

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, February 25, 2020 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad and Sandra Miller. Director Cedric Dettmar was absent. Also present were Dr. Craig B. Butler, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:10 - *Dr. Shamim Pakzad, President, presiding*
- II. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Dettmar)
- III. **Motion to Approve Agenda** - Director Miller, seconded by Director Magnotta moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Dettmar)
- IV. **Announcement of Executive Session** – February 25, 2020
- V. **Approval of Minutes** – Director Miller, seconded by Director Eichfeld moved to approve the minutes of January 11, 2020. Vote: 8-yes, 0-no, 1-absent (Dettmar)
- VI. **Recognition** – None
- VII. **Presentation** –
 - A. High School Student Representative Report
 - B. 2020-21 Northampton Community College Budget Presentation – Dr. Mark Erickson and Mr. Jim Dunleavy
 - C. High School Regulations – Tamara Gary
- VIII. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- IX. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- X. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$539,288.87
 - B. Cafeteria Expenditures – \$18,047.09
 - C. Health Benefits – \$337,827.21
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Miller, seconded by Director Eichfeld moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Dettmar)
- XI. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report
 - D. Budget Transfers – \$20,253.00
 - E. Middle School Activity Report – January 31, 2020

F. High School Activity Report – January 31, 2020

1. Approve the above Treasurer's Report.

Director Miller, seconded by Director Karabin moved to approve the Treasurer's Report.

Vote: 8-yes, 0-no, 1-absent (Dettmar)

A. Education

A. Academic and Personnel Meeting Summary from February 18, 2020

1. Approve the first reading of the following policies:

Policy 012 – Broadcasting/Recording of Meetings

Policy 103 – Nondiscrimination/Discriminatory Harassment – School and Classroom Practices

Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities

Policy 104 – Nondiscrimination/Discriminatory Harassment – Employment Practices

Policy 222 – Tobacco Use – Pupils

Policy 253 – Reporting Performance Data

Policy 323 – Tobacco Use – Administrative Employees

Policy 423 – Tobacco Use – Professional Employees

Policy 523 – Tobacco Use – Classified Employees

Policy 913 – Non-School Organizations/Groups/Individuals

Director Miller, seconded by Director Karabin moved to approve Education Item #1.

Vote: 8-yes, 0-no, 1-absent (Dettmar)

B. Personnel

1. Approve the following long term substitute:

Victoria Travor as high school .5 health/physical education long term substitute beginning February 18, 2020 and continue until the end of the 2019-20 school year. Base salary is \$52,382 (B, Step 1), which will be prorated for number of days worked. Ms. Travor is replacing Domenica Ellis, who became a full-time teacher at the middle school.

2. Approve Thomas Reading as the High School Second Shift Head Custodian, with a salary increase of \$.55/hour, effective March 2, 2020. Mr. Reading is replacing Joseph Sansone who recently retired.

3. Approve Harry Garis as a Full Time Floating Custodian with salary and benefits per the current Education Support Professionals contract, effective upon completion of employment paperwork and requirements. Mr. Garis is replacing Thomas Reading who moved into the second shift Head Custodian position.
4. Approve Mary Beth Jacavage as a part time food service worker with salary and benefits per the Food Service Personnel Compensation and Benefits plan, effective February 26, 2020. Ms. Jacavage is replacing Bill Frey who retired.
5. Approve an unpaid leave of absence for Eva Orellana, elementary part-time paraprofessional, from March 27, 2020 to April 8, 2020. She will be using her remaining personal day on March 26, 2020.
6. Approve the following 2019-20 spring coaches: *(New coaches are in italics.)*

Baseball:

Gary Laub - Head Coach - \$5,600
 Phil Sams - Assist. Coach - \$3,731
 Robert Kessler - Assist. Coach - \$2,985
 Michael Kiak - Assist. Coach - \$1,035
 Robert Frey - Assist. Coach - Volunteer

Softball:

Michael Barbera - Head Coach - \$5,600
Nicole Barbera - Assistant Coach - \$2,731
 Jeff Rudolf - Assistant Coach - \$1,000
Jose Gonzales - Assistant Coach - \$2,985
 Brenda Anthony - Assistant Coach - \$1,035

