

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, March 22, 2022, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Dr. Shamim Pakzad, Tracy Magnotta, and Shawn Welch. Director Edward Andres was absent. Also present were Jaime Vlasaty, Superintendent; Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:09 pm - Dr. *Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
8-present, 1-absent (Andres)
- IV. **Motion to Approve Agenda** Director Welch, second by Director Eichfeld moved to approve the agenda with the addition of a motion under Education #2. Vote: 8-yes, 0-no, 1-absent (Andres)
- V. **Announcement of Executive Session** – March 22, 2022- Special Education Legal Matters, Personnel
- VI. **Approval of Minutes** – Director Dettmar, second by Director Karabin moved to approve the minutes of March 8, 2022. Vote: 8-yes, 0-no, 1-absent (Andres)
- VII. **Recognition** – None
- VIII. **Presentation** –
 - A. High School Student Representative – Avia Weber
 - B. Middle School Student Representative – Ellie Hamman
 - C. Northampton Community College 2022-2023 Budget - Dr. Erickson
 - D. Bethlehem Area Vocational-Technical School 2022-2023 Budget – Adam Lazarchak
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** –
R. Mules – Commented on BAVTS and NCC, they are valuable programs.
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$439,721.49
 - B. Cafeteria Expenditures – \$9,506.40
 - C. Health Benefits – \$ 315,106.99
 - D. Capital Projects – None

1. Approve the above presentation of bills.

Director Dettmar, second by Director Welch moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Andres)

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers - None
- E. Middle School Activity Report
- F. High School Activity Report – February 28, 2022

1. Approve the above Treasurer’s Report

Director Dettmar, second by Director Conte moved to approve the Treasurer’s Report. Vote: 8-yes, 0-no, 1-absent (Andres)

XIII. AGENDA ITEMS

A. Education

1. Approve the settlement agreement for student #7291229251.

Director Welch, second by Director Conte moved to approve Education Item 1. Vote: 8-yes, 0-no, 1-absent (Andres)

2. Motion to ratify the consent decree for student #11744.

Director Dettmar, second by Director Eichfeld moved to approve Education Item 2. Vote: 7-yes, 1-no (Pakzad), 1-absent (Andres)

B. Personnel

1. Approve Megan Filchner as a full-time middle school administrative assistant at an hourly rate of \$18.13 with benefits per the current Administrative Assistants and Clerical Compensation & Benefits Plan, effective upon successful completion of employment paperwork. Ms. Filchner is replacing Jean Mateff who resigned.

2. Approve an unpaid medical leave for:

Gina Zimpfer, an instructional paraprofessional from March 9, 2022, until the end of the 2021-2022 school year.

Melissa Finlay, a custodian from April 18, 2022, until approximately May 2, 2022. Her unpaid sick leave will run concurrently with FMLA.

3. Approve Robert Pasternak as a 5 day per week substitute for Brianna Keeney, math teacher, from March 14, 2022, until her return on May 2, 2022, at a daily rate of \$175.00. Ms. Keeney will be out on maternity leave during this time.
4. Approve Kim Carson as the Director/Producer for the Saucon Valley Fine Arts Elementary School musical with a stipend of \$4,300.00
5. Approve Paige Borger, as a Special Education Long-Term Substitute for Kelly Lozowski, elementary special education teacher, from March 14, 2022, to the end of the 2021-2022 school year, pending emergency certification approval.
6. Approve the following mentor for the 2021-2022 school year. Salary is per the current professional agreement, which will be prorated.
Jasmine Kozero - Mentor Lee Wilcox - Inductee
7. Approve the following 2021-22 spring coaches:
Track & Field
Rob Hinson - Assist. Coach – Resignation
Brittany Reamer - Assist. Coach - \$3731
MS Soccer
Kaley Melendez - Assist. Coach - Volunteer
Karoun Goudsouzian - Assist. Coach - Volunteer
Rocco Policare - Assist. Coach – Volunteer
8. Rescind approval for Avery Wright as a Volunteer Track & Field Coach effective immediately.
9. Approve Debra Kelahan as a dedicated day-to-day substitute for the 2021-22 school year working four days of a five-day school/work week where needed in assigned school buildings effective March 14, 2022. Her salary will be \$175 per day, with no benefits.
10. Approve the resignation of William Kozero as a Dedicated Day to Day Substitute, effective March 12, 2022
11. Approve the following changes to high school club advisors:
Mario Marcozzi - Leo Club – Volunteer
Brian Welsko - Remove as advisor of Scholastic Scrimmage

