

Saucon Valley School District

Regular Meeting of the Board of Education

March 8, 2022 – 7 pm

High School Audion

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

Agenda

6:30 pm –Personnel Updates and Support Staff Negotiation Update

- I. **Call to the Order** – Dr. *Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – February 22, 2022 – After Board Meeting – Support Staff Negotiations, March 8, 2022 – Special Education & Personnel Updates
- VI. **Approval of Minutes** - February 22, 2022
- VII. **Recognition** – None
- VIII. **Presentation** –
 - A. High School Student Representative – Avia Weber
 - B. Bethlehem Area Vocational-Technical School 2022-2023 Budget – Adam Lazarchak
 - C. Colonial Intermediate Unit 2022-2023 Budget - Chris Wolfel
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*

X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

XI. **Presentation of Bills** – *David Bonenberger*

- a. General Expenditures – \$621,754.92
- b. Cafeteria Expenditures – \$21,283.42
- c. Health Benefits – None
- d. Capital Projects – None

Recommendations for Approval

Presentation of Bills

- 1. Approve the above presentation of bills.

Recommendation: To approve all motions and recommendations as listed above in Presentation of Bills.

XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*

- a. Cash Investment and Bond Activity - None
- b. Condensed Board Summary Report - None
- c. Capital Project Finance Report - None
- d. Budget Transfers - \$2,000.00
- e. Middle School Activity Report - None
- f. High School Activity Report - None

Recommendations for Approval

Treasurer’s Report

- 1. Approve the above Treasurer’s Report

Recommendation: To approve all motions and recommendations as listed above in Treasurer’s Report

XIII. **AGENDA ITEMS**

a. **Education**

Items/Projects for Discussion

- A. Academic & Personnel Committee Summary – February 23, 2022

Recommendations for Approval

Health & Safety Plan

- 1. Approve the revisions to the Health & Safety Plan as presented.

Policy 903*

- 2. Approve the 1st reading of the following policy:
Policy 903 – Public Participation in Board Meetings

Settlement

3. Authorize Superintendent Vlasaty to finalize and execute the consent decree in the case of student #11744.

Recommendation: To approve all motions and recommendations as listed above in Education.

B. Personnel

Items/Projects for Discussion

None

Recommendations for Approval

Special Education Long Term Substitute

1. Approve Lee Wilcox as an elementary special education long-term substitute, beginning March 14, 2022, or upon completion of employment paperwork and continuing until the end of the 2021-2022 school year. The base salary is \$54,182 (B, Step 1), which will be prorated for the number of days worked. Ms. Wilcox is replacing Samantha Faulkner, who will be on maternity leave during this time.

Homebound Instructors

2. Approve Amanda Hicks as a homebound instructor for the 2021 – 2022 school year. The salary is \$40 per hour.

Medical Leave

3. Approve the following medical leaves:

Linda Van Vliet, elementary staff nurse, from February 11, 2022 to approximately May 9, 2022. She will be using sick time from February 11 – April 25, 2022. Ms. Van Vliet is requesting unpaid time off from April 26 – May 6, 2022. FMLA will be running concurrently with her time off. Ms. Van Vliet will be applying for income protection.

Michael Wieder, custodian, from March 8, 2022, to approximately April 12, 2022. He will be using his sick and personal days for March 8 – 14th and ½ day on March 15, 2022. Mr. Weider is requesting unpaid time off until his return on April 12th or when released from his physician. FMLA will be running concurrently with his time off.

Scholastic Scrimmage Advisor

- 4. Approve Jessica Friday as Scholastic Scrimmage Advisor - \$868 which will be prorated for the number of days worked.

Part-Time Bus Driver

- 5. Approve the following part-time bus drivers with salary and benefits per the current Education Support Professional contract. Effective upon completion of employment paperwork:

James Dorward
Ronald Yeakel

Substitute Custodian

- 6. Approve Chris Pomales, bus driver, as a substitute custodian, effective immediately.

Substitute Teacher

- 7. Approve the following 2021-2022 substitute teachers:
Janice Vresics - Elementary Certified

Conference/Travel Request

- 8. Approve the attached conference/travel requests

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion

None

Recommendations for Approval

Surplus/Obsolete

- 1. Approve the attached list of Surplus/Obsolete items.

Recommendation: To approve all motions and recommendations as listed above in Facilities

D. Finance

Items/Projects for Discussion

None

2022-2023 Budget Timeline for the 2021-2022 School Year

May 31, 2022 - *District Deadline* to adopt the 2021-2022 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2022 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2021-2022 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2022 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022 final budget.

Recommendations for Approval

None

Transportation Contract

1. Approve the attached contract with Student Transportation, Inc for transportation to and from the FBLA conference in Hershey, PA April 11th and April 13th for a cost of \$625.00.

