes

4. Approve Sydney Derr and David Michaylira as Special Education long-term substitutes for the remainder of the 2023-2024 school year. The base salary is \$57,182 (B, Step 1), prorated, effective October 16, 2023

Support Substitute Rates

5. Approve the following pay rates for support staff substitutes:
Custodial Substitute - \$18.00/hour
Food Service Substitute - \$15.00/hour
Paraprofessional Substitute - \$18.00/hour
Secretarial/Clerical Substitute - \$18.00/hour
Staff Nurse Substitute - \$27.85/hour

Sub Custodian

6. Approve Abra Veres as a Substitute Custodian at \$18.00 per hour, no benefits, effective upon completion of employment paperwork.

K-2 Theater Director

7. Approve Kendra Schessler as the K-2 Theater Director.

Co-Curricular Positions

8. Approve the following co-curricular positions for the 2023-2024 school year:
Deb Kimball – Environmental Club - \$600
Robert Svitilla – MS Robotics - \$2,200

Retirement

9. Approve the retirement of Cindy Kichline, Food Service, effective October 1, 2023.

Club Advisor Resignation

10. Approve the resignation of Amber Sams as the advisor to the HS iTeam and Environmental Clubs.

Bus Driver Resignation

11. Approve the resignation of Steven Williams, full-time Bus Driver, effective October 9, 2023.

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities**Items/Projects for Discussion**

- A. Update on Facilities Projects – James Deegan

Recommendations for Approval

None

Recommendation: No recommendations.

D. Finance**Items/Projects for Discussion**

- A. None

Recommendations for Approval**MOU**

1. Approve the attached MOU with Community Services for Children for the 2023-2024 school year.

Recommendation: To approve all motions and recommendations as listed above in Finance

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

- F. **Northampton Community College** – *Susan Baxter*
(Meetings are on the first Thursday of every month.)

- G. **Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*
(Meetings are on the first Tuesday of every month.)

- H. **Colonial Intermediate Unit** – *Dr. Shamim Pakzad*
(Meetings are on the fourth Wednesday of every month.)

- I. **New Business** –

- J. **Old Business** –

- K. **Citizens' Inquiries and Comments** – *Visitors should state their name and address.*

L. Announcements

Future Meetings ~ October 24, 2023
November 14, 2023

M. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, September 26, 2023, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Dr. Laurel Erickson-Parsons, Michael Karabin, Tracy Magnotta-online, Dr. Shamim Pakzad, and Shawn Welch. Also present were Judith Riegel, Board Secretary, Tim Gilsbach, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:05 pm - Dr. Shamim Pakzad, *Vice-President, presiding*
 - II. **Pledge of Allegiance**
 - III. **Recording of Attendance** – *Judith Riegel, Secretary*
8-present, 1-absent (Baxter)
 - IV. **Motion to Approve Agenda** – Director Karabin, seconded by Director Erickson-Parsons, moved to approve the agenda. Vote: 8-yes, 0-no, 1-absent (Baxter)
 - V. **Announcement of Executive Session** – Contract, Special Education, SVEA Legal Matter, Personnel
 - VI. **Approval of Minutes** – Director Conte, seconded by Director Welch, moved to approve the minutes of September 12, 2023. Vote: 8-yes, 0-no, 1-absent (Baxter)
 - VII. **Recognition** – None
 - VIII. **Presentation** – None
 - IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent* – Director Vlasaty reported on the substitutes in the district.
- Director Baxter arrived at 7:27 pm
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** –
 - S. Wittenberg – Commented on District Administrators serving as co-curricular advisors.
 - W. Broun – Commented on District Administrators serving as co-curricular advisors.
 - J. Santos – Asked if the District has a plan for decision-making, a road map.
 - A. McFetridge – Commented on Substitutes, fill rates, and parents not being able to work in their child's building.
 - P. Silverthorn – Thanked the District Administrators for stepping up to fill vacant co-curricular positions
 - H. Cassellia – Commented that there is currently no Yearbook due to no advisor.
 - K. Wechtler – Asked about the Assistant Director of Student Relations and Athletics.

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$758,413.75
- B. Cafeteria Expenditures – \$ 28,761.71
- C. Health Benefits – \$321,981.65
- D. Capital Projects – None

- 1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Welch, moved to approve the Presentation of the Bills.

