

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 12, 2022, in the High School Audion. Present were Directors Edward Andres, Susan Baxter, John Conte, Cedric Dettmar, Michael Karabin, Dr. Shamim Pakzad, and Shawn Welch. Attending virtually were Directors Bryan Eichfeld and Tracy Magnotta. Also present were Jaime Vlasaty, Superintendent; Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:04 pm - Dr. *Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*  
9-present, 0-absent
- IV. **Motion to Approve Agenda**  
Director Welch, second by Director Dettmar moved to approve the agenda with modifications to Education Item 2. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** –  
March 22, 2022, after the board meeting, Special Education Legal Matters  
April 12, 2022 – Personnel Updates, SVEA-MOU
- VI. **Approval of Minutes** – Director Conte, second by Director Welch moved to approve the minutes of March 22, 2022. Vote: 8-yes, 0-no, 1-abstain (Andres)
- VII. **Recognition** – High School Robotics Club  
Middle School Math Club  
What’s Cool in Manufacturing?  
Middle School Reading Olympic Team
- VIII. **Presentation** –
  - A. High School Student Representative – Avia Weber
  - B. Spanish Immersion – First Year
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent* Kindergarten Screening will be occurring on May 9<sup>th</sup> and 10<sup>th</sup>. The District will be participating in “Bring your Child to Work Day” on April 28<sup>th</sup>. The final round of interviews for the Special Education Director on April 19<sup>th</sup>. The District has received 60 responses to the Middle School Track Team interest survey.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$564,509.71
  - B. Cafeteria Expenditures – \$55,812.10
  - C. Health Benefits – None
  - D. Capital Projects – None

1. Approve the above presentation of bills.

Director Dettmar, second by Director Welch moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

**XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger**

- A. Cash Investment and Bond Activity - None
- B. Condensed Board Summary Report - None
- C. Capital Project Finance Report - None
- D. Budget Transfers - \$1,312.35
- E. Middle School Activity Report – November 2021, December 2021, January 2022
- F. High School Activity Report - None

1. Approve the above Treasurer’s Report

Director Dettmar, second by Director Conte moved to approve the Treasurer’s Report. Vote: 9-yes, 0-no

**XIII. AGENDA ITEMS**

**A. Education**

- A. Academic & Personnel Committee Summary - March 23, 2022

1. Approve the 2022-2023 school calendar.
2. Approve the attached MOU with the Saucon Valley Education Association regarding accrued sick time and use of personal days
3. Approve the following High School clubs:  
Competition Cheer Club – Kristi Joy Fedorowicz - volunteer  
Fashion Club – Alexia Harstine - Volunteer
4. Approve the Saucon Valley Senior Class trip to Dorney Park on May 20, 2022. There is no cost to the district. All fundraising will be done by the Saucon Valley Senior Class.
5. Approve the second and final reading of the following policies:  
Policy 006 - Meetings  
Policy 903 - Public Participation in Board Meetings
6. Approve the attached list of Surplus/Obsolete items

Director Dettmar, second by Director Conte moved to approve Education Items 2,3,4, & 6. Vote: 9-yes, 0-no

Director Dettmar, second by Director Conte moved to approve Education Items 1. Vote: 8-yes, 1-no (Andres)

Director Dettmar, second by Director Conte moved to approve Education Items 5. Vote: 9-yes, 1-no (Andres)

**B. Personnel**

1. Approve the retirement of Catherine Garrity, K-8 attendance administrative assistant. Ms. Garrity's last day will be July 1, 2022.
2. Approve the resignation of Leslie Kuka, paraprofessional, her last day will be April 12, 2022.
3. Approve a medical leave for Kathy Florindi, middle school administrative assistant, from April 19, 2022, to approximately May 30, 2022, or when released by her physician. She will be using her sick and vacation time during her absence. FMLA will run concurrently with her paid time off.
4. Approve the following unpaid medical leaves:  
Michael Wieder, custodian, extend unpaid leave from April 12, 2022, to approximately April 25, 2022. Mr. Weider has applied for Income Protection.  
James Bartley, bus driver, until the start of the 2022-2023 school year.
5. Approve Nicole Hausman as a substitute custodian, at an hourly rate of \$18.00, with no benefits, effective upon completion of employment paperwork.
6. Approve Kelly Spradlin and Amanda Holveck as homebound instructors for the remainder of the 2021 – 2022 school year at \$40 per hour.
7. Approve a sabbatical request for Susan DeSmet, school nurse, for the first semester of the 2022-23 school year for study.

Director Dettmar, second by Director Karabin moved to approve Personnel Items 1-7.

Vote: 9-yes, 0-no

**C. Facilities****Recommendations for Approval**

NONE

**D. Finance****2022-2023 Budget Timeline for the 2021-2022 School Year**

**May 31, 2022** - *District Deadline* to adopt the 2021-2022 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

**June 10, 2022** (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2021-2022 Proposed Final Budget available for public inspection on PDE-2028.

**June 20, 2022** (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022 final budget.

