

Saucon Valley School District
Regular Meeting of the Board of Education
November 9, 2021 – 7 pm
High School Audion

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

Agenda

6:30 pm –ESP Contract, Health & Safety Plan and SVEA Contract Matter

- I. **Call to the Order** – *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – November 9, 2021
- VI. **Approval of Minutes** – October 26, 2021
- VII. **Recognition** – None
- VIII. **Presentation** – Lehigh Valley Academy Regional Charter School
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Acting Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$179,856.75
- B. Cafeteria Expenditures – \$16,070.99
- C. Health Benefits – None
- D. Capital Projects – None

Recommendations for Approval

Presentation of Bills

- 1. Approve the above presentation of bills.

Recommendation: To approve all motions and recommendations as listed above in Presentation of Bills.

XII. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity - None
- B. Condensed Board Summary Report - None
- C. Capital Project Finance Report - None
- D. Budget Transfers – \$450.00
- E. Middle School Activity Report – None
- F. High School Activity Report – None

Recommendations for Approval

Treasurer’s Report

- 1. Approve the above Treasurer’s Report.

Recommendation: To approve all motions and recommendations as listed above in Treasurer’s Report.

XIII. AGENDA ITEMS

A. Education

Items/Projects for Discussion

None

Recommendations for Approval

Affiliation Agreement

- 1. Approve the affiliation agreement between Cedar Crest College and Saucon Valley School District for placement of a student to complete a school nurse practicum.

Recommendation: To approve all motions and recommendations as listed above in Education.

B. Personnel

Items/Projects for Discussion

None

Recommendations for Approval

Professional Retirements

1. Approve the following professional retirements:
Theresa Andrucci, high school Spanish teacher, effective November 27, 2022
Monique Bredbenner, middle school science/social studies teacher, effective October 3, 2022.

Paraprofessional Retirement

2. Approve the retirement of Janet Frankenfield, instructional paraprofessional, her last day will be November 19, 2021.

Speech Therapist

3. Approve Laura Hoch as a Speech Therapist at Masters Step 7 \$68,038. Ms. Hoch's effective date is upon release from her current position and completion of employment paperwork.

Medical Leave

4. Approve a medical leave for Grant Geiger, from October 28, 2021 until December 3, 2021. FMLA will be running concurrently with his paid sick time.

Sabbatical Leave

5. Approve the extended sabbatical leave for Amy Pulli, middle school social studies teacher, for the second semester of the 2021-2022 school year for restoration of health.

Long Term Substitute Extension

5. Approve an extension for Jeanne Reilly, middle school social studies long term substitute, for the second semester of the 2021-22 school year. Base salary is \$55,425 (B, Step 2). Ms. Reilly is replacing Amy Pulli, who will be on sabbatical leave during this time.

Part time Support Staff

6. Approve the following part time support staff:
Robert Gearhart, part time bus driver at an hourly rate of \$10.00 for riding and \$27.02 for driving per the current Support Professionals Contract, effective upon completion of employment paperwork.
Jessica Burns, part time paraprofessional at an hourly rate of \$19.67 for 5.5 hours per day, with benefits per the Educational Support Staff Agreement, effective upon completion of employment paperwork.

Veronica Gress as a Food Service employee, at an hourly rate of \$12.00, with benefits per the current Food Service agreement, effective upon completion of employment paperwork. Ms. Gress is replacing Diane Nickles who resigned last year.

Substitute Support Staff

7. Approve the following substitute support staff:

Emma Barrell as a substitute Cafeteria Monitor, at an hourly rate of \$9.99, no benefits, on a “call as needed” basis, effective upon completion of employment paperwork.