Vote: 9-yes, 0-no

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report - None
- D. Budget Transfers - None
- E. Middle School Activity Report - None
- F. High School Activity Report – May & June 2023

- 1. Approve the above Treasurer's Report

Director Dettmar, seconded by Director Conte, moved to approve the Treasurer's Report.

Vote: 9-yes, 0-no

XIII. AGENDA ITEMS**A. Education**

- A. None

- 1. Approve the second and final reading of the following policies:

202 – Eligibility of Non-Resident Students

202 AR – Admission of Nonresident Students Living with a District Resident

Director Welch, seconded by Director Conte, moved to approve Education Item #1.

Vote: 9-yes, 0-no

- 2. Approve the attached agreement between Saucon Valley School District and Kutztown University regarding the participation of Kutztown University students in practicum experiences or student teaching at SVSD.
- 3. Approve a trip for nine FBLA students and their advisor, Jaqueline Febbo, to the Kalahari Resort & Convention Center for the "FBLA Leadership Conference & Officer Training." October 29 – October 30, 2023, the cost is approximately \$130.00/student, funded by students and fundraising.

Director Dettmar, seconded by Director Erickson-Parsons, moved to approve Education Items #2 & 3. Vote: 9-yes, 0-no

B. Personnel

1. Approve Amy Virden as the Assistant Director of Student Relations & Athletics at a salary of \$85,500 prorated, effective pending completion of employment paperwork.

Director Dettmar, seconded by Director Baxter, moved to approve Personnel Item #1.

Vote: 9-yes, 0-no

2. Approve Jenna Boring, Elementary School Counselor at Masters, Step 5 at \$67,811.00, with benefits per the current Saucon Valley Education Association contract, pending completion of employment paperwork and release from current employment.
3. Approve Wil-Quon Clemons as a part-time instructional paraprofessional, 28 hours per week, at \$20.56 per hour, effective pending completion of employment paperwork.
4. Approve Lisa Boland as a Part-Time Bus Driver with salary and benefits per the current Educational Support Professionals Contract, effective pending completion of employment paperwork.

Director Eichfeld, seconded by Director Erickson-Parsons, moved to approve Personnel Items #2-

4. Vote: 9-yes, 0-no

5. Approve Michelle Geipel as a dedicated substitute for the 2023-24 school year, working four days of a five-day school/work week where needed in assigned school buildings, effective upon completion of employment paperwork. Salary will be \$175 per day, with no benefits.

Director Welch, seconded by Director Conte, moved to approve Personnel Item #5.

Vote: 9-yes, 0-no

6. Approve Donna Parente as a Food Service substitute, pending completion of employment paperwork.

Director Dettmar, seconded by Director Erickson-Parsons, moved to approve Personnel Item #6.

Vote: 9-yes, 0-no

7. Approve the following co-curricular positions for the 2023-2024 school year.

Lauren Keebler - National Junior Honor Society \$1,000.00

Carolyn Loverdi - Math Club \$1,200.00

Amanda Brady - Reading Olympics \$1,500.00

Teresa Casimire & Julie Davis - Freshman Class Advisors -\$1,000.00. The advisors will forgo payment, and the full stipend will be donated to the Freshman Class student activity account.

Robert Frey & Jaime Vlasaty - Senior Class Advisors – \$2,100.00 - The advisors will forgo payment, and the full stipend will be donated to the Senior Class student activity account.

Vote: 9-yes, 0-no

- Vote: 9-yes, 0-no

- Vote: 9-yes, 0-no

Vote: 9-yes, 0-no

2. Approve the following list of School Affiliated Organizations which allows use of School or District name and operating in relation to the school district's program:

Athletics Booster Club	Football Booster Club
Wrestling Booster Club	Boys Soccer Booster Club
SV Music Connection	SV Performing Arts Association
MS Parent Teacher Group	ES Parent Teacher Organization
SV Foundation for Educational Innovation	

Director Karabin, seconded by Director Dettmar, moved to approve Facilities Item #2.

Vote: 9-yes, 0-no

D. Finance

A. Finance Committee Summary - September 20, 2023

1. Approve the Freshman, Junior, and Senior class advisor position stipends to be transferred into the corresponding student activities account.