12. Approve Katie Roberts and Cheri Chisesi as co-advisors for the Class of 2022, compensation is per the current contract and will be prorated. Ms. Brianna Keeney was the class advisor, but she is out on maternity leave and cannot fulfill the role.
13. Approve the following 2021-22 substitute teachers:
Sarah Yanega – Emergency Certified
14. Approve Randi Rice as a homebound instructor for the 2021 – 2022 school year. The salary is \$40 per hour.

Director Welch, second by Director Conte moved to approve Personnel Items 1-14. Vote: 8-yes, 0-no, 1-absent (Andres)

C. Facilities

A. Facilities Committee Summary – March 9, 2022

Recommendations for Approval

None

D. Finance

A. Finance Committee Summary – March 16, 2022

2022-2023 Budget Timeline for the 2021-2022 School Year

May 31, 2022 - *District Deadline* to adopt the 2021-2022 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2022 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2021-2022 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2022 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022 final budget.

Recommendations for Approval

1. Approve the Colonial Intermediate Unit #20 General Operating Budget for the fiscal year July 1, 2022, to June 30, 2023, in the total amount of \$3,835,200.00. Saucon Valley’s portion is \$23,556.60, a 0% increase from 2021-2022.

Director Welch, second by Director Dettmar moved to approve Finance Item 1. Vote: 8-yes, 0-no, 1-absent (Andres)

2. Approve the attached contract with Rockin' Remaley for DJ services at the high school Prom on May 6, 2022, in the amount of \$3,950.00

Director Welch, second by Director Conte moved to approve Finance Item 2.

Vote: 8-yes, 0-no, 1-absent (Andres)

3. Approve the attached contract with Lehigh University-Iacocca Hall for May 6, 2022, at a deposit of \$2,500.00, pending review and approval of the contract by the district solicitor.

Director Karabin, second by Director Dettmar moved to approve Finance Item 3.

Vote: 8-yes, 0-no, 1-absent (Andres)

4. Approve the contract with Kay & Sons, Inc for window shades at the high school in the amount of \$28,118.54, pending review and approval of the contract by the district solicitor. The cost of this project will be paid from the Fund Balance.

Director Welch, second by Director Conte moved to approve Finance Item 4.

Vote: 8-yes, 0-no, 1-absent (Andres)

5. Approve the contract with Lobar Associates Construction for the purchase and installation of a 900-gallon gas-fired PVI hot water heater in the amount of \$124,890.00, pending review and approval of the contract by the district solicitor. The cost of this project will be paid from the Fund Balance.

6. Approve the contract with Kenmark, Inc. for a backdrop for the Elementary School Musical production in the amount of \$630.00.

Director Welch, second by Director Conte moved to approve Finance Items 5&6.

Vote: 8-yes, 0-no, 1-absent (Andres)

7. Approve the contract with Mobile Technologies Graphics for video services for Graduation 2022 on June 3, 2022, in the amount of \$11,832.00.

Director Welch, second by Director Dettmar moved to approve Finance Item 7.

Vote: 8-yes, 0-no, 1-absent (Andres)

E. Community Updates

- **SV Partnership** – *Michael Karabin and Shawn Welch*

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*

The Chamber is setting up 1 scholarship of \$500 for a high school senior.

- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Bryan Eichfeld*

I. New Business

J. Old Business - Superintendent Vlasaty reported that the search for a Special Education Director is progressing and 3 candidates will be interviewed on Monday.

XIV. Citizens’ Inquiries and Comments –

R. Mules – Commented on the Finance items that were approved and on the increase in medical costs.

K. Wechtler – commented on the middle school track program and thanked the Board and Administration for their help.

XV. Announcements

Future Meetings ~

April 12, 2022

April 26, 2022

XVI. Motion to Adjourn Meeting

Director Welch, second by Director Conte moved to adjourn the meeting and go back into Executive Session.

Vote: 8-yes, 0-no, 1-absent (Andres)

8:42 pm

ATTEST: _____
Secretary

President