Additions to the 2021-2022 Substitute List

8. Approve the following 2021-2022 substitute teachers:

Gina Rex – SV Emergency School Nurse

Dedicated Day to Day Substitutes

9. Approve the following dedicated day to day substitutes for the 2021-22 school year working four days of a five day school/work week where needed in assigned school buildings effective November 10, 2021. Their salary will be \$175 per day, no benefits:

Susan Lutz – Elementary School
Lorraine Grossett – High School
Frank Behum – High School
Billy Kozero – High School

Elementary After School Homework Club

10. Approve the following 2021-2022 Elementary After School Homework Club Advisors. Homework Club will begin on November 15, 2021, and run until April 21, 2022. Salary is \$40 per hour for 1/2 hour per day. Total salary not to exceed \$5,311.

Tamara Humphries
Kaitlyn Dennington
Molly Cook
Erin Ruyak
Kathy Jackson
Owen Divers
Paige Borger
Elizabeth Ravier

2021-2022 Winter Coaches

11. Approve the following 2021-22 winter coaches:

Boys Basketball

Cody Zrinski - Assist. Coach - \$5226

Glenn Boyer - Assist. Coach - \$3731
Scott Albert - Head Jr. High Coach - \$2985
Dan Miller - Assist. Jr. High Coach - \$828
Michael Kiak - Head MS Coach - \$2991

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion

No Recommendations for Approval

Recommendation: No Recommendations

D. Finance

Items/Projects for Discussion

Recommendations for Approval

PTS Addendum

1. Approve an addendum to the Pediatric Therapeutic Services for Psychological Bilingual Services at an hourly rate of \$92.00. Effective 11/1/2021 to June 30, 2022.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Updates

- **SV Partnership** – *Michael Karabin and Shawn Welch*
- **Hellertown/Lower Saucon Chamber of Commerce** – *Michael Karabin*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*
(Meetings are the first Thursday of every month)

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*
(Meetings are the first Tuesday of every month)

H. Colonial Intermediate Unit – *Bryan Eichfeld*
(Meetings are the fourth Wednesday of every month)

I. New Business

J. Old Business

XIV. Citizens' Inquiries and Comments – *Visitors should state their name and address.*

XV. Announcements

Future Meetings ~

November 23, 2021 – 7 pm – Business Meeting – High School Audion

December 7, 2021 – 7 pm – Reorganization Meeting/Business Meeting
High School Audion

December 21, 2021 – 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, October 26, 2021 in the High School Audion. Present were Directors Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Sandra Miller, Dr. Shamim Pakzad, and Shawn Welch. Director Andres was absent. Also present were Dr. Craig Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:00 PM – Dr. Shamim Pakzad, *Vice-President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Baxter)
- IV. **Motion to Approve Agenda** – Director Welch, seconded by Director Dettmar moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Baxter)
- V. **Announcement of Executive Session** – October 26, 2021
- VI. **Approval of Minutes** – Director Welch, seconded by Director Eichfeld moved to approve the minutes of October 12, 2021 with a correction.
Vote: 8-yes, 0-no, 1-absent (Baxter)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Acting Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$250,297.84
 - B. Cafeteria Expenditures – \$28,357.64
 - C. Health Benefits – \$327,610.34
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Karabin moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Baxter)
- XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report
 - D. Budget Transfers – \$32,136.49
 - E. Middle School Activity Report – September 2021
 - F. High School Activity Report – August 2021 & September 2021
 1. Approve the above Treasurer’s Report.

Director Dettmar, seconded by Director Karabin moved to approve the Treasurer’s Report. Vote: 8-yes, 0-no, 1-absent (Baxter)

A. Education

1. Approve the second and final reading of policy:

Policy 215.1 – Course Advancement

Director Dettmar, seconded by Director Eichfeld moved to approve Education #1.

Vote: 7-yes, 1-no (Miller), 1-absent (Baxter)

B. Personnel

1. Approve the following resignations:

Stacy Werkheiser, administrative assistant to the high school principal.
Mrs. Werkheiser’s last day was October 22, 2021.

Tammy Kuronya, food service, her last day will be November 2, 2021.