Director Dettmar, seconded by Director Welch, moved to approve Finance Item #1.

Vote: 9-yes, 0-no

2. Approve settlement offer for government entity claims against Altria.

Director Dettmar, seconded by Director Eichfeld, moved to approve Finance Item #2.

Vote: 9-yes, 0-no

3. Approve the contract with Bayada Home Healthcare, Inc. for substitute nurses and field trip nursing services.

Director Conte, seconded by Director Dettmar, moved to approve Finance Item #3.

Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*

I. New Business – None

J. Old Business – None

K. Citizens' Inquiries and Comments –

L. McCarthy – Commented on the comments made by the Board this evening.

A. McFetridge – Commented on the deletion of the PAWS period in the Middle School and teacher movement.

J. Santos – Stated that no one sent him to this meeting.

W. Broun – Commented on a Right to Know Law request regarding District legal fees for settlements.

L. Cassellia – Asked about gym time on Sundays for youth sports programs.

L. Announcements

Future Meetings ~ October 10, 2023

October 24, 2023

M. Motion to Adjourn Meeting

Director Welch, seconded by Director Conte, moved to adjourn the meeting.

Vote: 9-yes, 0-no

9:12 PM

ATTEST _____

Secretary

President

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL **Payment Dates:** 10/06/2023 - 10/11/2023

Payment Categories: Regular Checks, Manual Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001001	10/11/2023	BAUDER MARK	SENIOR CITIZENS TAX REBATE		500.00
0000001002	10/11/2023	BECKER LORETTA	SENIOR CITIZENS TAX REBATE		250.00
0000001003	10/11/2023	BENDUS JOHN	SENIOR CITIZENS TAX REBATE		250.00
0000001004	10/11/2023	Berkheimer Laurie	SENIOR CITIZENS TAX REBATE		650.00
0000001005	10/11/2023	CHROMCZAK JANE	SENIOR CITIZENS TAX REBATE		500.00
0000001006	10/11/2023	Cooney Julie	SENIOR CITIZENS TAX REBATE		250.00
0000001007	10/11/2023	DAVIS GLENN	SENIOR CITIZENS TAX REBATE		250.00
0000001008	10/11/2023	Dorney Sandra	SENIOR CITIZENS TAX REBATE		500.00
0000001009	10/11/2023	EILEEN RASICH	SENIOR CITIZENS TAX REBATE		300.00
0000001010	10/11/2023	Jaso Patricia	SENIOR CITIZENS TAX REBATE		250.00
0000001011	10/11/2023	KUDERA JOHN K.	SENIOR CITIZENS TAX REBATE		250.00
0000001012	10/11/2023	LITZENBERGER JANE	SENIOR CITIZENS TAX REBATE		500.00
0000001013	10/11/2023	MATACAVAGE ROSEMARY	SENIOR CITIZENS TAX REBATE		650.00
0000001014	10/11/2023	REDDING JOANNE	SENIOR CITIZENS TAX REBATE		500.00
0000001015	10/11/2023	RUCH ROBERT	SENIOR CITIZENS TAX REBATE		250.00
0000001016	10/11/2023	Schrantz Jayne	SENIOR CITIZENS TAX REBATE		250.00
0000001017	10/11/2023	SHOOK DONALD	SENIOR CITIZENS TAX REBATE		500.00
0000001018	10/11/2023	THE ESTATE OF ANNA MAE NEITH	SENIOR CITIZENS TAX REBATE		250.00
0000001019	10/11/2023	VIRGINIA KICHLINE	SENIOR CITIZENS TAX REBATE		500.00
0000001020	10/11/2023	WAGNER ROSE MARIE	SENIOR CITIZENS TAX REBATE		250.00
0000001021	10/06/2023	INVESCO	OTHER EMPLOYEE BENEFITS		3,126.93
0000001022	10/06/2023	KEYSTONE COLLECTIONS GROUP	DED: GARN - Full Payroll Pay Date: 10/5/2023		115.14

* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

- Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

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SAUCON VALLEY SCHOOL DISTRICT

