

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 27, 2020 via an online meeting. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad, Sandra Miller and Shawn Welch. Also present were Dr. Craig B. Butler, Superintendent; David Bonenberger, Board Secretary and Alicia Luke, District Solicitor.

- I. **Call to the Order** – 7:00pm - *Dr. Shamim Pakzad, President, presiding*
- II. **Recording of Attendance** – *David Bonenberger, Secretary*
9-present, 0-absent
- III. **Motion to Approve Agenda** -
Director Andres moved to approve the Agenda without Item #1 under Education.
No second, motion failed.
Director Baxter, seconded by Director Eichfeld moved to approve the Agenda.
Vote: 8-yes, 1-no (Andres)
- IV. **Executive Session** – None
- V. **Approval of Minutes** – Director Dettmar, seconded by Director Miller moved to approve the minutes of April 14, 2020. Vote: 9-yes, 0-no
- VI. **Recognition** – None
- VII. **Presentation** – None
- VIII. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent* - None
- IX. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- X. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$53,426.96
 - B. Cafeteria Expenditures – \$8,502.28
 - C. Health Benefits –\$586,516.23
 - D. Capital Projects – None
 1. Approve the Presentation of Bills.
Director Dettmar, seconded by Director Welch, moved to approve the Presentation of Bills. Vote: 9-yes, 0-no
- XI. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report
 - D. Budget Transfers – \$12,834.00
 - E. Middle School Activity Report – None
 - F. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Eichfeld moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

A. Education

- A. Academic and Personnel Meeting Summary from April 14, 2020
- B. Spanish Immersion Program

1. Approve the implementation of a Spanish immersion program at Saucon Valley Elementary School to begin in one first grade classroom during the 2020-21 school year.

Director Welch commented that he will be voting yes on this as long as the program is cost neutral by the end of the first year.

Director Dettmar, seconded by Director Magnotta moved to approve Education Item #1. Vote: 8-yes, 1-no (Andres)

2. Approve the second and final reading of the following policy:

Policy 913 – Non-School Organizations/Groups/Individuals

Director Miller, seconded by Director Eichfeld moved to approve Education Item #2. Vote: 9-yes, 0-no

3. Approve the extension of the current agreement between the Saucon Valley School District and Lehigh University which will provide eligible employees accepted into the College of Education programs, the opportunity to receive scholarship monies provided by Lehigh University to cover the difference between the district reimbursement for credits and the Lehigh University tuition. This agreement begins January 1, 2017 and continues until January 1, 2021.

Director Miller, seconded by Director Dettmar moved to approve Education Item #3. Vote: 9-yes, 0-no

B. Personnel

1. Approve the retirement of Donald Zettlemyer, bus driver, effective June 30, 2020.

Director Miller, seconded by Director Welch moved to approve Personnel Item #1. Vote: 9-yes, 0-no

C. Facilities

- A. Facilities Meeting Summaries from April 15, 2020

1. Approve the attached list of surplus/obsolete items.

Director Eichfeld, seconded by Director Welch moved to approve Facilities Item #1.

Vote: 9-yes, 0-no

D. Finance

2020-2021 Budget Timeline for the 2019-2020 School Year

May 31, 2020 - *District Deadline* to adopt the 2020-2021 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2020 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2020-2021 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2020 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2020-2021 final budget.

A. Finance Meeting Summary from April 8, 2020 and April 22, 2020

1. Approve the Northampton Community College Sponsors Share Budget for 2020-2021 in the total amount of \$6,651,028.00. Saucon Valley's portion is \$286,572.00 which represents a .71% decrease from 2019-2020.

Director Baxter, seconded by Director Miller moved to approve Finance Item #1.

Vote: 9-yes, 0-no

2. Approve the 2020-2021 proposed budget in the amount of \$47,917,039 which will be balanced with \$212,213 coming from fund balance and a zero millage increase.

Director Welch, seconded by Director Dettmar moved to approve Finance Item #2.

Vote: 8-yes, 1-no (Andres)

3. Approve the extension of the Senior Citizen Property Tax Rebate deadline from April 30, 2020 to May 30, 2020.
4. Approve the transfer of \$224,000 from the General Fund to the Capital Reserve Fund.

Director Miller, seconded by Director Dettmar moved to approve Finance Item #3&4.

Vote: 9-yes, 0-no

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter

- 1. Approve the candidates for the Northampton Community College Board of Trustees, with a term of July 1, 2020-June 30, 2026.
Attachment

Director Dettmar, seconded by Director Karabin moved to approve the candidate for NCC Board of Trustees. Vote: 9-yes, 0-no

L. New Business – Dr. Pakzad asked Principal Gary about plans for graduation. Principal Gary gave a brief overview of what they were planning for the Class of 2020 graduation ceremony.

M. Old Business

XII. Citizens’ Inquiries and Comments – None

XIII. Announcements

Future Meetings ~

May 12, 2020 – 7 pm –Business Meeting

May 26, 2020 – 7 pm –Business Meeting

June 9, 2020 – 7 pm –Business Meeting

XIV. Motion to Adjourn Meeting

Director Miller, seconded by Director Karabin moved to adjourn the meeting.

Vote: 9-yes, 0-no

9:54 pm

ATTEST: _____

Secretary

President