Director Pakzad thanked Mrs. Werkheiser for her years of service

2. Approve the retirement of Kimberly Kemmerer, administrative assistant to the Superintendent effective November 15, 2021.

Director Miller thanked Mrs. Kemmerer for her years of service.

3. Approve Brian Ferencin as a part time bus driver at an hourly rate of \$10.00 for riding and \$27.02 for driving per the current Support Professionals Contract, effective upon completion of employment paperwork.
4. Approve a medical leave extension for Troy Pearson, Maintenance, beginning October 13, 2021 and continue until approximately November 15, 2021. Mr. Pearson will be using sick days, FMLA will continue to run concurrently with his sick days.
5. Approve an unpaid leave for Melissa Janis, middle school speech therapist, until January 18, 2022. Ms. Janis has applied for income protection.
6. Approve the following Saucon Valley Recreational Swim Membership Lifeguards at rate of \$10/hour, no benefits, and effective upon completion of employment paperwork:
Kathleen Lohr Abigail Luftig Addison Anthony
7. Approve Stacy Wittenburg as a substitute paraprofessional, at and hourly rate of \$9.99, no benefits, on a “call as needed” basis, effective immediately.
8. Approve the following 2021-22 winter coaches: *(New coaches are in italic)*

Wrestling:

Chad Shirk - Head Coach - \$7467
 Don Rohn - Assist. Coach - \$5226
 Andrew Koch - Head Jr. High Coach - \$4106
 Bryan Israel - Assist. Jr. High Coach - \$3358
 Thomas Rohn - Assist. Coach – Volunteer

Jason Grim - Assist. Coach – Volunteer
Kent Lane II - Assist. Coach - Volunteer
Ben Chunko - Assist. Coach - Volunteer

Cheerleading:

KristiJoy Fedorowicz - Head Coach - \$2985
Tara Baier - Assist. Coach - \$1989
Evangelia Kouros - Head MS Coach - \$2239

Swimming:

Ed Kolosky - Head Coach - \$5226
Brittany Reamer - Assist. Coach - \$3715
Sean Fenoff - Assist. Coach - Volunteer

Boys Basketball:

John Wright - Head Coach - \$7467

Girls Basketball:

Kathy Davidowich - Head Coach - \$7467
Tammy Johnston - Assist. Coach - \$5226
Mike Petruny - Assist. Coach - \$3731
Brianna Hart - Head Jr. High Coach - \$2985
Matt Davidowicz - Head MS Coach - \$2991
Brooke Santy - Assist. MS Coach - \$2623

- 9. Approve appointing Judith Riegel as Board Secretary for the period October 27, 2021 to October 27, 2025 with a stipend of \$2,500.00 per year. Ms. Riegel’s base salary as a confidential secretary shall be adjusted to \$45,871.18.
- 10. Approve the authorization of the use of the Signature Stamp until a new one is received.
- 11. Approve the following 2021-2022 substitute teachers:
 - Maria Flores – SV Emergency School Nurse
 - William Kozero – SV Emergency Certification
 - Randi Rice – Earth Science, Science, Environmental Science, Biology
 - Stacy Wittenberg – Elementary PK-4

Director Miller, seconded by Director Karabin moved to approve Personnel Items #1-11.
Vote: 8-yes, 0-no, 1-absent (Baxter)

C. Facilities

A. Facilities Committee Summary – October 13, 2021

No Recommendations for Approval

D. Finance

No Recommendations for Approval

E. Community Updates

- **SV Partnership** – *Michael Karabin and Shawn Welch*

- **Hellertown/Lower Saucon Chamber of Commerce** – *Michael Karabin*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*
(Meetings are the first Thursday of every month)

G. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*
(Meetings are the first Tuesday of every month)

