

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, December 7, 2021 in the High School Audion immediately following the annual reorganizational meeting. Present were Directors Edward Andres, Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad and Shawn Welch. Also present were Jaime L. Vlasaty, Acting Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:18 pm - Dr. Shamim Pakzad, *President, presiding*
- II. **Motion to Approve Agenda** – Director Dettmar, seconded by Director Baxter moved to approve the agenda with the addition of addendum Education #5.
Vote: 9-yes, 0-no
- III. **Announcement of Executive Session** – December 7, 2021 – Support Staff and MOU
- IV. **Approval of Minutes** – Director Dettmar, seconded by Director Eichfeld moved to approve the minutes of November 23, 2021. Vote: 9-yes, 0-no
- V. **Recognition** – None
- VI. **Presentation** –
 - A. High School Student Representative Report – Avia Weber
- VII. **Superintendent’s Report** – *Jaime Vlasaty, Acting Superintendent*
Mrs. Vlasaty will be sending out the ESSER survey again since we received only 200 responses with the initial survey.
- VIII. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- IX. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$223,246.55
 - B. Cafeteria Expenditures – \$16,999.09
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above presentation of bills.Director Dettmar, seconded by Director Welch moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- X. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*

No Recommendations for Approval

XI. AGENDA ITEMS

A. Education

A. Academic & Personnel Committee Summary – November 22, 2021

1. Approve the charter renewal for the Lehigh Valley Academy Regional Charter School.

Director Eichfeld, seconded by Director Welch moved to approve Education Item 1.
Vote: 9-yes, 0-no

2. Approve Memorandum of Understanding with the Saucon Valley Education Association regarding Non-Contact Preparation Time.

Director Dettmar, seconded by Director Eichfeld moved to approve Education Item 2.
Vote: 9-yes, 0-no

3. Approve the attached Memorandum of Understanding with Northampton County Children, Youth and Families for ESSA Transportation Procedures.

Director Karabin, seconded by Director Conte moved to approve Education Item 3.
Vote: 9-yes, 0-no

4. Approve the agreement with CONCERN Counseling Services.

5. Approve the attached Resolution between the Saucon Valley School District and the Pennsylvania Department of Education (PDE) regarding designating Jaime L. Vlasaty as authorized signer for all PDE contracts, agreements, grants and/or licenses.

Director Eichfeld, seconded by Director Dettmar moved to approve Education Items 4&5.
Vote: 9-yes, 0-no

B. Personnel

1. Approve the transfer of Shannon Piccolo from Paraprofessional to the High School Administrative Assistant at an hourly rate of \$19.67, effective December 8, 2021. She is replacing Stacy Werkheiser who recently resigned.

2. Approve the following maternity leave request:

Samantha Faulkner, elementary special education teacher, beginning approximately March 14, 2022 through the end of the 2021-2022 school year. She plans on using 10 sick days prior to beginning of FMLA leave, followed by an unpaid leave from approximately March 28, 2022 until the end of the 2021-2022 school year. Mrs. Falkner will return to her teaching duties at the beginning of the 2022-2023 school year.

3. Approve the following dedicated day to day substitute for the 2021-22 school year working four days of a five day school/work week where needed in assigned school building effective November 19, 2021. His salary will be \$175 per day, no benefits:
Sergio Lowemberg-Rivera – Middle School
4. Approve the following paid positions for the Saucon Valley Fine Arts middle school show, pending completion of employment paperwork:
 - Kim Carson – Producer/Director -\$4,343
 - Kirsten Almeida - Choreographer - \$505
 - Kirsten Almeida – Vocal Director - \$505
 - Chris Scherer – Production Staff - \$505
5. Approve an unpaid medical leave for:
Jamie Frey from November 29, 2021 until approximately December 5, 2021.

Sonja Miller from January 25, 2022 to approximately February 8, 2022.
6. Approve the following resignations:
Todd Lipp, high school special education teacher effective January 18, 2022.
Colleen Mroz, Supervisor of Special Education effective January 1, 2022.
7. Approve Robert Kachmar as the middle school Ski Club Advisor (Volunteer).

Director Conte, seconded by Director Baxter moved to approve Personnel Items 1 – 7.
Vote: 9-yes, 0-no

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Welch, seconded by Director Conte moved to approve Facilities Item 1.
Vote: 9-yes, 0-no

D. Finance

2022-2023 Budget Timeline for the 2021-2022 School Year

January 27, 2022 (110 days prior to primary election) - *District Deadline* to have the 2021-22 Proposed Preliminary Budget available for public inspection; or adopt a Resolution not to raise the rate of any tax by more than its index.

February 1, 2022 (5 days after Resolution adoption) – *District Deadline* to submit adopted Resolution and proposed tax rate increases to the Department of Education.

February 6, 2022 (10 days prior to Preliminary Budget adoption deadline) – *District Deadline* to give public notice of intent to adopt the 2021-2022 Preliminary Budget unless a Resolution was adopted indicating that it will not raise the rate of any tax by more than its index.

February 16, 2022 (90 days prior to primary election) – *District Deadline* to adopt the 2021-2022 Preliminary Budget unless a Resolution was adopted.

February 21, 2022 (85 days prior to primary election) – *District Deadline* to submit the 2021-2022 Preliminary Budget containing proposed tax rate increases to the Department of Education.

May 31, 2022 - *District Deadline* to adopt the 2021-2022 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2022 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2021-2022 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2022 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022 final budget.

E. Community Updates

- **SV Partnership** – *Michael Karabin and Shawn Welch*
- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Bryan Eichfeld*

I. New Business

J. Old Business

Director Andres made a motion to adopt as part of our exclusion /readmission rules, for our Health & Safety Plan, that we follow the existing exclusion/readmission rules promulgated by the Pennsylvania Department of Health in 28 PA code 27.71 through and including 27.73.

There was no second to this motion.

XII. Citizens' Inquiries and Comments –

P. Silverthorn – Commented that whatever decisions are made by the Board, such as in the Health & Safety Plan, should be communicated to the students.

E. Stern – Commented that she would like to see the students surveyed about their opinions, they are the ones wearing the masks, they feel that they have no say in their health and safety.

H. Gress – asked for the first initial of his first name be corrected in the minutes of November 23, 2021. He also commented that the Board should listen to the students.

R. Mules – Questioned the dates of the masking order and about quarantining.

XIII. Announcements

Future Meetings ~

December 21, 2021 – 7 pm – Business Meeting – High School Audion

XIV. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Karabin moved to adjourn the Reorganization Meeting.

Vote: 9-yes, 0-no

7:18PM

ATTEST: _____
Secretary

President