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001023	10/06/2023	LINCOLN INVESTMENT	OTHER EMPLOYEE BENEFITS		3,200.00
0000001024	10/06/2023	SCHMIDT BRENDA	RETIREE SELF INSURED - MEDICAL		321.65
0000001025	10/11/2023	Achievement House Cyber Charter School	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	0.00
0000001026	10/11/2023	Achievement House Cyber Charter School	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	0.00
0000001027	10/11/2023	AGORA CYBER CHARTER SCHOOL	SPEC ED TUITION CHARTER SCHOOL		3,154.37
0000001028	10/11/2023	AHOLD FINANCIAL SERVICES	Blanket PO for Giant		1,119.66
0000001029	10/11/2023	AMERICAN TIME	Supplies/Repair of Equipment		4,042.22
0000001030	10/11/2023	AMERICHEM	Supplies		396.25
0000001031	10/11/2023	B & B ELECTRICAL CONTRACTORS INC.	REPAIRS & MAINTENANCE		15,159.90
0000001032	10/11/2023	B.J. TERRONI CO. INC.	Repair/Maintenance Equipment		5,225.00
0000001033	10/11/2023	BSN SPORTS LLC	Football Supplies		8,119.44
0000001034	10/11/2023	CHRIN HAULING INC	Trash and Recycling		4,717.43
0000001035	10/11/2023	CINTAS CORPORATION-#101	Uniform Laundering		232.52
0000001036	10/11/2023	Commercial Kitchen Repairs	REPAIRS & MAINTENANCE		250.00
0000001037	10/11/2023	COUGHLAN COMPANIES LLC	Educ Software for Library		1,999.00
0000001038	10/11/2023	Crick Software	Software		660.00
0000001039	10/11/2023	CRITICAL RESPONSE PROTECTION GROUP LLC	SECURITY SERVICES - DISTRICT		2,887.50
0000001040	10/11/2023	EAST PENN BUSINESS MACHINES	Copier Staples		1,500.00
0000001041	10/11/2023	EASTERN PA FOOTBALL CONFERENC	ATHLETICS DUES FOOTBALL VAR		100.00
0000001042	10/11/2023	EVERDRIVEN TECHNOLOGIES LLC	Transportation Cont Carriers		5,115.00

* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

- Payable within Payment

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SAUCON VALLEY SCHOOL DISTRICT

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0000001043	10/11/2023	GENERAL HEALTHCARE RESOURCES LLC	SPEC ED - OTHER PROF SERVICE		2,431.65
0000001044	10/11/2023	GOOD SHEPHERD REHABILITATION HOSPITAL	SPEC ED - OTHR PROF SVC - HS - COMP ED		576.00
0000001045	10/11/2023	HILLENDALE ASSOCIATES, INC.	HEALTH INSURANCE EXPENSE PAYAB		1,260.00
0000001046	10/11/2023	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	EDUC SOFT & LIC REG K-4 CURR		25.25
0000001047	10/11/2023	HYDRA-NUMATIC SALES CO.	Repair/Maintenance Equipment		269.50
0000001048	10/11/2023	INTEGRITEC INC.	Repair/Maintenance Equipment		465.00
0000001049	10/11/2023	INTERSTATE BATTERY OF ALLENTOWN	Supplies		147.95
0000001050	10/11/2023	INTERSTATE TAX SERVICE INC.	UNEMPLOYMENT COMPENSATION		342.47
0000001051	10/11/2023	J.C. EHRLICH	Maintenance Agreement Renewal		539.54
0000001052	10/11/2023	JOHNSTONE SUPPLY	Supplies		147.89
0000001053	10/11/2023	JUNIOR LIBRARY GUILD	Junior Library Guild Subscription		2,039.72
0000001054	10/11/2023	KELLEY BROS.	SUPPLIES - PLANT OPERATIONS		89.00
0000001055	10/11/2023	LARRY & ANTHONY FERRARO	SUPPLIES - PRINCIPAL 9-12		95.65 #
0000001056	10/11/2023	LEHIGH VALLEY ASBO	DUES & FEES BUS OFFICE		50.00
0000001057	10/11/2023	LEXIA VOYAGER SOPRIS, INC.	curriculum		170.50
0000001058	10/11/2023	LOWE AND MOYER GARAGE INC.	SUPPLIES - TRANSPORTATION		3,373.26
0000001059	10/11/2023	LVCIL	SPEC ED - OTHR PROF SVC - HS - COMP ED		702.00
0000001060	10/11/2023	MICROBAC LABORATORIES INC.	Repair/Maintenance Equipment		299.96
0000001061	10/11/2023	MUSIC & ARTS	REPAIR/MAINT OF EQUIPMENT 9-12		166.00 #
0000001062	10/11/2023	NCS PEARSON INC.	Psych supplies		327.00
0000001063	10/11/2023	OTIS ELEVATOR CO.	Repair/Maintenance Equipment		4,543.75

