

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, January 11, 2022 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad, and Shawn Welch. Also present were Jaime Vlasaty, Acting Superintendent; Judith Riegel, Board Secretary and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:02 pm - Dr. *Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*  
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Dettmar, seconded by Director Eichfeld moved to approve the agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – January 11, 2022 – Personnel, settlement agreements, support staff contract negotiations
- VI. **Approval of Minutes** – Director Dettmar, seconded by Director Baxter moved to approve the minutes of December 21, 2021. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** –
  - A. High School Student Representative – Avia Weber
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Acting Superintendent* - None
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$276,072.12
  - B. Cafeteria Expenditures – \$13,980.47
  - C. Health Benefits – None
  - D. Capital Projects – None
    1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Welch moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*

**Recommendations for Approval**

None

**XIII. AGENDA ITEMS****A. Education**

1. Approve the attached agreement between Saucon Valley School District and Grand Canyon University regarding participation of Grand Canyon University students in practicum experiences or student teaching at SVSD.
2. Approve the following students for early graduation as of 1/18/2022:
  - Avery Audet
  - Katherine Meier
  - Sundus Qureshi
  - Kaysha Richardson
  - Patrick Sullivan
  - Daniel Tierney
  - Halle Zrinski
3. Approve the following students for Independent Study Classes:
  - Christian Shunk to complete a 2022 Spring Independent Study with Robert Svitilla. Credit will be awarded upon successful completion.
  - Emma Garrett to complete a 2022 Spring Independent Study with Jason Gordon. Credit will be awarded upon successful completion.

Director Dettmar, seconded by Director Welch moved to approve Education Items #1-3. Vote: 9-yes, 0-no

**B. Personnel**

1. Approve the following resignations:
  - Melissa Reyes, part time middle school paraprofessional, her last day was January 3, 2022.
  - Michael Stebelski, full time bus driver, his last day was January 6, 2022
2. Approve the change of Theresa Andreucci's, high school Spanish teacher, retirement date to June 30, 2022.
3. Approve Amanda Rushinski as a Part Time Bus Driver, with benefits per the current contract effective immediately.
4. Approve an extension to an unpaid medical leave for Lori Ross, Family & Consumer Sciences, through January 30, 2022. Ms. Ross will return to her duties on January 31, 2022.
5. Approve an extension to a medical leave for Troy Pearson, Maintenance, through January 31, 2022.

6. Approve the Aidan Villegas as a Saucon Valley Recreational Swim Membership Lifeguard at rate of \$10/hour, no benefits, and effective upon completion of employment paperwork.
7. Approve the following day to day nurse substitutes to cover for Eileen Dolphin for the second semester of the 2021-2022 school year, at a daily rate of \$175.00:  
 Kelly Miller - January 18, 2022 to February 9, 2022  
 Rosemarie Wingertzahn – February 10, 2022 to the end of the 21-22 school year.  
 Ms. Dolphin will be in for Maryellen Prager who will be on a sabbatical leave.
8. Approve Christina Harrison as a middle school social studies long term substitute, for the second semester of the 2021-22 school year. Base salary is \$55,425 (B, Step 2), which will be prorated for the number of days worked.

Director Karabin, seconded by Director Eichfeld moved to approve Personnel Items #1 – 8. Vote:9-yes, 0-no

## C. Facilities

### Recommendations for Approval

None

## D. Finance

### 2022-2023 Budget Timeline for the 2021-2022 School Year

**January 27, 2022** (110 days prior to primary election) - *District Deadline* to have the 2021-22 Proposed Preliminary Budget available for public inspection; or adopt a Resolution not to raise the rate of any tax by more than its index.

**February 1, 2022** (5 days after Resolution adoption) – *District Deadline* to submit adopted Resolution and proposed tax rate increases to the Department of Education.

**February 6, 2022** (10 days prior to Preliminary Budget adoption deadline) – *District Deadline* to give public notice of intent to adopt the 2021-2022 Preliminary Budget unless a Resolution was adopted indicating that it will not raise the rate of any tax by more than its index.

**February 16, 2022** (90 days prior to primary election) – *District Deadline* to adopt the 2021-2022 Preliminary Budget unless a Resolution was adopted.

**February 21, 2022** (85 days prior to primary election) – *District Deadline* to submit the 2021-2022 Preliminary Budget containing proposed tax rate increases to the Department of Education.

**May 31, 2022** - *District Deadline* to adopt the 2021-2022 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

**June 10, 2022** (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2021-2022 Proposed Final Budget available for public inspection on PDE-2028.

**June 20, 2022** (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022 final budget.

### Recommendations for Approval

None

**E. Community Updates**

- **SV Partnership** – *Michael Karabin and Shawn Welch*
- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

**F. Northampton Community College** – *Susan Baxter*

**G. Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*

**H. Colonial Intermediate Unit** – *Bryan Eichfeld*

**I. New Business** - None

**J. Old Business** - None

**XIV. Citizens' Inquiries and Comments** –

- A. Ramsberger – Commented on testing and optional masking.
- J. O'Brien – Commented that he supports optional masking.
- R. Mules – Commented on wanting an optional masking discussion.
- J. Meilinger – Commented on masking policy and how parents can and are accountable for their own children.
- D. Hollowell – Commented about challenging text books and library books, hoping that there is a policy with procedures that addresses this. Also in favor of a time limit for public comments.

**XV. Announcements**

**Future Meetings ~**

- January 25, 2022
- February 8, 2022
- February 22, 2022

**XVI. Motion to Adjourn Meeting**

Director Dettmar, seconded by Director Welch moved to adjourn the meeting.

Vote: 9-yes, 0-no

7:39 AM

ATTEST: \_\_\_\_\_

Secretary

\_\_\_\_\_

President