H. Colonial Intermediate Unit – *Bryan Eichfeld*
(Meetings are the fourth Wednesday of every month)

I. New Business

J. Old Business

XIII. Citizens' Inquiries and Comments – *Visitors should state their name and address.*

XIV. Announcements

Future Meetings ~

November 9, 2021 – 7 pm – Business Meeting – High School Audion

November 23, 2021 – 7 pm – Business Meeting – High School Audion

December 7, 2021 – 7 pm – Reorganizational – High School Audion

December 7, 2021 – Business Meeting immediately following Reorganization Meeting – High School Audion

XV. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Eichfeld moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-(Baxter)

7:20 PM

ATTEST: _____

Secretary

President

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL **Payment Dates:** 10/19/2021 - 11/05/2021

Payment Categories: Regular Checks, Direct Deposits
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000059058	AFLAC	DED: AFLA - Full Payroll Pay Date: 10/21/2021	DED: AFLA - Full Payroll Pay Date: 10/7/2021	104.84
0000059059	KEYSTONE COLLECTIONS GROUP	DED: GARN - Full Payroll Pay Date: 10/21/2021		62.68
0000059060	CONCORD THEATRICALS CORP	Theater rental/supplies		825.00
0000059061	WOODRING DARYL	CONTR SERVICE FOOTBALL VAR		81.00
0000059062	MATEJICKA MICHAEL	CONTR SERVICE FOOTBALL VAR		48.00
0000059063	MICHAEL A. SODL	CONTR SERVICE FOOTBALL VAR		81.00
0000059064	STEVEN L. MCNEW	CONTR SERVICE FOOTBALL VAR		81.00
0000059065	BENJAMIN HOWARD STROUP	CONTR SERVICE FOOTBALL VAR		81.00
0000059066	Reeder Gregory	CONTR SERVICE FOOTBALL VAR		81.00
0000059067	REV Robotics	Robotic Supplies		517.95
0000059068	JOHN SCHAFFER	CONTR SERVICE FOOTBALL MS		56.00
0000059069	DENNIS CAPOZZOLO	CONTR SERVICE FOOTBALL MS		56.00
0000059070	HOUGH TODD	CONTR SERVICE FOOTBALL MS		56.00
0000059071	KEITH CARL	CONTR SERVICE FOOTBALL MS		56.00
0000059072	COMFORT INN AT THE PARK	TRAVEL ATHLETICS POD		750.36
0000059073	KEYSTONE COLLECTIONS GROUP	DED: GARN - Full Payroll Pay Date: 11/4/2021		47.30
0000059074	Jade Gery	Purpose: EE NET Payroll Pay Date: 10/29/2021		39.73
0000059075	JANIS MELISSA	Purpose: EE NET Payroll Pay Date: 6/28/2021		261.84
0000059076	AGORA CYBER CHARTER SCHOOL	SPEC ED TUITION CHARTER SCHOOL		2,861.04
0000059077	AHOLD FINANCIAL SERVICES	GENERAL SUPPLIES		973.08
0000059078	AMAZON	Books for 4th grade	Books for Kdg	2,540.36

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL **Payment Dates:** 10/19/2021 - 11/05/2021