Boys Lacrosse:

Charles Austin - Head Coach - \$5,226
 Patrick Kowalski - Assist. Coach - \$1,585.50

Girls Lacrosse:

Jennifer Zavacky - Assist. Coach - \$3,171

Boys Tennis:

Michael Krentz - Head Coach - \$4,106
 Roger Ochse - Assist. Coach - \$776
 Deborah Philpotts - Assist. Coach - Volunteer

Track & Field:

Edward Kolosky - Head Coach - \$5,226
 Todd Lipp - Assist. Coach - \$3,731
 Marty Lewis - Assist. Coach - \$3,731
 Phil Russell - Assist. Coach - \$3,731

Boys Soccer (fall):

Christopher Nagy - Head Coach - \$5,226

Director Karabin, seconded by Director Magnotta moved to approve Personnel Item #6.
Vote: 8-yes, 0-no, 1-absent (Dettmar), 1-abstain from Lacrosse only (Miller)

7. Approve the following 2019-20 substitute teacher(s):
Owen Divers – PK – 4
Patrick Lundy – K-12 Art
Victoria Travor – Health & Physical Education, Family Consumer Science

Director Miller, seconded by Director Eichfeld moved to approve Personnel Items #1-5 & 7
Vote: 8-yes, 0-no, 1-absent (Dettmar)

8. Approve the attached conference/travel requests

Director Miller, seconded by Director Welch moved to approve Personnel Item #8.
Vote: 8-yes, 0-no, 1-absent (Dettmar)

C. Facilities

- A. Facilities Committee Meeting Summary from February 19, 2020
 1. Approve the attached list of Surplus/Obsolete items.
 2. Approve the quote from The Breneman Company in the amount of \$49,800.00 for the resurfacing of the tennis courts.
 3. Approve the proposal from PASBO for a custodial review in the amount of \$2,500.

Director Miller, seconded by Director Eichfeld moved to approve Facilities Items #1-3.
Vote: 8-yes, 0-no, 1-absent (Dettmar)

D. Finance

2020-2021 Budget Timeline for the 2019-2020 School Year

May 31, 2020 - *District Deadline* to adopt the 2020-2021 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2020 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2020-2021 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2020 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2020-2021 final budget.

- A. Finance Committee Meeting Summary from February 12, 2020

1. Approve the contract with Colonial IU#20 for Regional Wide Area Network Services. Attachments

Director Miller, seconded by Director Eichfeld moved to approve Finance Item#1.

Vote: 8-yes, 0-no, 1-absent (Dettmar)

- E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch**
- F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld**
Director Eichfeld commented that the automotive group will be going to the National Skills USA competition.
- G. Colonial Intermediate Unit – Sandra Miller**
- H. PSBA – Sandra Miller**
- I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin**
- J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta**
Director Magnotta spoke about the SVFEI fundraiser on April 3, 2020. It will be a murder mystery dinner that will be held at the Steel Club.
- K. Northampton Community College – Susan Baxter**
- L. New Business**
- M. Old Business**

XII. Citizens' Inquiries and Comments –

A.Kichline – asked what were the 8 schools Dr. Butler mentioned in his report.

J. Schmell – spoke about an SRO and the petition she has started.

B.Stoneback – spoke about the report done by the US Secret Service.

A.McFetridge – commented on the need for an SRO in the district.

Board President Pakzad left the meeting at 8:25 pm.

S.Wittenberg - commented on the need for an SRO in the district.

C.Bauer – spoke about her son being left on a bus in January 2016.

XIII. Announcements

Dr. Butler announced that the Bullying Task Force met last week.

Future Meetings ~

March 10, 2020 – 7 pm –Business Meeting – Audion

March 24, 2020 – 7 pm –Business Meeting – Audion

April 14, 2020 – 7 pm –Business Meeting – Audion

XIV. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Welch moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Dettmar)

8:50pm

ATTEST: _____

Secretary

President