Recommendation: To approve all motions and recommendations as listed above in Finance

E. Community Updates

- **SV Partnership** – *Michael Karabin and Shawn Welch*
- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*
(Meetings are the first Thursday of every month)

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*
(Meetings are the first Tuesday of every month)

H. Colonial Intermediate Unit – *Bryan Eichfeld*
(Meetings are the fourth Wednesday of every month)

I. New Business

J. Old Business

XIV. Citizens’ Inquiries and Comments – *Visitors should state their name and address.*

XV. Announcements

Future Meetings ~

March 22, 2022

April 12, 2022

XVI. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the

basis of race, color, national origin, age, sex, or handicap.

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, February 8, 2022, in the High School Audion. Present were Directors Edward Andres, Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Dr. Shamim Pakzad, Tracy Magnotta, and Shawn Welch. Also present were Jaime Vlasaty, Superintendent; Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:03 pm - Dr. *Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
9-present 0-absent
- IV. **Motion to Approve Agenda** – Director Welch, second by Director Karabin moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – February 15, 2022-Negotiations
February 22, 2022 – Personnel Update
- VI. **Approval of Minutes** – Director Welch, second by Director Conte moved to approve the minutes of February 8, 2022. Vote: 9-yes, 0-no
- VII. **Recognition** –
 - A. Wrestling PIAA AA Team Dual State Champions
- VIII. **Presentation** –
 - A. High School Student Representative – Avia Weber
 - B. Middle School Representative – Ellie Hamman
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
Superintendent Vlasaty Recognized the school district nurses: Susan DeSmet, Mary Ellen Prager, Eileen Dolphin, and Linda Van Vliet.

Mr. Sakelarides reported on the Pennsylvania Department of Education (PDE) investigation of the elementary school curriculum deficiencies. On February 7, 2022, PDE communicated their finding that no deficiency exists.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** –
 - K. Wechtler – Commented on the Middle School Track program, asking for it to be reinstated.
 - E. Stern – Commented on the Middle School Track Program.
- XI. **Presentation of Bills** – *David Bonenberger*
 - a. General Expenditures – \$462,107.77

- b. Cafeteria Expenditures – \$35,146.82
- c. Health Benefits – \$253,846.74
- d. Capital Projects – None

1. Approve the above Presentation of Bills.

Director Dettmar, second by Director Welch, moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XII. Treasurer's Report – Cedric Dettmar/David Bonenberger

- a. Cash Investment and Bond Activity
- b. Condensed Board Summary Report
- c. Capital Project Finance Report
- d. Budget Transfers - \$6065.82
- e. Middle School Activity Report
- f. High School Activity Report – January 31, 2022

1. Approve the above Treasurer's Report

Director Dettmar, second by Director Welch, moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

XIII. AGENDA ITEMS

A. Education

1. Approve the second and final reading of policies:
Policy 254 – Spanish Language Immersion Program
Policy 200.1 AR – Spanish Immersion Enrollment Procedures

Director Dettmar, second by Director Baxter, moved to approve Education Item #1. Vote: 8-yes, 1-no (Andres)

2. Approve the following student for early graduation as of 2/8/2022:
Eternal Aris
3. Approve the attached agreement between Saucon Valley School District and Cedar Crest College regarding the participation of Cedar Crest College students in practicum experiences or student teaching at SVSD.

Director Welch, second by Director Conte, moved to approve Education Items #2 & 3. Vote: 9-yes, 0-no

B. Personnel

1. Approve Dolores Everhart as a full-time elementary school administrative assistant at an hourly rate of \$18.13 with benefits per the current Administrative Assistants and Clerical Compensation & Benefits Plan. Ms. Everhart is transferring from a paraprofessional position. She is replacing Jeanne McKeown who retired.
2. Approve a medical leave for Robert Kachmar, middle school science teacher beginning March 1, 2022. He will be using 30 sick days prior to enacting FMLA which will then run concurrently with any additional time off. Mr. Kachmar's anticipated return to work will be approximately April 26, 2022, or when released by his physician.
3. Approve the following paid positions for the Saucon Valley Fine Arts high school show, pending completion of employment paperwork:
Brett Oliveira - Assistant Director/Tech Director \$1,313
Todd Burkel - Production Staff \$505
Elizabeth Gilkeson - Vocal Director \$1,313
Meghan Viscomi - Choreographer \$1,313
4. Approve an extension for Dzana Krcic, Kindergarten long-term substitute, from February 28, 2022, until the end of the 2021-22 school year. Base salary is \$54,182 (B, Step 1). Ms. Krcic is replacing Julie Arena, who will be on extended maternity leave during this time.
5. Approve the following 2021-22 spring coaches:
Jr. High Softball:
Abigail Ingaglio - Head Coach - \$2985
Brenda Hartzell - Assist. Coach - \$1035
Track & Field:
Mark Mixa - Assist. Coach - \$3731
Rob Hinson - Assist. Coach - \$3731
Avery Wright - Assist. Coach - Volunteer
6. Approve the following day to day nurse substitutes to fill in for long term absences at a daily rate of \$175.00 until the end of 2021-2022 school year:
Kelly Miller
Gina Rex

7. Approve the resignation of James Rao, bus driver effective February 15, 2022.
8. Approve Deanna Davis as a part-time paraprofessional, for 5.5 hours per day, 27.5 hours per week, \$19.67 per hour with benefits per the current Educational Support Staff Compensation and Benefits Plan, effective upon completion of employment paperwork.
9. Approve the following 2021-2022 substitute teachers:
Gail Nolf - Cooperative Education 7-12, Accounting 7-12, Office Technologies 7-12