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

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0000001064	10/11/2023	PA PRINCIPALS ASSOCIATION	Member renewal for asst principal		605.00
0000001065	10/11/2023	PA PRINCIPALS ASSOCIATION	Member renewal		605.00
0000001066	10/11/2023	PEDIATRIC THERAPEUTIC SERVICES INC.	PROF SVCS		10,971.61
0000001067	10/11/2023	PENNSYLVANIA DISTANCE LEARNING CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		1,392.49
0000001068	10/11/2023	PIONEER MANUFACTURING CO	SUPPLIES POD	SUPPLIES LACROSSE BOYS VARSITY	2,184.39
0000001069	10/11/2023	PRO-ED, INC.	speech/psych supplies		297.00
0000001070	10/11/2023	PSMLA	8/18/2023 - French PSMLA Membership		50.00
0000001071	10/11/2023	PTS PROVIDERS, INC.	PLANT OP COMMUNICATIONS - MS	PLANT OP COMMUNICATIONS - HS	297.00
0000001072	10/11/2023	ROBERTO CLEMENTE CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		5,586.54
0000001073	10/11/2023	Roberts Oxygen Co. Inc	Supplies		305.11
0000001074	10/11/2023	ROSS BODY & FRAME WORKS INC.	Supplies/Repair of Equipment		1,750.00
0000001075	10/11/2023	SAFETY-KLEEN SYSTEMS INC.	Supplies		239.30
0000001076	10/11/2023	SALISBURY TOWNSHIP SCHOOL DIST	PROF ED SERV - OTHER ED AGENCY		176.52
0000001077	10/11/2023	Saucon True Value	Supplies		399.30
0000001078	10/11/2023	SAUCON VALLEY BIKES	7/5/2023 - New Equipment PE, Bikes	SUPPLIES REGULAR 5-8	4,498.00
0000001079	10/11/2023	SCHOLASTIC MAGAZINES	Authentic Language supplement		466.95
0000001080	10/11/2023	SCHOOL HEALTH CORPORATION	Supplies for elementary PE		177.98
0000001081	10/11/2023	SERVICE TIRE TRUCK CENTERS	SUPPLIES - TRANSPORTATION	Supplies	1,479.54
0000001082	10/11/2023	SLP Now LLC	yearly subscription		249.00
0000001083	10/11/2023	SMART FUTURES	Smart Futures Renewal		6,000.00

* - Non-Negotiable Disbursement

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0000001084	10/11/2023	SPANGLER & BOYER MECHANICAL INC.	Repair/Maintenance Equipment		3,900.02
0000001085	10/11/2023	SYSCO OF CENTRAL PA	SUPPLIES - CONSUMER ED 5-8		638.79
0000001086	10/11/2023	TEACHER'S DISCOVERY	8/18/2023 - French Supplies	8/1/2023 - GR7 Social Studies Supplies	752.70
0000001087	10/11/2023	THE COLLEGE BOARD	7/18/2023 - GR7 Springboard ELA	7/18/2023 - GR6 Springboard ELA	7,291.35
0000001088	10/11/2023	UGI UTILITIES INC.	NATURAL GAS - PLANT OPERATIONS		81.79
0000001089	10/11/2023	ULTIMATESLP	Ultimate SLP subscription yearly		139.92
0000001090	10/11/2023	UNITED PARCEL SERVICE	SUPPLIES - SPEC PROG DISTRICT		10.38
0000001091	10/11/2023	UNIVERSITY OF OREGON	9/1/2023 - PBIS Apps Membership		460.00
0000001092	10/11/2023	WARD'S SCIENCE	6 Photogate timer systems		1,675.26
0000001093	10/11/2023	WEISS-SCHANTZ AGENCY INC.	INSURANCE - PROP/LIAB/AUTO		633.00
0000001094	10/11/2023	WESTERN PSYCHOLOGICAL SERVICES - WPS	Psych/speech supplies		418.60
0000001095	10/11/2023	WILSON LANGUAGE TRAINING CORP.	curriculum		2,829.60
0000001096	10/11/2023	XEROX FINANCIAL SERVICES	LEASE PRINCIPAL EXPENDITURES		11,316.04

* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

- Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

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SAUCON VALLEY SCHOOL DISTRICT

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 10/06/2023 - 10/11/2023

Payment Categories: Regular Checks, Manual Checks
Sort: Payment Number

10 - GENERAL FUND	154,982.28
Grand Total All Funds	154,982.28
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	(25,829.93)
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	180,812.21
Grand Total All Payments	154,982.28

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK **Payment Dates:** 09/27/2023 - 10/11/2023

Payment Numbers: D000000718 - D000000768

Payment Categories: Direct Deposits

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000000718	09/27/2023	AMAZON CAPITAL SERVICES	Headphones		1,017.65 <i>D</i>
D000000719	09/30/2023	APPLE INC.	Apple Pencils		801.00 <i>D</i>
D000000720	10/05/2023	EDLAWINTERACTIVE	MISCELLANEOUS		1,100.00 <i>#D</i>
D000000721	10/05/2023	PAR INC.	SUPPLIES		1,050.80 <i>D</i>
D000000722	10/05/2023	PP & L ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		482.76 <i>D</i>
D000000723	10/05/2023	STEM LAWN CARE	Lawn Maintenance		16,750.00 <i>D</i>
D000000724	10/11/2023	ALL PHASE ELECTRIC SUPPLY	Supplies		930.00 <i>D</i>
D000000725	10/11/2023	AMAZON CAPITAL SERVICES	Supplies for Kdg	sensory room supplies	1,847.24 <i>D</i>
D000000726	10/11/2023	AMY NANSTEEL	SPEC ED - OTHR PROF SVC - HS - COMP ED		360.00 <i>D</i>
D000000727	10/11/2023	APPLE INC. c/o APPLE FINANCIAL SERVICES	Replacement iPad Cases	Macbook Air Repair	2,215.45 <i>D</i>
D000000728	10/11/2023	ARTS ACADEMY ELEMENTARY CHARTER SCHOOL	SPEC ED TUITION CHARTER SCHOOL		9,463.09 <i>D</i>
D000000729	10/11/2023	ATTENDANCE/CHILD ACCOUNTING PROFESSIONAL ASSOC.	STF DVLPMNT SVCS - DUES & FEES		90.00 <i>D</i>
D000000730	10/11/2023	BACKUPIFY	TECHNOLOGY ADMIN LIC & FEES		400.50 <i>D</i>
D000000731	10/11/2023	BANCROFT	SPEC ED NON-PUBLIC TUITION		3,080.00 <i>D</i>
D000000732	10/11/2023	BAVTS	VO-TECH TUITION 9-12		53,462.00 <i>D</i>
D000000733	10/11/2023	CAROUSEL DIGITAL SIGNAGE	TECH SUPPORT SERVICES - DISTRICT		3,175.00 <i>D</i>
D000000734	10/11/2023	CENGAGE LEARNING INC/GALE	Databases for student research		11,413.28 <i>D</i>
D000000735	10/11/2023	CINTAS FIRE	Repair/Maintenance Equipment		9,068.66 <i>D</i>
D000000736	10/11/2023	CIRCLE OF SEASONS CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		12,532.39 <i>D</i>
D000000737	10/11/2023	COLONIAL INTERMEDIATE UNIT #20	SPECIAL ED IU CONTRACTED SVCS		83,450.02 <i>D</i>

* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

- Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK **Payment Dates:** 09/27/2023 - 10/11/2023

