

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, January 28, 2020 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad and Sandra Miller. Also present were Dr. Craig B. Butler, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:10 p.m. *Dr. Shamim Pakzad, President, presiding*
- II. **Recording of Attendance** – *David Bonenberger, Secretary*
9-present, 0-absent
- III. **Motion to Approve Agenda** – Director Dettmar, seconded by Director Baxter moved to approve the Agenda. Vote:9-yes, 0-no
- IV. **Announcement of Executive Sessions** – January 14 & 28, 2020
- V. **Approval of Minutes** – Director Miller, seconded by Director Dettmar move to approve the minutes of January 14, 2020. Vote:9-yes, 0-no
- VI. **Recognition** – None
- VII. **Presentation** –
 - A. High School Student Representative Report
- VIII. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- IX. **Courtesy of the Floor to Visitors** – None
- X. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$216,046.58
 - B. Cafeteria Expenditures – \$22,133.47
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Miller, seconded by Director Dettmar moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- X. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report
 - D. Budget Transfers – \$1,695.00
 - E. Middle School Activity Report – December 31, 2019
 - F. High School Activity Report – December 31, 2019

1. Approve the above Treasurer’s Report.

Director Miller, seconded by Director Dettmar moved to approve the Treasurer’s Report.
Vote: 9-yes, 0-no

A. Education

- A. Academic and Personnel Committee Meeting Report from January 21, 2020.

Director Baxter feels that there are some inaccuracies in this report.

B. Personnel

1. Approve the retirement of Joseph Sansone, custodian, his last day will be March 2, 2020.
2. Approve the following long term substitute:
Jade Gery as second grade long term substitute for the beginning approximately February 3, 2020 and continue for the remainder of the 2019-20 school year. Base salary is \$52,382 (B, Step 1), which will be prorated for number of days worked. Ms. Gery is replacing Holli Conrad, who will be on maternity leave during this time.
3. Approve a stipend for Pat Diehl and Stacy Polak in the amount of \$750 each for additional work duties during the summer of 2019.
4. Approve the following mentor for the second semester of the 2019-2020 school year. Salary for mentor is per the current professional agreement, which will be prorated.

<u>Mentor</u>	<u>Inductee</u>
Jessica Friday	Thomas Leeds
5. Approve the following 2019-20 substitute teacher(s):
Joseph Wagner – Emergency Certified

Director Miller, seconded by Director Dettmar moved to approve Personnel Items #1-5.
Vote: 9-yes, 0-no

6. Approve the attached conference/travel requests

Director Baxter commented on the FBLA conference in regards to the transporting of students. Even though the money is in the budget it does match the procedure set in place for transporting of students. She would like the board to be informed ahead of time when there is a new item that is more than \$1,000.

C. Facilities

No Reports or Recommendations

D. Finance**2020-2021 Budget Timeline for the 2019-2020 School Year**

January 29, 2020 (90 days prior to primary election) – *District Deadline* to adopt the 2020-2021 Preliminary Budget unless a Resolution was adopted.

February 3, 2020 (85 days prior to primary election) – *District Deadline* to submit the 2020-2021 Preliminary Budget containing proposed tax rate increases to the Department of Education.

May 31, 2020 - *District Deadline* to adopt the 2020-2021 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2020 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2020-2021 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2020 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2020-2021 final budget.

A. Finance Committee Meeting Report from January 22, 2020

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta
March Madness fundraiser will be on April 3rd at the Steel Club.

K. Northampton Community College – Susan Baxter

L. New Business

M. Old Business

XI. Citizen's Inquiries and Comments –

J. Schmell – Spoke on the need for 2 full time SRO's.

A.McFetridge – Asked the board how she gets an answer from them as to why they are opposed to an SRO.

C.Bauer – Spoke about the need for an SRO.

S. Young – Stated if the teachers are being asked to defend the students that is wrong.

B.Stoneback – Spoke about the need for an SRO and the District’s ALICE training.
SRO is proactive not reactive.

XII. Announcements

Future Meetings ~

February 11, 2020 – 7 pm –Business Meeting – Audion

February 25, 2020 – 7 pm –Business Meeting – Audion

March 10, 2020 – 7 pm –Business Meeting – Audion

XIII. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Baxter moved to adjourn the meeting.

Vote: 9-yes, 0-no

8:00pm

ATTEST: _____
Secretary

President