Payment Categories: Regular Checks, Direct Deposits
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000059079	APPLE INC.	I-PAD INSURANCE		4,139.50
0000059080	ARTS ACADEMY ELEMENTARY CHARTER SCHOOL	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	8,459.78
0000059081	B & B ELECTRICAL CONTRACTORS INC.	Replace Faulty Lamps		3,500.40
0000059082	BSN SPORTS LLC	Golf Supplies		1,467.94
0000059083	Burkholder's Heating & Air Conditioning Inc.	HVAC - Cleaning of Condenser Coils		11,824.95
0000059084	CARDMEMBER SERVICE	DUES & FEES		15.00
0000059085	CAROLINA BIOLOGICAL SUPPLY CO.	Supplies		10.44
0000059086	COLONIAL INTERMEDIATE UNIT #20	SPECIAL ED IU CONTRACTED SVCS	TELECOMMUNICATIONS	12,995.96
0000059087	COMMONWEALTH OF PA	DUES & FEES PLANT OPERATIONS		35.00
0000059088	CRYSTAL SPRINGS	SUPPLIES - PLANT OPERATIONS	SUPPLIES - TRANSPORTATION	297.85
0000059089	Dr. R. Ketterer Charter School Inc.	SPEC ED TUITION CHARTER SCHOOL		4,005.54
0000059090	ENERGY EQUIPMENT CONTROLS INC.	Sensor		107.77
0000059091	FIRST STUDENT INC	Transportation		1,050.00
0000059092	FITNESS HEADQUARTERS	REPAIRS/MAINTENANCE		790.00
0000059093	GENERAL HEALTHCARE RESOURCES LLC	L SUPPORT OTHER PROF SERVICES		2,762.34
0000059094	HELLERTOWN BOROUGH AUTHORITY	122940	112640	7,258.20
0000059095	HOBBY LOBBY STORES INC.	Supplies		239.92
0000059096	INDUSTRIAL ELECTRONIC SERVICES LTD.	Play Clock Repair Parts		496.29
0000059097	JOHN MCCABE	TRAVEL-CONF/SEMIN PLANT OPER		11.20
0000059098	JOHNSTON CATHERINE M.	SENIOR CITIZENS TAX REBATE		500.00
0000059099	KEYSTONE COLLECTIONS GROUP	POSTAGE		32.57

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL **Payment Dates:** 10/19/2021 - 11/05/2021

Payment Categories: Regular Checks, Direct Deposits
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000059100	KISTLER O'BRIEN	Fire Extinguisher Service Contract		402.16
0000059101	LEXIA LEARNING SYSTEMS	Renewal for Lexia subscription		800.00
0000059102	LINCOLN LEADERSHIP ACADEMY CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		2,590.47
0000059103	LORETTA DUCH	SENIOR CITIZENS TAX REBATE		500.00
0000059104	MATTHEW EVANCHO	DUES FEES ATHLETICS POD		394.70
0000059105	MICROBAC LABORATORIES INC.	Water Testing - High School Pool		59.45
0000059106	MONTGOMERY COUNTY IU #23	EDUC SOFT & LIC - BUS OFC		2,011.15
0000059107	MONTOUR SCHOOL DISTRICT	TUITION - OTHER LEA'S HS		3,711.75
0000059108	MUSIC & ARTS	Band - Instructional Repairs	Supplies for Band	904.06
0000059109	NASCO	Art Supplies	Supplies	3,331.14
0000059110	NBCC RECERTIFICATION DEPARTMENT	membership certification		85.00
0000059111	PCSA MEMBERSHIP SERVICES	Membership Renewal		60.00
0000059112	PENNSYLVANIA VIRTUAL CHARTER	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	15,329.87
0000059113	PPL ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		32,193.39
0000059114	PRINTFORCE LLC.	Supplies		330.00
0000059115	QUADIENT LEASING USA INC.	RENTAL POSTAGE MACHINE		1,080.00
0000059116	REISS STEWART E.	SENIOR CITIZENS TAX REBATE		250.00
0000059117	RIGHI LAWRENCE	SENIOR CITIZENS TAX REBATE		250.00
0000059118	Ritter Faye	SENIOR CITIZENS TAX REBATE		500.00
0000059119	ROBERT FREY	SUPPLIES XCOUNTRY GIRLS VAR		10.58
0000059120	Roberts Oxygen Co. Inc	Carbon Dioxide		191.53
0000059121	SCHOOL DISTRICT OF LANCASTER	TUITION-OTHER LEAs 9-12		785.25

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL **Payment Dates:** 10/19/2021 - 11/05/2021