Payment Numbers: D000000718 - D000000768

Payment Categories: Direct Deposits

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000000738	10/11/2023	COMMONWEALTH CHARTER ACADEMY	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	175,810.73 <i>D</i>
D000000739	10/11/2023	Complete Document Solutions, PA, LLC	PRINTING & BINDING		1,338.57 <i>D</i>
D000000740	10/11/2023	DEBORAH KIMBALL	Deb Kimball reimbursement for Material for Joann's		119.68 <i>D</i>
D000000741	10/11/2023	DOCUMENT SYSTEMS, LTD	SUPPLIES - BUSINESS OFFICE		232.87 <i>D</i>
D000000742	10/11/2023	DONOVAN GROUP II	OTHER PROF SERV - SUP OFC		3,750.00 <i>D</i>
D000000743	10/11/2023	E T & T	BLDGS - OTHER PROF SERVICES		547.50 <i>D</i>
D000000744	10/11/2023	EAS WATER COFFEE PAPER	SUPPLIES - TRANSPORTATION	MAINT SUPPLIES - HS	266.41 <i>D</i>
D000000745	10/11/2023	EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		13,924.88 <i>D</i>
D000000746	10/11/2023	FASTSIGNS	SAFETY & SECURITY SUPPLIES		88.07 <i>D</i>
D000000747	10/11/2023	GOPHER	Supplies for PE classes		4,540.74 <i>D</i>
D000000748	10/11/2023	J.W. PEPPER & SON INC.	Winter/Pops/Spring Chamber Open PO	Blanket PO for Choral Music	2,365.95 <i>D</i>
D000000749	10/11/2023	K12 SCHOOL SUPPLY LLC.	8/1/2023 - GR7 Social Studies Supplies		131.16 <i>D</i>
D000000750	10/11/2023	LEHIGH VALLEY ACADEMY REGIONAL CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	57,546.50 <i>D</i>
D000000751	10/11/2023	LINCOLN LEADERSHIP ACADEMY CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		12,569.72 <i>D</i>
D000000752	10/11/2023	MARK'S WELDING & MECHANICAL SERVICES	REPAIRS & MAINTENANCE		390.00 <i>D</i>
D000000753	10/11/2023	NORTH EAST PARTS GROUP LLC.	Supplies		399.47 <i>D</i>
D000000754	10/11/2023	NORTHAMPTON COMMUNITY COLLEGE	NCC COMTY COLLEGE PAYMENT		23,301.75 <i>D</i>
D000000755	10/11/2023	NORTHEAST JANITORIAL SUPPLY	Supplies		4,190.49 <i>D</i>
D000000756	10/11/2023	OVERDRIVE INC.	Educ Software for Library		360.00 <i>D</i>
D000000757	10/11/2023	PENNSYLVANIA VIRTUAL CHARTER	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	5,939.34 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK **Payment Dates:** 09/27/2023 - 10/11/2023

Payment Numbers: D000000718 - D000000768

Payment Categories: Direct Deposits

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
D000000758	10/11/2023	PP & L ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		2,337.58 <i>D</i>
D000000759	10/11/2023	QUIZIZZ INC.	7/18/2023 - Quizizz Gr 6	7/20/2023 - GR8 Quizizz	3,243.60 <i>D</i>
D000000760	10/11/2023	STOTZ & FATZINGER OFF.SUPPLY	8/18/2023 - 7th Grade Math Supplies	SUPPLIES REGULAR 9-12	573.58 <i>D</i>
D000000761	10/11/2023	SURFSCORE, INC.	Educ Software		2,500.00 <i>D</i>
D000000762	10/11/2023	SWEETWATER SOUND INC.	Chorus Supplies		4,477.89 <i>D</i>
D000000763	10/11/2023	TELEMEDICINE MANAGEMENT INC.	HEALTH INSURANCE EXPENSE PAYAB		2,575.00 <i>D</i>
D000000764	10/11/2023	THE STEPPING STONES GROUP LLC	LEARN SUPPT - PROF SVC - PCCD - MS - MTHL		4,042.50 <i>D</i>
D000000765	10/11/2023	TRANE U.S. INC.	Repair/Maintenance Equipment		1,268.51 <i>D</i>
D000000766	10/11/2023	WEATHERPROOFING TECHNOLOGIES INC.	Repair/Maintenance Equipment		684,796.45 <i>D</i>
D000000767	10/11/2023	ZEP SALES & SERVICE	Supplies		911.01 <i>D</i>
D000000768	10/11/2023	PAXTON/PATTERSON LLC	7/10/2023 - Industrial Arts Supplies		2,810.75 <i>D</i>

