

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, September 28, 2021 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Sandra Miller - remote, Dr. Shamim Pakzad, and Shawn Welch. Director Magnotta was absent. Also present were Dr. Craig Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:07 pm - *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Magnotta)
- IV. **Motion to Approve Agenda** – Director Dettmar, seconded by Director Karabin moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- V. **Announcement of Executive Session** – September 28, 2021
- VI. **Approval of Minutes** – Director Dettmar, seconded by Director Karabin moved to approve the minutes of September 14, 2021. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
Dr. Butler thanked the school nurses for their countless hours of dealing with Covid.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$916,904.19
 - B. Cafeteria Expenditures – \$43,503.92
 - C. Health Benefits – \$523,804.10
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Eichfeld moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report
 - D. Budget Transfers – None
 - E. Middle School Activity Report – August 31, 2021
 - F. High School Activity Report – July 31, 2021

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Eichfeld moved to approve the Treasurer's Report.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

A. Education

1. Approve the ABA Support Services Contract for independent services for the 2021-22 school year.

Director Dettmar, seconded by Director Karabin moved to approve Education Item #1.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

2. Approve the first reading of policy:

Policy 215.1 – Course Advancement

Director Karabin, seconded by Director Eichfeld moved to approve Education Item #2.

Vote: 7-yes, 1-no (Miller), 1-absent (Magnotta)

B. Personnel

1. Approve Jamie Vlasaty, the current Assistant to the Superintendent, to assume the additional role as Acting Superintendent for a time period not to exceed one year, with an effective date of October 14, 2021. In approving this motion, the board shall also approve to provide her compensation of up to \$12,000.00 (paid monthly and will be prorated according to the length of service) for assuming the role of Acting Superintendent. Nothing about this motion shall otherwise modify the current agreement with Ms. Vlasaty.

Director Pakzad, seconded by Director Welch moved to approve Personnel Item #1.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

2. Approve the salary adjustments of the following administrators, retroactive to July 1, 2021:

David Bonenberger, Business Manager - \$152,533

Jaime Vlasaty, Assistant to the Superintendent - \$132,000

Director Karabin, seconded by Director Eichfeld moved to approve Personnel Item #2.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

3. Approve the following long term substitute:

Deirdre Morales, business education long term substitute, beginning September 20, 2021 and continue for the remainder of the first semester of the 2021-22 school year. Base salary is \$54,182 (B, Step 1), which will be prorated for the number of days worked. Mrs. Morales is replacing Kimberly Flueso.

4. Approve a medical leave for Troy Pearson, Maintenance, beginning September 13, 2021 and continue until approximately October 13, 2021. Mr. Pearson will be using 10 sick days prior to starting FMLA leave which will run concurrently with his sick days.

5. Approve the following musical directors/producers for the 2021-22 school year:
Kim Carson – Middle School – \$4,343
Rody Gilkeson – High School (Spring) – \$6,060
6. Approve the following dedicated day to day substitutes for the 2021-22 school year working four days of a five-day school/work week where needed in assigned school buildings effective September 29, 2021 (*unless otherwise noted).
Salary will be \$175 per day, no benefits.
Owen Divers – Elementary School (*October 11, 2021 to March 3, 2022)
Abby Ingaglio – Middle School
7. Approve the following 2021-2022 substitute teachers:
Julia Biechy – SV Emergency
Owen Divers – Elementary PK-4
Beck Dolphin – Social Studies
David Viglione – Social Studies
Sarah Waldon – Elementary K-4, Special Education K-8

Director Dettmar, seconded by Director Welch moved to approve Personnel Item #3 - 7.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

C. Facilities

A. Facilities Committee Summary – September 8, 2021

1. Approve the attached list of Surplus/Obsolete items.

Director Dettmar, seconded by Director Welch moved to approve Facilities Item #1.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

D. Finance

A. Finance Committee Summary – September 15, 2021

1. Approve the attached 2021-22 Saucon Valley Recreational Swim Membership “Hours & Fees”, effective November 1, 2021 or sooner pending approval of lifeguards.

Director Pakzad, seconded by Director Welch moved to approve Finance Item #1.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

2. Motion to approve the attached retainer for legal services surrounding Title IX matters. Such services may be utilized from time to time to fulfill obligations under Federal Law.

Director Dettmar, seconded by Director Karabin moved to approve Finance Item #2.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

E. Community Updates

- **SV Partnership** – *Michael Karabin and Shawn Welch*
- **Hellertown/Lower Saucon Chamber of Commerce** – *Michael Karabin*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Bryan Eichfeld*

I. New Business

J. Old Business - Director Andres discussed the masking policy.

XIII. Citizens’ Inquiries and Comments –

K. Gerstenberg – Commented that the Board is going a good job figuring out Covid.

A. Ramsberger – Commented on mask breaks and quarantining in Athletics.

L. Kasper – Asked about schools and following mask mandates.

J. Pesola – Asked about the breakdown of cases for each school.

XIV. Announcements

Future Meetings ~

October 12, 2021 – 7 pm – Business Meeting – High School Audion

October 26, 2021 – 7 pm – Business Meeting – High School Audion

November 9, 2021 – 7 pm – Business Meeting – High School Audion

XV. Motion to Adjourn Meeting

Director Welch, seconded by Director Eichfeld moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-(Magnotta)

8:25 PM

ATTEST: _____

Secretary

President