Director Dettmar, second by Director Baxter, moved to approve Personnel Items #1 - 9.
Vote: 9-yes, 0-no

C. Facilities

- A. Facilities Committee Summary – 2/9/22

Recommendations for Approval

None

D. Finance

- A. Finance Committee Summary – 2/16/22
- B. Middle School Roof Project
- C. Access Control System

2022-2023 Budget Timeline for the 2021-2022 School Year

May 31, 2022 - *District Deadline* to adopt the 2021-2022 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2022 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2021-2022 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2022 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2021-2022 final budget.

1. Approve the attached contract for service with CIU 20 for cloud-based DDoS filtering protection for \$414.59 per month for six months. January 1, 2022 – June 30, 2022.

Director Karabin, second by Director Dettmar, moved to approve Finance Item #1.
Vote: 9-yes, 0-no

2. Approve a contract with Garland/DBS including Base Bid, Alt 1, and Alt 2 for a total of \$907,261.00 subject to the contractor entering into a written agreement in a form acceptable to the solicitor office.
3. Approve contract with Keystone Fire and Security for a District-Wide Security Management Network at a cost of \$55,400.00 coming from Fund Balance.
4. Approve the contract with Miller Sports Construction for the refinishing of the District gymnasium floors for \$13,114.00, which is in the 2022-2023 budget.

Director Welch, second by Director Eichfeld, moved to approve Finance Item #2-4.

Vote: 9-yes, 0-no

E. Community Updates

- **SV Partnership** – *Michael Karabin and Shawn Welch*

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*

The Chamber is moving forward with developing a scholarship for high school seniors.

- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*

President resumes are being reviewed.

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

H. Colonial Intermediate Unit – *Bryan Eichfeld*

I. New Business

J. Old Business

XIV. Citizens' Inquiries and Comments –

E Stern – Asked about the search for an Assistant Superintendent and a Director of Special Education.

XV. Announcements

Future Meetings ~

March 8, 2022

March 22, 2022

XVI. Motion to Adjourn Meeting

Director Welch, seconded by Director Karabin moved to adjourn the meeting.

Vote: 9-yes, 0-no

8:02 pm

ATTEST: _____
Secretary

President

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 02/18/2022 - 03/04/2022

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000059979	02/28/2022	21ST CENTURY CYBER CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	6,746.76
0000059980	02/28/2022	AFLAC	DED: AFLA - Full Payroll Pay Date: 2/24/2022	DED: AFLA - Full Payroll Pay Date: 2/10/2022	104.84
0000059981	02/28/2022	AMAZON	DUES & FEES BUS OFFICE	misc office supplies	550.58
0000059982	02/28/2022	ARTS ACADEMY CHARTER SCHOOL	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	4,156.27
0000059983	02/28/2022	BAVTS	VO-TECH TUITION 9-12		56,157.00
0000059984	02/28/2022	BELMONT BEHAVIORIAL HOSPITAL LLC.	TUITION - NON PUBLIC - ELEM		360.00
0000059985	02/28/2022	BOROUGH OF HELLERTOWN	POSTAGE - REC SWIMMING		960.99
0000059986	02/28/2022	BSN SPORTS LLC	Girls Lax Supplies		309.68
0000059987	02/28/2022	CARDMEMBER SERVICE	DUES & FEES		5.00
0000059988	02/28/2022	CHRISTOPHER SCHERER	supplies		74.48
0000059989	02/28/2022	EASTON AREA HIGH SCHOOL	Reading Olympics Team Fee		40.00
0000059990	02/28/2022	GENERAL HEALTHCARE RESOURCES LLC	SPEC ED - OTHER PROF SERVICE		3,983.70
0000059991	02/28/2022	IDEAS FOR INDEPENDENT LIVING INC	Head switch, Mounts		2,565.00
0000059992	02/28/2022	MONTOUR SCHOOL DISTRICT	TUITION - OTHER LEA'S HS		3,181.50
0000059993	02/28/2022	PA TURNPIKE TOLL BY PLATE	TRAVEL WRESTLING BOYS VARSITY		48.40
0000059994	02/28/2022	PPL ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		33,294.47
0000059995	02/28/2022	PRINTFORCE LLC.	Mailing envelopes		327.36
0000059996	02/28/2022	SCANTRON CORP.	GENERAL SUPPLIES		388.75
0000059997	02/28/2022	STOTZ & FATZINGER OFF.SUPPLY	Name Stamp	SUPPLIES REGULAR 9-12	47.56
0000059998	02/28/2022	U-HAUL	TRAVEL - HS FINE ARTS		6.83
0000059999	02/28/2022	UNITED ART & EDUCATION	Supplies		14.38

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 02/18/2022 - 03/04/2022

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000060000	02/28/2022	W.B. MASON INC	Supplies		4,716.00
0000060001	02/28/2022	WEISS-SCHANTZ AGENCY INC.	INSURANCE - PROP/LIAB/AUTO		25,695.00
0000060002	02/28/2022	ABA SUPPORT SERVICES LLC	L SUPPORT OTHER PROF SERVICES	PROF SERVICES - MS L SUPPORT	20,878.08
0000060003	02/28/2022	AERC RECYCLING SOLUTIONS	Light Bulb Recycling		698.68
0000060004	02/28/2022	AHOLD FINANCIAL SERVICES	SUPPLIES - CONSUMER ED 9-12		26.51
0000060005	02/28/2022	ALEXIA HARSTINE	SUPPLIES - CONSUMER ED 9-12		216.05
0000060006	02/28/2022	AMAZON	ADDITIONAL FUNDS NEEDED	LAPTOP POWERCORDS	810.16
0000060007	02/28/2022	BAVTS	VO-TECH TUITION 9-12		18,719.00
0000060008	02/28/2022	CARBON-LEHIGH I.U. #21	PROF EDUCATIONAL SVC - IU'S	PROFESSIONAL EDU SVC IU 5-12	133,895.00
0000060009	02/28/2022	CINTAS CORPORATION-#101	Uniform Rental - Mechanics		32.02
0000060010	02/28/2022	CIRCLE OF SEASONS CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	10,632.46
0000060011	02/28/2022	COLONIAL INTERMEDIATE UNIT #20	SPECIAL ED IU CONTRACTED SVCS		171,055.27
0000060012	02/28/2022	COMMONWEALTH OF PENNSYLVANIA	Storage Tank Permit		100.00
0000060013	02/28/2022	HOBBY LOBBY STORES INC.	GENERAL SUPPLIES		276.12
0000060014	02/28/2022	JIM THORPE NEIGHBORHOOD BANK	PRINCIPAL REDEMPTION - SVSD		5,355.00
0000060015	02/28/2022	LION COUNTRY SUPPLY	SUPPLIES TRACK GIRLS VARSITY	SUPPLIES TRACK BOYS VAR	299.75
0000060016	02/28/2022	PA PRINCIPALS ASSOCIATION	Dues		595.00
0000060017	02/28/2022	STEVE WEISS MUSIC	Drum Heads		638.95
0000060018	03/03/2022	Complete Document Solutions, PA, LLC	REG - LEASED COPIER - EL	REG - LEASED COPIER - MS	1,915.54
0000060019	03/03/2022	CRYSTAL SPRINGS	SUPPLIES - PLANT OPERATIONS	SUPPLIES - SUPERINTENDENT OFF	133.19

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 02/18/2022 - 03/04/2022

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000060020	03/03/2022	FOLLETT SCHOOL SOLUTIONS INC.	Books/Periodicals		113.76
0000060021	03/03/2022	GENERAL HEALTHCARE RESOURCES LLC	SPEC ED - OTHER PROF SERVICE	L SUPPORT OTHER PROF SERVICES	2,025.87
0000060022	03/03/2022	HILLYARD - DELAWARE VALLEY	Ride On Scrubber Repair		1,783.10
0000060023	03/03/2022	HRdirect	SUPPLIES - BUSINESS OFFICE		1,784.79
0000060024	03/03/2022	IntegraOne	Veeam Renewal		1,195.59
0000060025	03/03/2022	INTEGRITEC INC.	Water Treatment Service		445.00
0000060026	03/03/2022	J.W. PEPPER & SON INC.	Blanket PO for Jazz Band Music	GENERAL SUPPLIES	95.99
0000060027	03/03/2022	KB GRAPHICS	SUPPLIES - ATHLETICS		30.00
0000060028	03/03/2022	KISTLER O'BRIEN	Service Call - Sprinkler		475.50
0000060029	03/03/2022	LOWE AND MOYER GARAGE INC.	SUPPLIES - TRANSPORTATION		301.77
0000060030	03/03/2022	MESKO GLASS & MIRROR CO. INC.	Install Door Glass - Bus #13		225.00
0000060031	03/03/2022	MICHAEL HEITER	GENERAL SUPPLIES		1,134.00
0000060032	03/03/2022	MICROBAC LABORATORIES INC.	Water Testing - High School Pool		131.20
0000060033	03/03/2022	NORTH EAST PARTS GROUP LLC.	Auto Parts Supplier		425.14
0000060034	03/03/2022	PEDIATRIC THERAPEUTIC SERVICES INC.	PROF SVCS		18,723.77
0000060035	03/03/2022	PENN POWER GROUP	Road Call for Bus		910.02
0000060036	03/03/2022	PENNSYLVANIA VIRTUAL CHARTER	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	8,041.99
0000060037	03/03/2022	QUAKER CITY PAPER	SUPPLIES - PLANT OPERATIONS		44.00
0000060038	03/03/2022	Simpson Plumbing-Heating-A/C Inc.	HS Plumbing		1,830.00
0000060039	03/03/2022	ST. LUKE'S HOSPITAL	Drug & Alcohol Testing	Physicals	422.00
0000060040	03/03/2022	TRIOUS INC.	Gear Belt		140.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 02/18/2022 - 03/04/2022