10 - GENERAL FUND

1,230,040.54

Grand Total All Funds

1,230,040.54

Grand Total Credit Cards

0.00

Grand Total Direct Deposits

1,230,040.54

Grand Total Manual Checks

0.00

Grand Total Other Disbursement Non-negotiables

0.00

Grand Total Procurement Card Other Disbursement Non-negotiables

0.00

Grand Total Regular Checks

0.00

Grand Total All Payments

1,230,040.54

* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

- Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

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SAUCON VALLEY SCHOOL DISTRICT

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CP - CAFE - PLGIT **Payment Dates:** 10/11/2023 - 06/30/2024

Payment Categories: Regular Checks, Manual Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000003718	10/11/2023	Brooke Wohlbach	PREPAID LUNCHES		59.25
0000003719	10/11/2023	HERSHEY'S CREAMERY COMPANY	NON-REIMB FOOD COSTS		1,332.24
0000003720	10/11/2023	J.T.M. Provisions Co. Inc.	FOOD		931.41
0000003721	10/11/2023	PENN JERSEY PAPER CO. LLC	SUPPLIES		708.19
0000003722	10/11/2023	POCONO MOUNTAIN DAIRIES	MILK		4,419.98
0000003723	10/11/2023	ROCKLAND BAKERY INC.	FOOD		681.85
0000003724	10/11/2023	SINGER EQUIPMENT COMPANY	SUPPLIES		582.80
0000003725	10/11/2023	SYSCO OF CENTRAL PA	FOOD		18,550.65
50 - CAFETERIA					27,266.37
Grand Total All Funds					27,266.37
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					27,266.37
Grand Total All Payments					27,266.37

Academic and Personnel Committee – October 4, 2023

The Academic and Personnel Committee of the Saucon Valley School Board met on October 4, 2023, in the District Office Conference Room.

The following items were on the committee agenda for Updates:

- Personnel Update
- Middle School Schedule update
- After-School Programming update

The following items were on the committee agenda for Discussion & Action:

- Support Substitute Staff Rate Increases

The committee recommended sending Support Substitute Staff Rate Increases to the Board for approval.

AGREEMENT BETWEEN
Saucon Valley School District and
Community Services for Children, Inc.
Head Start/Early Head Start of the Lehigh Valley

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is for the purpose of coordinating mutually beneficial activities of the parties involved to provide effective services for children and families served. This agreement shall be in affect from March 2019 through March 2024 and will be reviewed annually for necessary updates.

This agreement is to ensure a successful and mutually beneficial system of collaboration that includes: alignment of curriculum, staff professional development, child and family transition from Community Services for Children, Lehigh and Northampton County provider of Head Start services, to the Saucon Valley School District (District), as well as information and data sharing between the District and Head Start.

Bi-annual communication will occur between the Supervisor of Federal Programs or designee at the District and the Director of Program Operations at Community Services for Children (CSC) through collaboration meetings. Regular ongoing communication will take place via phone calls and emails as is necessary to facilitate the collaboration. Each partner will distribute staff, child and family communication through the established communication channels as the need arises.

Annually, during the month of June, Community Services for Children will mail, to each receiving elementary school, a transition checklist that indicates key developmental milestones achieved by the transitioning child. The transition checklist will also include information regarding specialized services received by the child. The Principal at the receiving elementary school will review the transition checklist with Kindergarten teachers to help inform placement. When requested, Head Start teaching staff will be available to meet with district Kindergarten teachers to support a successful transition.

The District, when providing a professional development event with an early childhood focus, will invite Head Start staff to participate. CSC will also invite the District to any relevant trainings or staff development functions.

The District's Supervisor of Federal Programs or designee will attend two Head Start/Pre-K Counts parent meetings to support parent orientation to the district and aid in informing parents of the services and curricular content provided by the district.

Head Start children and families will be invited to participate in two key district events to support kindergarten transition. Parents will provide written expressed permission for their child to attend the transition events. Additionally, as space allows, Head Start/Pre-K Counts children will be invited to attend the district's summer camp program prior to their first year of kindergarten.

Annually, District leadership and Head Start leadership will meet to discuss; child progress and outcomes, school readiness goals, curricular alignment, potential joint staff professional development, District initiatives, and transition activities.

Saucon Valley School District will make available and/or provide Head Start/Early Head Start/Pre-K Counts information to interested families.

Signatures indicating agreement:

Saucon Valley School District Representative(s):

Date:

Community Services for Children Representative(s):

Date:
