

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, February 8, 2022, in the High School Audion. Present were Directors Edward Andres, Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Dr. Shamim Pakzad, Tracy Magnotta, and Shawn Welch. Also present were Jaime Vlasaty, Superintendent; Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:03 pm - Dr. *Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
9-present 0-absent
- IV. **Motion to Approve Agenda** – Director Welch, second by Director Karabin moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – February 15, 2022-Negotiations
February 22, 2022 – Personnel Update
- VI. **Approval of Minutes** – Director Welch, second by Director Conte moved to approve the minutes of February 8, 2022. Vote: 9-yes, 0-no
- VII. **Recognition** –
 - A. Wrestling PIAA AA Team Dual State Champions
- VIII. **Presentation** –
 - A. High School Student Representative – Avia Weber
 - B. Middle School Representative – Ellie Hamman
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
Superintendent Vlasaty Recognized the school district nurses: Susan DeSmet, Mary Ellen Prager, Eileen Dolphin, and Linda Van Vliet.

Mr. Sakelarides reported on the Pennsylvania Department of Education (PDE) investigation of the elementary school curriculum deficiencies. On February 7, 2022, PDE communicated their finding that no deficiency exists.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** –
 - K. Wechtler – Commented on the Middle School Track program, asking for it to be reinstated.
 - E. Stern – Commented on the Middle School Track Program.
- XI. **Presentation of Bills** – *David Bonenberger*
 - a. General Expenditures – \$462,107.77

- b. Cafeteria Expenditures – \$35,146.82
- c. Health Benefits – \$253,846.74
- d. Capital Projects – None

- 1. Approve the above Presentation of Bills.

Director Dettmar, second by Director Welch, moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- a. Cash Investment and Bond Activity
- b. Condensed Board Summary Report
- c. Capital Project Finance Report
- d. Budget Transfers - \$6065.82
- e. Middle School Activity Report
- f. High School Activity Report – January 31, 2022

- 1. Approve the above Treasurer’s Report

Director Dettmar, second by Director Welch, moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XIII. AGENDA ITEMS

A. Education

- 1. Approve the second and final reading of policies:
Policy 254 – Spanish Language Immersion Program
Policy 200.1 AR – Spanish Immersion Enrollment Procedures

Director Dettmar, second by Director Baxter, moved to approve Education Item #1. Vote: 8-yes, 1-no (Andres)

- 2. Approve the following student for early graduation as of 2/8/2022:
Eternal Aris
- 3. Approve the attached agreement between Saucon Valley School District and Cedar Crest College regarding the participation of Cedar Crest College students in practicum experiences or student teaching at SVSD.

Director Welch, second by Director Conte, moved to approve Education Items #2 & 3. Vote: 9-yes, 0-no

B. Personnel

1. Approve Dolores Everhart as a full-time elementary school administrative assistant at an hourly rate of \$18.13 with benefits per the current Administrative Assistants and Clerical Compensation & Benefits Plan. Ms. Everhart is transferring from a paraprofessional position. She is replacing Jeanne McKeown who retired.
2. Approve a medical leave for Robert Kachmar, middle school science teacher beginning March 1, 2022. He will be using 30 sick days prior to enacting FMLA which will then run concurrently with any additional time off. Mr. Kachmar's anticipated return to work will be approximately April 26, 2022, or when released by his physician.
3. Approve the following paid positions for the Saucon Valley Fine Arts high school show, pending completion of employment paperwork:
Brett Oliveira - Assistant Director/Tech Director \$1,313
Todd Burkel - Production Staff \$505
Elizabeth Gilkeson - Vocal Director \$1,313
Meghan Viscomi - Choreographer \$1,313
4. Approve an extension for Dzana Krcic, Kindergarten long-term substitute, from February 28, 2022, until the end of the 2021-22 school year. Base salary is \$54,182 (B, Step 1). Ms. Krcic is replacing Julie Arena, who will be on extended maternity leave during this time.
5. Approve the following 2021-22 spring coaches:
Jr. High Softball:
Abigail Ingaglio - Head Coach - \$2985
Brenda Hartzell - Assist. Coach - \$1035
Track & Field:
Mark Mixa - Assist. Coach - \$3731
Rob Hinson - Assist. Coach - \$3731
Avery Wright - Assist. Coach - Volunteer
6. Approve the following day to day nurse substitutes to fill in for long term absences at a daily rate of \$175.00 until the end of 2021-2022 school year:
Kelly Miller
Gina Rex

7. Approve the resignation of James Rao, bus driver effective February 15, 2022.
8. Approve Deanna Davis as a part-time paraprofessional, for 5.5 hours per day, 27.5 hours per week, \$19.67 per hour with benefits per the current Educational Support Staff Compensation and Benefits Plan, effective upon completion of employment paperwork.
9. Approve the following 2021-2022 substitute teachers:
Gail Nolf - Cooperative Education 7-12, Accounting 7-12, Office Technologies 7-12

Director Dettmar, second by Director Baxter, moved to approve Personnel Items #1 - 9.
Vote: 9-yes, 0-no

C. Facilities

- A. Facilities Committee Summary – 2/9/22

Recommendations for Approval

None

D. Finance

- A. Finance Committee Summary – 2/16/22
- B. Middle School Roof Project
- C. Access Control System

2022-2023 Budget Timeline for the 2021-2022 School Year

May 31, 2022 - *District Deadline* to adopt the 2021-2022 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2022 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2021-2022 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2022 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022 final budget.

1. Approve the attached contract for service with CIU 20 for cloud-based DDoS filtering protection for \$414.59 per month for six months. January 1, 2022 – June 30, 2022.

Director Karabin, second by Director Dettmar, moved to approve Finance Item #1.
Vote: 9-yes, 0-no

2. Approve a contract with Garland/DBS including Base Bid, Alt 1, and Alt 2 for a total of \$907,261.00 subject to the contractor entering into a written agreement in a form acceptable to the solicitor office.
3. Approve contract with Keystone Fire and Security for a District-Wide Security Management Network at a cost of \$55,400.00 coming from Fund Balance.
4. Approve the contract with Miller Sports Construction for the refinishing of the District gymnasium floors for \$13,114.00, which is in the 2022-2023 budget.

Director Welch, second by Director Eichfeld, moved to approve Finance Item #2-4.

Vote: 9-yes, 0-no

E. Community Updates

- **SV Partnership** – *Michael Karabin and Shawn Welch*

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*

The Chamber is moving forward with developing a scholarship for high school seniors.

- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

President resumes are being reviewed.

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Bryan Eichfeld*

I. New Business

J. Old Business

XIV. Citizens' Inquiries and Comments –

E Stern – Asked about the search for an Assistant Superintendent and a Director of Special Education.

XV. Announcements

Future Meetings ~

March 8, 2022

March 22, 2022

XVI. Motion to Adjourn Meeting

Director Welch, seconded by Director Karabin moved to adjourn the meeting.

Vote: 9-yes, 0-no

8:02 pm

ATTEST: _____
Secretary

President