Payment Categories: Regular Checks, Direct Deposits
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000059122	SCHOOL OUTFITTERS	Instructional Supplies		944.66
0000059123	STEVEN P. KACHMAR M.A. Ph.D. NCSP	OTHER PROF SVC - ACCESS		3,750.00
0000059124	STOTZ & FATZINGER OFF.SUPPLY	SUPPLIES REGULAR 9-12		30.15
0000059125	SUN LIFE ASSURANCE COMPANY OF CANADA	ASSURANT VOL LIFE INS W/H		1,245.43
0000059126	THE CAMPHILL SCHOOL INC.	SPEC ED NON-PUBLIC TUITION		8,746.20
0000059127	THE MORNING CALL	BOOKS AND PERIODICALS		75.00
0000059128	THE PENNSYLVANIA CYBER CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	21,527.17
0000059129	U-HAUL	RENTAL OF VEHICLES		503.80
0000059130	UHS OF PENNSYLVANIA INC.	PROF ED SERVICES -OTH ED AGCY		360.00
0000059131	UNITED ELECTRIC SUPPLY CO. INC.	Maintenance Supplies - Electrical		275.40
0000059132	UNITED PARCEL SERVICE	SUPPLIES - ACTIVITIES 9-12		4.61
0000059133	WISCONSIN CENTER FOR EDUCATION PRODUCTS & SVCS	Supplies	ENCUMBRANCE ENTRY PO #2200000548	62.00
0000059134	WORLD HISTORY ASSOCIATION	DUES & FEES		160.00
0000059135	ZOOM VIDEO COMMUNICATIONS INC.	Zoom Renewal		5,900.00
0000059136	MTI ENTERPRISES INC.	HS - FINE ARTS OTHER RENTALS		400.00 VOID
0000059137	Alfredo Martinez	SUMER SCHL - PROF ED SRV OTHR ED - ESSR III - HS		440.00 VOID
0000059138	MTI ENTERPRISES INC.	HS - FINE ARTS OTHER RENTALS		400.00
0000059139	Alfredo Martinez	SUMER SCHL - PROF ED SRV OTHR ED - ESSR III - HS		440.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PG - PLGIT GENERAL Payment Dates: 10/19/2021 - 11/05/2021

Payment Categories: Regular Checks, Direct Deposits
Sort: Payment Number

10 - GENERAL FUND	179,856.75
Grand Total All Funds	179,856.75
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	179,856.75
Grand Total All Payments	179,856.75

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CP - CAFE - PLGIT Payment Dates: 10/19/2021 - 11/05/2021

Payment Categories: Regular Checks, Direct Deposits
Sort: Payment Number

Payment #	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000003365	Denise Bergenheier	PREPAID LUNCHES		137.30
0000003366	DERSTINE'S FOODSERVICE DIST.	FOOD	NON-REIMB FOOD COSTS	8,294.40
0000003367	HERSHEY'S CREAMERY COMPANY	NON-REIMB FOOD COSTS		524.64
0000003368	MORABITO BAKING CO.	FOOD		783.83
0000003369	PENN JERSEY PAPER CO.	SUPPLIES		1,148.41
0000003370	POCONO MOUNTAIN DAIRIES	MILK	FOOD	2,741.73
0000003371	REMCO INC.	REPAIRS & MAINTENANCE		743.78
0000003372	SINGER EQUIPMENT COMPANY	SUPPLIES		1,020.70
0000003373	Tasty Brands LLC	FOOD		676.20
50 - CAFETERIA				16,070.99
Grand Total All Funds				16,070.99
Grand Total Credit Cards				0.00
Grand Total Direct Deposits				0.00
Grand Total Manual Checks				0.00
Grand Total Other Disbursement Non-negotiables				0.00
Grand Total Procurement Card Other Disbursement Non-negotiables				0.00
Grand Total Regular Checks				16,070.99
Grand Total All Payments				16,070.99

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

**SAUCON VALLEY SCHOOL DISTRICT
BUSINESS OFFICE**

BUDGETARY TRANSFER FORM
2021-2022

Date: November 09, 2021

		TRANSFER AMOUNT			
		IN	OUT	ACCOUNT TITLE	REASON FOR TRANSFER
1 TO	ACCOUNT #	450.00		SOFT & LIC - PRINC OFC K-4	BALANCE ACCOUNT
FROM	10-2380-650-000-10-000-000-000-0000		450.00	SUPPLIES REGULAR K-4	TRANSFER OF FUNDS
	10-1110-610-000-10-000-000-000-0000				