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000060041	03/03/2022	TYLER TECHNOLOGIES INC.	Bus Routing Software		6,447.60
0000060042	03/03/2022	UGI SOUTH	NATURAL GAS - PLANT OPERATIONS		99.87
0000060043	03/03/2022	UNITED ELECTRIC SUPPLY CO. INC.	Maintenance Supplies - Electrical		810.51
0000060044	03/03/2022	WESTERN PSYCHOLOGICAL SERVICES	evaluation protocols		58.30
0000060045	03/03/2022	XEROX FINANCIAL SERVICES	LEASED COPIER		11,398.00
0000060046	03/03/2022	Zoll Medical Corporation	AED Pads - Adult		2,700.00
0000060047	03/03/2022	KENNETH R. ZIMMERMAN	PURCHASED PRO&TECH SVCS		2,000.00
0000060048	03/04/2022	ABA SUPPORT SERVICES LLC	L SUPPORT OTHER PROF SERVICES		13,374.30
0000060049	03/04/2022	AMAZON	SUPPLIES - PLANT OPERATIONS		143.63
0000060050	03/04/2022	BSN SPORTS LLC	Boys Basketball Supplies		829.64
0000060051	03/04/2022	CINTAS CORPORATION-#101	Uniform Rental - Mechanics		16.01
0000060052	03/04/2022	COUNTRY INN & SUITES BY RADISSON	TRAVEL-CONFERENCES/SEMINARS		117.02
0000060053	03/04/2022	EISENHART GLORIA	SENIOR CITIZENS TAX REBATE		500.00
0000060054	03/04/2022	Farannte Michael	SENIOR CITIZENS TAX REBATE		300.00
0000060055	03/04/2022	GOPHER	PE Instructional Supplies		139.80
0000060056	03/04/2022	GRAINGER	SUPPLIES - PLANT OPERATIONS	ADDITIONAL FUNDS NEEDED	3,984.89
0000060057	03/04/2022	HILLYARD - DELAWARE VALLEY	Custodial Equipment Repair		1,073.00
0000060058	03/04/2022	HOME DEPOT CREDIT SERVICES	SUPPLIES - ARTS AND THEATRE		947.70
0000060059	03/04/2022	J.W. PEPPER & SON INC.	Blanket PO for Jazz Band Music	GENERAL SUPPLIES	134.09
0000060060	03/04/2022	Johnson Doris	SENIOR CITIZENS TAX REBATE		250.00
0000060061	03/04/2022	JOHNSON CONTROLS FIRE PROTECTION LP	Fire ALarm Monitoring		720.00

* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

- Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CP - CAFE - PLGIT Payment Dates: 02/18/2022 - 03/03/2022

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000003442	03/03/2022	DERSTINE'S FOODSERVICE DIST.	FOOD		2,430.68
0000003443	03/03/2022	GOLD STAR FOODS, INC.	FOOD		550.20
0000003444	03/03/2022	HERSHEY'S CREAMERY COMPANY	NON-REIMB FOOD COSTS		228.24
0000003445	03/03/2022	J.T.M. Provisions Co. Inc.	FOOD		2,175.50
0000003446	03/03/2022	MORABITO BAKING CO.	FOOD		477.10
0000003447	03/03/2022	PENN JERSEY PAPER CO.	SUPPLIES		762.60
0000003448	03/03/2022	POCONO MOUNTAIN DAIRIES	MILK		6,826.98
0000003449	03/03/2022	Tasty Brands LLC	FOOD		1,209.28
0000003450	03/03/2022	DERSTINE'S FOODSERVICE DIST.	FOOD	SUPPLIES	2,801.08
0000003451	03/03/2022	DRISCOLL FOODS	FOOD		3,637.66
0000003452	03/03/2022	MORABITO BAKING CO.	FOOD		137.20
0000003453	03/03/2022	PENN JERSEY PAPER CO.	SUPPLIES		46.90
50 - CAFETERIA					21,283.42
Grand Total All Funds					21,283.42
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					21,283.42
Grand Total All Payments					21,283.42

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

**SAUCON VALLEY SCHOOL DISTRICT
BUSINESS OFFICE**

BUDGETARY TRANSFER FORM
2021-2022

Date: March 8, 2022

		TRANSFER AMOUNT			
		IN	OUT	ACCOUNT TITLE	REASON FOR TRANSFER
1 TO	10-1110-610-000-20-000-240-000-000-0000	2,000.00		SUPPLIES - CONSUMER ED 5-8	BALANCE ACCOUNT
FROM	10-1110-519-000-20-000-240-000-000-0000		2,000.00	FIELD TRIPS - CONSUMER ED 5-8	TRANSFER OF FUNDS

Total Transfer: \$ 2,000.00

Academic and Personnel Committee – February 23, 2022

The Academic and Personnel Committee of the Saucon Valley School Board met on February 23, 2022, in the District Office Conference Room.

The following items were on the committee agenda:

1. Policy 006
2. Policy 903

The committee agreed to move Policy 903 to the March 8th board meeting.

