

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, October 26, 2021 in the High School Audion. Present were Directors Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Sandra Miller, Dr. Shamim Pakzad, and Shawn Welch. Director Andres was absent. Also present were Dr. Craig Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:00 PM – Dr. Shamim Pakzad, *Vice-President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Baxter)
- IV. **Motion to Approve Agenda** – Director Welch, seconded by Director Dettmar moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Baxter)
- V. **Announcement of Executive Session** – October 26, 2021
- VI. **Approval of Minutes** – Director Welch, seconded by Director Eichfeld moved to approve the minutes of October 12, 2021 with a correction.
Vote: 8-yes, 0-no, 1-absent (Baxter)
- VII. **Recognition** –None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Acting Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *None*
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$250,297.84
 - B. Cafeteria Expenditures – \$28,357.64
 - C. Health Benefits – \$327,610.34
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Karabin moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Baxter)
- XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report
 - D. Budget Transfers – \$32,136.49
 - E. Middle School Activity Report – September 2021
 - F. High School Activity Report – August 2021 & September 2021
 1. Approve the above Treasurer’s Report.

Director Dettmar, seconded by Director Karabin moved to approve the Treasurer’s Report. Vote: 8-yes, 0-no, 1-absent (Baxter)

A. Education

1. Approve the second and final reading of policy:

Policy 215.1 – Course Advancement

Director Dettmar, seconded by Director Eichfeld moved to approve Education #1.

Vote: 7-yes, 1-no (Miller), 1-absent (Baxter)

B. Personnel

1. Approve the following resignations:

Stacy Werkheiser, administrative assistant to the high school principal. Mrs. Werkheiser’s last day was October 22, 2021.

Tammy Kuronya, food service, her last day will be November 2, 2021.

Director Pakzad thanked Mrs. Werkheiser for her years of service

2. Approve the retirement of Kimberly Kemmerer, administrative assistant to the Superintendent effective November 15, 2021.

Director Miller thanked Mrs. Kemmerer for her years of service.

3. Approve Brian Ferencin as a part time bus driver at an hourly rate of \$10.00 for riding and \$27.02 for driving per the current Support Professionals Contract, effective upon completion of employment paperwork.
4. Approve a medical leave extension for Troy Pearson, Maintenance, beginning October 13, 2021 and continue until approximately November 15, 2021. Mr. Pearson will be using sick days, FMLA will continue to run concurrently with his sick days.
5. Approve an unpaid leave for Melissa Janis, middle school speech therapist, until January 18, 2022. Ms. Janis has applied for income protection.
6. Approve the following Saucon Valley Recreational Swim Membership Lifeguards at rate of \$10/hour, no benefits, and effective upon completion of employment paperwork:
Kathleen Lohr Abigail Luftig Addison Anthony
7. Approve Stacy Wittenburg as a substitute paraprofessional, at and hourly rate of \$9.99, no benefits, on a “call as needed” basis, effective immediately.
8. Approve the following 2021-22 winter coaches: *(New coaches are in italic)*

Wrestling:

Chad Shirk - Head Coach - \$7467
 Don Rohn - Assist. Coach - \$5226
 Andrew Koch - Head Jr. High Coach - \$4106
 Bryan Israel - Assist. Jr. High Coach - \$3358
 Thomas Rohn - Assist. Coach – Volunteer

Jason Grim - Assist. Coach – Volunteer
 Kent Lane II - Assist. Coach - Volunteer
 Ben Chunko - Assist. Coach - Volunteer

Cheerleading:

KristiJoy Fedorowicz - Head Coach - \$2985
 Tara Baier - Assist. Coach - \$1989
 Evangelia Kouros - Head MS Coach - \$2239

Swimming:

Ed Kolosky - Head Coach - \$5226
Brittany Reamer - Assist. Coach - \$3715
 Sean Fenoff - Assist. Coach - Volunteer

Boys Basketball:

John Wright - Head Coach - \$7467

Girls Basketball:

Kathy Davidowich - Head Coach - \$7467
 Tammy Johnston - Assist. Coach - \$5226
 Mike Petruny - Assist. Coach - \$3731
 Brianna Hart - Head Jr. High Coach - \$2985
 Matt Davidowicz - Head MS Coach - \$2991
 Brooke Santy - Assist. MS Coach - \$2623

9. Approve appointing Judith Riegel as Board Secretary for the period October 27, 2021 to October 27, 2025 with a stipend of \$2,500.00 per year. Ms. Riegel's base salary as a confidential secretary shall be adjusted to \$45,871.18.
10. Approve the authorization of the use of the Signature Stamp until a new one is received.
11. Approve the following 2021-2022 substitute teachers:
 - Maria Flores – SV Emergency School Nurse
 - William Kozero – SV Emergency Certification
 - Randi Rice – Earth Science, Science, Environmental Science, Biology
 - Stacy Wittenberg – Elementary PK-4

Director Miller, seconded by Director Karabin moved to approve Personnel Items #1-11.
 Vote: 8-yes, 0-no, 1-absent (Baxter)

C. Facilities

A. Facilities Committee Summary – October 13, 2021

No Recommendations for Approval

D. Finance

No Recommendations for Approval

E. Community Updates

- **SV Partnership** – *Michael Karabin and Shawn Welch*

- **Hellertown/Lower Saucon Chamber of Commerce** – *Michael Karabin*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*
(Meetings are the first Thursday of every month)

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*
(Meetings are the first Tuesday of every month)

H. Colonial Intermediate Unit – *Bryan Eichfeld*
(Meetings are the fourth Wednesday of every month)

I. New Business

J. Old Business

XIII. Citizens' Inquiries and Comments – *Visitors should state their name and address.*

XIV. Announcements

Future Meetings ~

November 9, 2021 – 7 pm – Business Meeting – High School Audion

November 23, 2021 – 7 pm – Business Meeting – High School Audion

December 7, 2021 – 7 pm – Reorganizational – High School Audion

December 7, 2021 – Business Meeting immediately following Reorganization Meeting – High School Audion

XV. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Eichfeld moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-(Baxter)

7:20 PM

ATTEST: _____

Secretary

President