

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 14, 2020 via an online meeting. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad, Sandra Miller and Shawn Welch. Also present were Dr. Craig B. Butler, Superintendent; David Bonenberger, Board Secretary and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:05pm - *Dr. Shamim Pakzad, President, presiding*
- II. **Recording of Attendance** – *David Bonenberger, Secretary*
9-present, 0-absent
- III. **Motion to Approve Agenda** – Director Eichfeld, seconded by Director Karabin moved to approve the agenda. Vote: 9-yes, 0-no
- IV. **Announcement of Executive Session** – April 14, 2020
- V. **Approval of Minutes** – Director Welch, seconded by Director Karabin moved to approve the minutes of March 24, 2020. Vote: 9-yes, 0-no
- VI. **Recognition** – None
- VII. **Presentation** – None
- VIII. **Superintendent's Report** – *Dr. Craig Butler, Superintendent* Commented on the status of the online learning and how well it is going.
- IX. **Courtesy of the Floor to Visitors – Agenda Items Only** –
J. Colbert – commented on the District Calendar. He is concerned about how early we are slated to start as it relates to the current quarantine. He is also concerned about the stress and mental health of the employees. Also that BAVTS does not start until a week later.
- X. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$737.12
 - B. Cafeteria Expenditures – \$23,148.76
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Miller, seconded by Director Eichfeld moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- XI. **Treasurer's Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report
 - D. Budget Transfers – \$1,269.59

E. Middle School Activity Report – February 29, 2020

F. High School Activity Report – February 29, 2020

1. Approve the above Treasurer’s Report.

Director Dettmar, seconded by Director Miller moved to approve the Treasurer’s Report.
Vote: 9-yes, 0-no

A. Education

1. Approve the tentative 2020-21 school calendar.

Director Miller asked why we are starting a week earlier than normal, 2 weeks before Labor Day. In the past we always started the same time as the Vo-tech.

Director Baxter commented that in the past it was the Superintendents that wanted to start earlier not because of Vo-tech.

Director Karabin is concerned about the amount of time that has been missed due to COVID-19.

Director Pakzad feels that going back early is good.

Director Baxter, seconded by Director Welch moved to approve Education Item #1.

Vote: 7-yes, 2- no (Miller & Welch)

2. Approve Friday, June 5, 2020, as the tentative graduation day for the Class of 2020.

Director Miller asked why the date is being set since no plans have been communicated. Dr. Pakzad asked how are caps and gowns being handled.

Director Eichfeld, seconded by Director Dettmar moved to approve Education Item #2.

Vote: 9-yes, 0-no

3. Approve the second and final reading of the following policies:

Policy 012 – Broadcasting/Recording of Meetings

Policy 103 – Nondiscrimination/Discriminatory Harassment – School and Classroom Practices

Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities

Policy 104 – Nondiscrimination/Discriminatory Harassment – Employment Practices

Policy 253 – Reporting Performance Data

Policy 913 – Non-School Organizations/Groups/Individuals

Director Dettmar commented that in Policy 012 should have the word “meeting” at the end of the first sentence under “Authority”.

Director Baxter asked if we need all the listing of classes in Policy 913 and why we are getting rid of the prohibition of political dissemination portion of Policy 913

Director Eichfeld, seconded by Director Dettmar moved to approve Education Item #3 with the exception of Policy 913 which will go back for review by the solicitor.

Vote: 9-yes, 0-no

B. Personnel

1. Approve the extension of the commission of Dr. Craig Butler, Superintendent of schools for a time period September 5, 2020 to September 4, 2022 and approve the extension employment agreement with Dr. Butler.

Director Eichfeld, seconded by Director Miller moved to approve Personnel Item #1.

Vote: 8-yes, 1-no (Karabin)

C. Facilities

A. Facilities Committee Meeting Summary from April 1, 2020

1. Approve the engineering study for the cooling tower replacement by HB Engineers, Inc ,.per review and approval of the District solicitor, at a cost of \$12,000.
2. Approve the telephone proposal from ET&T at a cost of \$122,332.03. Also attached is the proposal from IntegraOne.

Director Baxter asked where the money is coming from for these projects.

Mr. Bonenberger stated that the money will be coming from Capital Reserve Fund.

Director Welch, seconded by Director Eichfeld moved to approve Facilities Items #1&2 with money to come from the Capital Reserve Fund. Vote: 9-yes, 0-no

D. Finance

2020-2021 Budget Timeline for the 2019-2020 School Year

May 31, 2020 - *District Deadline* to adopt the 2020-2021 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2020 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2020-2021 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2020 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2020-2021 final budget.

1. Approve the response to the district audit findings for the Act 44 Audit.

Director Miller, seconded by Director Eichfeld moved to approve Finance Item #1.

Vote: 9-yes, 0-no

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

Director Dettmar commented that through their conversations with other districts that participate in BAVTS, the other school districts are trying to do a zero tax increase.

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter

L. New Business – Director Miller asked if the District could look into some type of system like Board Docs.

M. Old Business - None

XII. Citizens’ Inquiries and Comments –

J. Colbert – wanted to clarify that he never had a discussion with Dr. Butler regarding the starting date of the 2020-2021 school year.

XIII. Announcements

Future Meetings ~

April 27, 2020 – 7 pm –Business Meeting – Audion (This meeting is on Monday due to the Presidential Primaries originally scheduled for Tuesday)

May 12, 2020 – 7 pm –Business Meeting – Audion

May 26, 2020 – 7 pm –Business Meeting – Audion

XIV. Motion to Adjourn Meeting

Director Miller, seconded by Director Karabin moved to adjourn the meeting.

Vote: 9-yes, 0-no

8:12 pm

ATTEST: _____

Secretary

President