Saucon Valley School District

Policy

Title – 903 Public Participation in Board Meetings

Section – Community

Adopted – July 24, 2007

Revised –

Content

PURPOSE

The Board recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in Board meetings. The Board also recognizes its responsibility for proper governance of the district and the need to conduct its business in an orderly and efficient manner.

AUTHORITY

The Board shall establish guidelines to govern public participation in Board meetings necessary to conduct its meeting and to maintain order.

In order to permit fair and orderly expression of public comment, the Board shall provide an opportunity at each open meeting of the Board for residents and taxpayers to comment on matters of concern, official action, or deliberation before the Board prior to official action by the Board.

Each Board meeting shall open the courtesy of the floor to visitors at the start of the meeting relative to agenda items only, and at the closing of the meeting on any topic, and the Board may also invite evidence from the floor on a pertinent topic.

If the Board determines there is not sufficient time at a meeting for public comments, the comment period may be deferred to the next regular meeting or to a special meeting occurring before the next regular meeting.

When the Board adds an item to the agenda after the public comment period has closed, the Board shall provide an additional public comment period on the added item before any deliberation or official action is taken on the item.

DELEGATION OF RESPONSIBILITY

The presiding officer at each ~~public~~-open Board meeting shall follow Board policy for the conduct of public meetings. Where his/her ruling is disputed, it may be overruled by a majority of those Board members present and voting.

Whenever issues identified by the participant are subject to remediation under policies and procedures of the Board, they shall be dealt with in accordance with those policies and procedures and the organizational structure of the district.

The Board requires that public participants be residents or taxpayers of this district, a representative of a firm eligible to bid on materials or services solicited by the Board, a district employee, or a district student.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, ~~and address~~ municipality, ~~and group affiliation if applicable.~~

Time allotted to an individual or representative of a group to address the Board verbally or the number of times an individual or representative of a group may address the Board on a particular topic may be limited.

Public complaints shall be handled in accordance with Board policy.

~~Participants shall direct all statements and questions to the presiding officer and/or the Board as a whole. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.~~

The presiding officer may:

1. Interrupt or terminate a participant's statement when the statement is too lengthy, ~~personally directed, abusive, obscene, or irrelevant~~ constitutes a threat of physical violence.
2. Request any individual to leave the meeting when that person does not observe reasonable decorum.
3. Request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
4. Call a recess or adjourn to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
5. Waive these rules with the approval of the Board.

Electronic recording devices and cameras, in addition to those used as official recording devices, shall be permitted at public meetings under guidelines established by the Board.

No placards or banners will be permitted within the meeting room.

The meeting agenda and all pertinent documents shall be available to the press and public at the meetings.

65 Pa. C.S.A. Sec. 701 et seq

Board Policy 006

SAUCON VALLEY SCHOOL DISTRICT
Office of the Superintendent
Conference/Travel Breakdown
March 8, 2022

Name	Date	Conference/ Travel Title - Location	Rationale	Estimated Cost Breakdown	Number Attended this Year	Total Costs to Date	Previously Attended If so, Cost	
							Yes	No
Travel/Conference								
Kimberly Flueso High School Business Education	April 11 th – 13 th , 2022	FBLA State Competition Hershey, PA	This is a three day competition where our students will compete against other FBLA members in the state of Pennsylvania in attempts to earn a position at the national competition. Students will not only compete in their testing event, but also have lots of networking opportunities with businesses, colleges, and other leadership seminars. We currently have nearly 29 students attending with 2 chaperones.	Registration \$85.00 Lodging \$281.00 Meals \$60.00 Transportation \$625.00 Sub 3 days \$360.00 Event is budgeted for Students pay for their own registration, lunch, lodging. Total: \$1,411.00	-0-	-0-	X	\$1,214.00
Cheri Chisesi High School Mathematics	April 11 th – 13 th , 2022	FBLA State Competition Hershey, PA	Same as Above (Chaperone)	Registration \$85.00 Meals \$60.00 Sub 3 days \$360.00 Total: \$505.00	-0-	-0-	X	\$360.00
Chad Shirk High School Wrestling Coach	February 9 th – 12 th , 2022 3 nights lodging	PIAA Wrestling Dual Meet Championship Tournament Hershey, PA	PIAA Wrestling Championships: 20 athletes, 4 coaches, 1 athletic director, 1 athletic trainer, 1 statistician will be in attendance. This is a retroactive approval as participation depends on advancement. (retro)	Lodging \$4,089.24 Transportation \$450.00 Sub 3 days \$360.00 Total: \$4,899.24	-0-	-0-	X	\$5,220.00

Name	Date	Conference/ Travel Title - Location	Rationale	Estimated Cost Breakdown		Number Attended this Year	Total Costs to Date	Previously Attended If so, Cost	
								Yes	No
Michael Marini High School Band/Music	March 11 th and 12 th , 2022	PMEA Region V Band	Supplementary performance opportunity for advanced music students to perform in PMEA Region V Band Festival. There will be one director and two students in attendance.	Registration	\$210.00	-0-	-0-		
		Big Spring High School – Newville, PA		Meals	\$60.00				
				Total:	\$680.34				