Total Transfer: \$ 450.00

AGREEMENT

THIS AGREEMENT entered into on this _____ day of _____, 20__ between Cedar Crest College hereinafter referred to as the "College," and _____, hereinafter referred to as the "District," shall govern the use of the facilities of the District by the faculty and students enrolled in the nursing program of the College.

WHEREAS, the College offers Baccalaureate and Masters Degree nursing programs and it seeks to use the facilities of the District for learning experiences for its students, and it has requested the District to offer its facility for such use, and the District is willing to do so, and,

WHEREAS, it is to the mutual benefit of the parties hereto, to plan cooperatively for the administration and organization of the College nursing program,

NOW THEREFORE, it is agreed as follows:

RESPONSIBILITIES OF THE COLLEGE

1. The College has the ultimate responsibility for the education of the students.
2. The nursing faculty shall assume responsibility for the assignment, instruction, and evaluation of students assigned to the District for clinical practice. Planning of clinical assignments shall be done in consultation with the supervisor responsible for the administration of the District.
3. Arrangements for the type and number of clinical units to be used, number of students, and dates of assignment shall be made in writing prior to the assignment of students to the District.
4. Changes in proposed schedules of assignment shall be submitted by the nursing faculty to the District as soon as possible so that appropriate alternative plans can be made.
5. The academic calendar of the College will be observed in assigning students for clinical experience, and the weekly schedule shall be planned according to the requirements for meeting course objectives.
6. The College shall ensure that each student has on record a complete physical examination showing freedom from infectious disease, including tuberculosis, immunization against the more common communicable diseases, including rubella and results of drug testing.
7. The College shall ensure that each student has on record a Child Abuse History Clearance, FBI and Criminal Record Check. Clearances will be updated annually by the college.
8. The College acknowledges the District's commitment to a drug free environment, and understands that students will be placed in patient care areas. Therefore, the College agrees that in the event that the College shall have knowledge of any drug or alcohol abuse on the part of such students, the College will report immediately such information to the District or withdraw the student from the

affiliation. Such disclosure is subject to the provisions of federal and state laws pursuant to the confidentiality of drug or alcohol related information.

9. Health services for the students shall be provided by the College according to the regulations of the College's Health Services Department.
10. Orientation of nursing staff to the College's nursing program and planning conferences with the appropriate nursing staff of the District shall be arranged by the nursing faculty.
11. The College shall secure and maintain general liability insurance in the amounts of \$1,000,000 per occurrence and \$2,000,000 general aggregate and a combination of professional liability insurance and excess liability insurance providing minimum limits of liability in the amounts of \$2,000,000 each claim and \$4,000,000 aggregate covering all acts and activities undertaken pursuant to this Agreement, including but not limited to any and all claims from damages arising by reason of personal injury, death, or damage to personal property as a condition of participation by Faculty and Student(s) in this Clinical Rotation. At the District's request, College shall provide a Certificate of Insurance with respect to such coverage. The District shall maintain professional liability insurance in accordance with the requirements of Pennsylvania law.
12. Students will respect the confidential nature of all information which may be obtained during the course of their placement at the District. A signed confidentiality statement is on file in the Nursing Department at the College.
13. The College shall be responsible to ensure that students are certified in CPR - Basic Life Support and provide evidence to the District, if requested.
14. The College agrees to remove a student from assignment at the request of the District after it has been determined that it is in the best interest of the District. The District shall have the right at any time to take whatever action it deems necessary, including the barring of a student or faculty member from its premises, in order to ensure the safety and welfare of its patients and to maintain the operation of its facilities free from disruption.
15. The COLLEGE agrees to indemnify and hold harmless District, its Trustees, agents and employees from and against any losses, claims, damages, liability, expenses and costs resulting from any negligent act, error or omission of the COLLEGE hereunder.

