

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, March 10, 2020 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad and Sandra Miller. Also present were Dr. Craig B. Butler, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:05 pm - *Dr. Shamim Pakzad, President, presiding*
- II. **Recording of Attendance** – *David Bonenberger, Secretary*
9-present, 0-absent
- III. **Motion to Approve Agenda** – Director Miller, seconded by Director Dettmar moved to approve the Agenda. Vote:9-yes, 0-no
- IV. **Announcement of Executive Session** – March 10, 2020
- V. **Approval of Minutes** – Director Eichfeld, seconded by Director Miller moved to approve the minutes of February 25, 2020. Vote:9-yes, 0-no
- VI. **Recognition** – None
- VII. **Presentation** –
 - A. High School Student Representative Report
 - B. Kajeets Presentation – Michael Hanssen
 - C. Discipline Procedures for Identified Students – Jaime Vlasaty
- VIII. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent* Dr. Butler gave an update on the District’s effort on combating COVID-19.
- IX. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- X. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$404,301.05
 - B. Cafeteria Expenditures – \$21,634.91
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Eichfeld moved to approve the Presentation of Bills. Vote: 9-yes, 0-no
- XI. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity – None
 - B. Condensed Board Summary Report – None
 - C. Capital Project Finance Report – None
 - D. Budget Transfers – \$22,630.00
 - E. Middle School Activity Report – None
 - F. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Andes moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

A. Education

1. Approve the recommendation of the Saucon Valley School Board to expel student #10559 from February 25, 2020 through January 22, 2021.

Director Miller, seconded by Director Welch moved to approve Education Item #1. Vote: 9-yes, 0-no

B. Personnel

1. Approve the maternity leave extension request of Jessica Cummings, high school biology teacher. She was originally returning on March 16, 2020. She will now return on May 5, 2020 which will run concurrently with FMLA.
2. Approve the following Family and Medical Leave:
Andrew Romano, elementary special education teacher, beginning March 2, 2020 and continue until the end the 2019-20 school year. He plans on using 65.5 sick days and five personal days, which will run concurrently with 12 weeks of unpaid FMLA leave
3. Approve the following long term substitute:
Janine Bonham as high school biology long term substitute beginning February 25, 2020 and continue until approximately May 4 ,2020. Base salary is \$52,382 (B, Step 1), which will be prorated for number of days worked. Ms. Bonham is replacing Jessica Cummings, who will be on maternity leave during this time.
4. Approve the following unpaid time off:
Margaret Miller, food service, on March 27, 30 & 31, 2020. She will be taking her two personal days on March 26 and April 1, 2020.
Donna Schmitt, bus driver, on April 8, 2020. She will be using her two personal day on April 6 and 7, 2020.
5. Approve Amanda Davis as a part time paraprofessional in the elementary school at an hourly rate of \$18.72 and benefits per the current Educational Support Staff Compensation & Benefits Plan, effective when employment requirements are completed. Ms. Davis is replacing Kristin Novak, who resigned.

- 6. Approve the following mentors for the 2019-2020 school year. Salary is per the current professional agreement, which will be prorated for the remainder of the year.

<u>Mentor</u>	<u>Inductee</u>
Katie Roberts	Victoria Travor
Meredith Lesney	Helaine Young
Kimberly Mertz	Janine Bonham

- 7. Approve the following producer/director for the 2020 Saucon Valley Fine Art’s elementary school musical of *Frozen Kids*:

Emily Aragona-Young – director - \$2,150
 Chad Miller – producer - \$2,150

- 8. Approve the following 2019-20 substitute teacher(s):
 Louis Gombocz, Jr. – Emergency Certified

Director Miller, seconded by Director Dettmar moved to approve Personnel Items #1-8.
 Vote: 9-yes, 0-no

- 9. Approve the attached conference/travel requests

Director Miller, seconded by Director Dettmar moved to approve Personnel Item #9.
 Vote: 9-yes, 0-no

C. Facilities

No Reports of Recommendations

D. Finance

2020-2021 Budget Timeline for the 2019-2020 School Year

May 31, 2020 - *District Deadline* to adopt the 2020-2021 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2020 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2020-2021 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2020 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2020-2021 final budget.

- A. Finance Committee Meeting Summary from February 26, 2020

No Reports of Recommendations

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta
Embassy Bank has donated \$10,000 to the Foundation. April 3rd is the Murder/Mystery fundraiser at the Steel Club.

K. Northampton Community College – Susan Baxter

1. Director Pakzad nominated Susan Baxter as the SVSD representative to the NCC Board of Trustees, Director Miller seconded the motion. Vote: 9-yes, 0-no

L. New Business

M. Old Business

XII. Citizens’ Inquiries and Comments –

J. Schmell – Discussed bullying and the need for an SRO at Saucon Valley.

A. McFetridge – Discussed the need for an SRO at Saucon Valley.

G. Trexler – Talked about a student threat, he also asked why the bullying task force meetings are during the day when most parents work.

S. Young – Commented on the need for an SRO.

XIII. Announcements

Future Meetings ~

March 24, 2020 – 7 pm –Business Meeting – Audion

April 14, 2020 – 7 pm –Business Meeting – Audion

April 27, 2020 – 7 pm –Business Meeting – Audion

XIV. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Welch moved to adjourn the meeting.

Vote: 9-yes, 0-no

8:20pm

ATTEST: _____
Secretary
President