Saucon Valley School District
Office of the Superintendent

TO: David Bonenberger, Business Manager

FROM: Jaime Vlasaty, Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: HS Basement

Room Number:

Description	Serial Number	Reason for Disposal	Total
Scrap wood in HS Basement, has been reviewed by Kim Carson	N/A	Scrap	Misc

Reason:

Pick-up Location: _____

Principal's/Supervisor's Signature  _____ Date 2/10/22

Superintendent Signature  _____ Date 3/1/2022

Office Use:

Date Declared _____

Date of Disposal _____

Picked Up By _____

Disposal Method _____

Saucon Valley School District
Office of the Assistant Superintendent

TO: David Bonenberger, Business Manager

FROM: Jaime Vlasaty, Acting Superintendent

RE: Surplus / Obsolete Materials

SCHOOL: Middle School Room Number: C137

Description	Serial Number	Reason for Disposal	Total
Sewing Machines	NA	obsolete	7

Reason: not working well

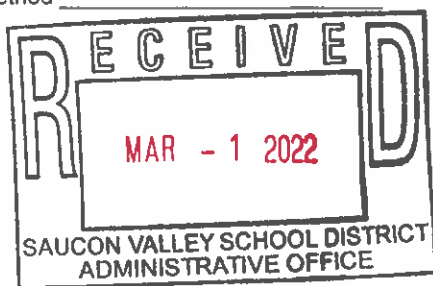
Pick-up Location: C137

Principal's/Supervisor's Signature: [Signature] Date 2/29/2022

Assistant Superintendent Signature: [Signature] Date 3/1/2022

Office Use:
Date Declared _____
Picked Up By _____

Date of Disposal _____
Disposal Method _____



STUDENT TRANSPORTATION BUS CHARTER AGREEMENT

This Agreement (the "Agreement") is entered into this 28th day of February 2022, by and between **Student Transportation Inc.** ("Charter Operator"), and the undersigned chartering party (the "Client").

For good and valuable mutual consideration as set forth herein and for other good and valuable consideration, the Parties hereto agree as follows with respect to Client's use of Charter Operator's bus on the date and at the time set forth above and for the reason set below:

Date of Charter: April 11th & 13th 2022
Pick-Up: Saucon Valley High School
Destination: Hershey Lodge, Hershey PA & Return Trip
Time Needed: 4:30am – 10:30am April 11th & 7:30am-2:00pm April 13th

Base Charter Fee: \$50.00/hr.
Reason for Use: Field Trip
Total Cost: \$625

Base Charter Fee Due: Payment shall be due in full 24 hours prior to the scheduled trip, unless other arrangements are agreed to in writing by the Charter Operator.

Additional Costs: Payment of admission fees, parking fees, tolls, costs associated with special requirements or equipment, and driver lodging shall be the responsibility of the Client.

Charter Billing and Liability Periods: The charter billing period begins when the driver arrives at the Charter terminal and ends when he/she returns to terminal. If the Charter Period exceeds the amount of time specified on the approved itinerary, Charter Operator reserves the right to revise the final bill based on the actual trip time used. As such, the Client may be charged an additional fee corresponding to the amount of time the Charter Period exceeds the length of the rental previously agreed upon and, if charged, Client agrees to pay the same. With respect to Client liability provisions herein, such provisions only begin to apply once that driver arrives at the pickup location.

Cancellation: Cancellations must be made 24 hours in advance or the client will be responsible for a 50% cancellation fee. No-Shows or cancellations made with 24 hours of the departure date will be charged in full. Charter Operator reserves the right to cancel any charter for non-payment or unsigned contracts.

Alcohol: If state and federal law in the jurisdiction where the charter is to take place allows for consumption of alcoholic beverages on the bus, consumption of alcoholic beverages will be permitted provided that prior to departure, the Client must pay a non-refundable flat alcohol fee of \$75 per bus on

the trip. No one under the age of 21 is allowed in any of our vehicles in which there is alcohol on board. Under NO circumstances shall there be any exceptions.

Repairs or Damages: It is understood and agreed upon that the Client as well as passengers are liable, and shall pay, for any and all damage to the vehicle caused by the Client's passengers, including tearing of the seats, broken windows, graffiti or defacing any part of the interior or exterior, or spilled alcohol or any other liquid that would require a professional cleaning service before the bus can resume normal route activities. It is also understood that the Client is liable for any damages caused by passengers to the equipment, employees, and visited location during the duration of the charter or because of the charter.