RESPONSIBILITIES OF THE DISTRICT

1. The District shall have the ultimate responsibility for the patient's care.
2. A general orientation to the philosophy, purpose, and services of the District shall be provided for the nursing faculty. Orientation to the specific clinical units shall be planned through mutual arrangements between the nursing faculty and the District staff.
3. Within reasonable limits, classrooms/conference rooms shall be available for students and nursing faculty.
4. The District shall provide selected areas or facilities for clinical experiences. While the District

may allow specific modes of care to be rendered by students under the supervision of the clinical instructor, overall responsibility for the patient's welfare lies with the District.

5. Provisions shall be made for locked drawer space and dressing areas for students and nursing faculty.
6. Nursing faculty and students shall have access to the dining facilities and shall be individually responsible for the cost of their meals.
7. Library facilities shall be available to students and instructors, with both groups adhering to the policies and procedures for the use of such facilities.
8. Emergency care or first aid required during the course of instruction shall be provided for students and nursing faculty within the regulation of the health services of the College and District.
9. The District shall confirm professional and general liability insurance with minimum limits of liabilities as follows: CGL: \$1,000,000 each occurrence / \$2,000,000 aggregate; Professional: \$2,000,000 per incident or occurrence / \$4,000,000 aggregate to protect itself and its personnel (including those who may also have clinical appointments at the COLLEGE) from the consequences of negligence, malpractice, error, or mistake in the rendering or failure to render of any professional service, which includes the program covered by this contract.
10. The District agrees to indemnify and hold harmless the COLLEGE, its Trustees, employees, students and agents from and against any losses, claims, damages, liabilities, expenses and costs resulting from any negligent act, error or omission of the District hereunder.
11. The District will comply with any and all recommendations and requirements of OSHA, the CDC, and any state, local, or federal governmental agency, which includes, but is not limited to, any state department of health orders or regulations, which pertain to the use of personal protective equipment. The foregoing specifically includes, but is not limited to, any and all recommendations and requirements pertaining to any health crisis which occurs during the term of this Agreement. The District will provide, and make readily available to the student, quality personal protective equipment including gloves, face protection (masks and goggles), and cover gowns.

JOINT RESPONSIBILITIES

1. Selected representatives from the College and the District shall share in the planning for use of specific areas and the maximum number of nursing students to be assigned during any instructional period.
2. Information regarding major changes in the College's nursing program or changes in the services of the District as they affect student experience shall also be shared by both.
3. An annual review between the College's nursing faculty and the appropriate nursing representatives of the District shall be planned for the purpose of sharing information regarding policy changes, problems, new developments, etc.

This agreement between the College and the District shall continue in force from the date of execution, and shall be reviewed annually with automatic renewal unless amended or unless a written notice of the intent by either party not to renew this agreement is received at least three (3) months prior to the date of termination.

CEDAR CREST COLLEGE

(SCHOOL DISTRICT)

Chief Financial Officer

Signature

Date

Name

Dean, School of Nursing

Title

Date

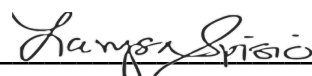
Date

11/01/2021

Therapy Services Agreement Addendum

Once again, Pediatric Therapeutic Services, Inc. is pleased to be able to extend services that meet the unique needs of the students and teachers of your school. It is agreed by both parties that Pediatric Therapeutic Services, Inc. will provide **Psychological Bi-Lingual** services at a rate of **\$92.00 per hour**. The rate effective date is **November 1, 2021**, through **June 30, 2022**.

All other terms and conditions outlined in the original **Saucon Valley School District** Agreement for Services, remain fully in force.



Pediatric Therapeutic Services, Inc.

11/01/2021

Date

Saucon Valley School District

Date