

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, March 8, 2022, in the High School Audion. Present were Directors Edward Andres, Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Dr. Shamim Pakzad, Tracy Magnotta, and Shawn Welch. Also present were Jaime Vlasaty, Superintendent; Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:04 pm - Dr. *Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
9-present 0-absent
- IV. **Motion to Approve Agenda** – Director Welch, second by Director Conte moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – February 22, 2022 – After Board Meeting – Support Staff Negotiations, March 8, 2022 – Personnel and Negotiations Updates
- VI. **Approval of Minutes** – Director Conte, second by Director Welch moved to approve the minutes of February 22, 2022. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** –
 - A. High School Student Representative – Avia Weber
 - B. Colonial Intermediate Unit 2022-2023 Budget - Chris Wolfel
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - a. General Expenditures – \$621,754.92
 - b. Cafeteria Expenditures – \$21,283.42
 - c. Health Benefits – None
 - d. Capital Projects – None

1. Approve the above presentation of bills.

Director Dettmar, second by Director Conte moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- a. Cash Investment and Bond Activity - None
- b. Condensed Board Summary Report - None
- c. Capital Project Finance Report - None
- d. Budget Transfers - \$2,000.00
- e. Middle School Activity Report - None
- f. High School Activity Report - None

- 1. Approve the above Treasurer’s Report

Director Dettmar, second by Director Eichfeld moved to approve the Treasurer’s Report.
Vote: 9-yes, 0-no

XIII. AGENDA ITEMS

A. Education

A. Academic & Personnel Committee Summary – February 23, 2022

- 1. Approve the revisions to the Health & Safety Plan as presented.

Director Andres, second by Director Karabin moved to approve making mask optional on all District transportation.

Director Welch, second by Director Karabin moved to amend the previous motion by adding “Saucon Valley School District is committed to safe operations during the pandemic. To this end, general mitigation strategies will be consistent with “low spread” and the superintendent of the schools is authorized to implement additional mitigation strategies under the Health and Safety Plan as needed in response to potential outbreaks. If such measures are deemed necessary and implemented, the superintendent shall bring the matter for the board’s consideration and approval within 10 days or as soon as practicable. Otherwise, the measure will automatically expire if the Board has a meeting and fails to ratify the measure.” Vote: 8-yes, 1-no (Andres)

Vote on amended motion: 8-yes, 1-no (Andres)

K. Gonzalez – Commented on the amendment to the Health & Safety Plan.

- 2. Approve the 1st reading of the following policy:
Policy 903 – Public Participation in Board Meetings
- 3. Authorize Superintendent Vlasaty to finalize and execute the consent decree in the case of student #11744, subject to insurance carrier coverage of the financial components.

Director Karabin, second by Director Dettmar, moved to approve Education Items 1 & 2.
Vote: 9-yes, 0-no

B. Personnel

1. Approve Lee Wilcox as an elementary special education long-term substitute, beginning March 14, 2022, or upon completion of employment paperwork and continuing until the end of the 2021-2022 school year. The base salary is \$54,182 (B, Step 1), which will be prorated for the number of days worked. Ms. Wilcox is replacing Samantha Faulkner, who will be on maternity leave during this time.
2. Approve Amanda Hicks as a homebound instructor for the 2021 – 2022 school year. The salary is \$40 per hour.
3. Approve the following medical leaves:

Linda Van Vliet, elementary staff nurse, from February 11, 2022 to approximately May 9, 2022. She will be using sick time from February 11 – April 25, 2022. Ms. Van Vliet is requesting unpaid time off from April 26 – May 6, 2022. FMLA will be running concurrently with her time off. Ms. Van Vliet will be applying for income protection.

Michael Wieder, custodian, from March 8, 2022, to approximately April 12, 2022. He will be using his sick and personal days for March 8 – 14th and ½ day on March 15, 2022. Mr. Weider is requesting unpaid time off until his return on April 12th or when released from his physician. FMLA will be running concurrently with his time off.
4. Approve Jessica Friday as Scholastic Scrimmage Advisor - \$868 which will be prorated for the number of days worked.
5. Approve the following part-time bus drivers with salary and benefits per the current Education Support Professional contract. Effective upon completion of employment paperwork:

James Dorward
Ronald Yeakel
6. Approve Chris Pomales, bus driver, as a substitute custodian, effective immediately.
7. Approve the following 2021-2022 substitute teachers:

Janice Vresics - Elementary Certified

Director Welch, second by Director Dettmar, moved to approve Personnel Items 1 - 7.
Vote: 9-yes, 0-no

8. Approve the attached conference/travel requests

Director Welch, second by Director Karabin, moved to approve Personnel Item 8.

Vote: 9-yes, 0-no

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Welch, second by Director Conte, moved to approve Facilities Item 1.

Vote: 9-yes, 0-no

D. Finance

2022-2023 Budget Timeline for the 2021-2022 School Year

May 31, 2022 - *District Deadline* to adopt the 2021-2022 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2022 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2021-2022 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2022 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022 final budget.

1. Approve the attached contract with Student Transportation, Inc for transportation to and from the FBLA conference in Hershey, PA April 11th and April 13th for a cost of \$625.00.

Director Dettmar, second by Director Magnotta, moved to approve Finance Item 1.

Vote: 9-yes, 0-no

E. Community Updates

- **SV Partnership** – *Michael Karabin and Shawn Welch*
- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

Interviews for a new college president are being conducted this week.

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

Director Dettmar reported on the results of the District XI SkillsUSA competition:

J. Moser – 3rd place – Computer Networking

G. Miller – 2nd place – Web Design

C. Frey – 1st place Protective Services in Fire Fighting and moving on to state level

H. Colonial Intermediate Unit – *Bryan Eichfeld*

I. New Business

Superintendent Vlasaty commented on the search for a Special Education Director. They have entered the second round of interviews and are down to three candidates.

J. Old Business

XIV. Citizens' Inquiries and Comments –

K. Wechtler – commented on the interest in a Middle School Track & Field Program

K. Gonzalez – commented on whole-grain pizza served in the cafeteria, no one likes it.

XV. Announcements

Future Meetings ~

March 22, 2022

April 12, 2022

XVI. Motion to Adjourn Meeting

Director Welch, seconded by Director Eichfeld moved to adjourn the meeting.

Vote: 9-yes, 0-no

8:20 pm

ATTEST: _____

Secretary

President