Responsibility for Client's Party, Limitation on Liability, and Indemnification: The Client and any passengers agreed that they are entering the bus at their own risk. The Client and the Client's entire party shall assume all risks of injury, loss of property and property damage that may occur during the Charter Period. The Client shall not at any time during the Charter Period permit more than the maximum number of passengers onto the bus. If children or minors are taken on board, the Client shall be fully responsible for their safety, conduct and entertainment, and the Charter Operator shall not be held responsible for their safety, conduct and entertainment, and the Charter Operator shall not be held responsible for their safety or environment. Charter Operator is not responsible for lost, stolen or damaged personal items left behind in vehicle. Client agrees to defend, indemnify and hold harmless Charter Operator for any such loss, damage or otherwise arising out of any of the same and with respect to any threatened and/or actual litigation that arises out of the same. IN NO EVENT WILL CHARTER OPERATOR, OR ANY OF IT'S AFFILIATES, OFFICERS, DIRECTORS, EMPLOYEES, SHAREHOLDERS OR REPRESENTATIVES BE LIABLE TO CLIENT OR ANY PARTY FOR SPECIAL, INDIRECT, INCIDENTAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES, EVEN IF CLIENT OR THE OTHER PARTY HAS BEEN NOTIFIED OF THE POSSIBILITY OR LIKELIHOOD OF SUCH DAMAGES OCCURRING, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, NEGLIGENCE, STRICT LIABILITY, TORT, PRODUCTS LIABILITY OR OTHERWISE.

Further, Client shall indemnify and hold the Charter Operator harmless against any all liabilities, damages, claims, actions, suits, demand, proceedings, costs, and expenses including reasonable attorney's fees and expenses resulting from or arising out of a breach of the Agreement by the Client, its officers, employees, agents or any passengers.

Client Conduct: In the event that the Client or any passenger is behaving in a manner that is unsafe or detrimental the Charter Operator's ability to provide a safe service, the Charter Operator has the right to return to the origin of the trip and ask all passengers to de-board the bus. In extreme cases where the Charter Operator feels threatened or unable to drive safely due to the conduct of the group, the Charter Operator may pull over to a safe location, end the trip, and call the police. In the event of any termination of the Charter Period, no refunds will be given for any unused time.

The Charter Operator reserves the right to refuse service to anyone and/or terminate services in progress if the Client or any passenger appears intoxicated, under the influence of any drugs, or is creating an unsafe environment on the bus.

The following activities and/or items are not allowed inside of any vehicles: underage alcohol consumption, smoking, disrespectful/discourteous behavior directed toward the driver or any other employee of Charter Operator, illegal drugs, all criminal activity, firearms, or weapons of any kind. Charter Operator reserves the right to terminate services immediately without refund and call the police, if necessary, upon discover of any of these items or activities.

Delay/Break Down: Client agrees and understands that the Charter Operator will not be liable or financially responsible for any direct, incidental, coincidental or consequential damages attributed in part or in full because of time delays caused by mechanical/electrical difficulties, traffic accidents, traffic congestion, inclement weather, and/or acts of God.

Federal Regulations: The Department of Transportation Bureau of Federal Motor Carrier Safety Administration has adopted certain regulations of protection of the safety of both the Client, passengers and the driver. Drivers are limited to: 15-consecutive hours on duty in any one day. Of these 15 hours, a maximum of 10-hours may be actual driving hours. Upon reaching a destination and driver's total driving hours may have been used, the driver must have a minimum of 8-hours off duty before local service may be performed or to begin and extended period of driving.

Severability: The provisions of the Agreement shall be deemed independent and severable and the invalidity, partial invalidity or unenforceability of any one provision or portion of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement. Any provision of this Agreement that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability and any prohibition or unenforceability in any particular jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction.

Interpretation: If there is a dispute about the language of this Agreement, the fact that one party drafted the Agreement shall not be used in its interpretation. Should any provision of this Agreement require judicial interpretation the parties agree that the court interpreting or construing the same shall not apply a presumption that this Agreement shall be more strictly construed against one party than the other.

No Waiver: No waiver, amendment or modification of any provision of this Agreement shall be effective unless it is in writing, refers to this Agreement and is signed by authorized representatives of both parties. No failure or delay by either party in exercising any right, power or remedy under this Agreement, except as specifically provided herein, shall operate as a waiver of any such right, power or remedy. A waiver by either of the parties hereto of any of the covenants to be performed by the other or any breach thereof shall not be construed to be a waiver of any succeeding breach thereof or of any other covenant herein contained.

Headings: The section and subsection headings in this Agreement are inserted solely as a matter of convenience and for reference and shall not be considered in the construction or interpretation of any provision hereof. Unless the context otherwise specifically requires, all references to Sections of this Agreement shall refer to all subsections thereof.

Compliance with Laws: Client agrees to comply with all applicable laws, ordinances, statutes, rules and regulations of any federal, state, or local governmental body or unit relating to Client's use of Charter Operator's bus.

APPLICABLE LAW: THE LAW OF THE STATE OF SOUTH CAROLINA, WITHOUT REFERENCE TO ITS CONFLICT OF LAW PROVISIONS, SHALL GOVERN THIS INTERPRETATION AND ENFORCEMENT OF THIS AGREEMENT.

Survivability: This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns. Such assignees shall make the representations and warranties made by the assigning party herein and shall agree to be bound by all covenants by which the assigning party agreed to be bound.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

STUDENT TRANSPORTATION, INC:

CLIENT: Kimberly Fluesco-Saucon Valley School District

Signature: Maria Todaro (TM)

Signature: _____

Print: Maria Todaro

Print: _____

Date: 2/28/2022

Date: _____