

Saucon Valley School District

Regular Meeting of the Board of Education

March 10, 2020 – 7 pm

High School Audion

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Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - *This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio taping the meeting and the meeting will be posted for public viewing according to district policy.*

Agenda

5:45 pm – Executive Session for the purpose of school safety and personnel.

- I. **Call to the Order** – *Dr. Shamim Pakzad, President, presiding*
- II. **Recording of Attendance** – *David Bonenberger, Secretary*
- III. **Motion to Approve Agenda**
- IV. **Announcement of Executive Session** – *March 10, 2020*
- V. **Approval of Minutes** – February 25, 2020
- VI. **Recognition** – *None*
- VII. **Presentation** –
 - A. High School Student Representative Report
 - B. Kajeets Presentation – Michael Hanssen
 - C. Discipline Procedures for Identified Students – Jaime Vlasaty
- VIII. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- IX. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*

X. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$404,301.05
- B. Cafeteria Expenditures – \$21,634.91
- C. Health Benefits – None
- D. Capital Projects – None

Recommendations for Approval

Presentation of Bills

- 1. Approve the above presentation of bills.

Recommendation: To approve all motions and recommendations as listed above in Presentation of Bills.

XI. Treasurer’s Report – Cedric Dettmar/David Bonenberger

- A. Cash Investment and Bond Activity – None
- B. Condensed Board Summary Report – None
- C. Capital Project Finance Report – None
- D. Budget Transfers – \$22,630.00
- E. Middle School Activity Report – None
- F. High School Activity Report – None

Recommendations for Approval

Treasurer’s Report

- 1. Approve the above Treasurer’s Report.

Recommendation: To approve all motions and recommendations as listed above in Treasurer’s Report.

AGENDA ITEMS

A. Education

Items/Projects for Discussion

None

Recommendations for Approval

Student Expulsion

- 1. Approve the recommendation of the Saucon Valley School Board to expel student #10559 from February 25, 2020 through January 22, 2021.

Recommendation: To approve all motions and recommendations as listed above in Education.

B. Personnel**Items/Projects for Discussion**

None

Recommendations for Approval**Maternity Leave**

1. Approve the maternity leave extension request of Jessica Cummings, high school biology teacher. She was originally returning on March 16, 2020. She will now return on May 5, 2020 which will run concurrently with FMLA.

Family and Medical Leave

2. Approve the following Family and Medical Leave:

Andrew Romano, elementary special education teacher, beginning March 2, 2020 and continue until the end the 2019-20 school year. He plans on using 65.5 sick days and five personal days, which will run concurrently with 12 weeks of unpaid FMLA leave

Long Term Substitute

3. Approve the following long term substitute:

Janine Bonham as high school biology long term substitute beginning February 25, 2020 and continue until approximately May 4 ,2020. Base salary is \$52,382 (B, Step 1), which will be prorated for number of days worked. Ms. Bonham is replacing Jessica Cummings, who will be on maternity leave during this time.

Unpaid Time Off

4. Approve the following unpaid time off:

Margaret Miller, food service, on March 27, 30 & 31, 2020. She will be taking her two personal days on March 26 and April 1, 2020.

Donna Schmitt, bus driver, on April 8, 2020. She will be using her two personal day on April 6 and 7, 2020.

Part Time Paraprofessional

5. Approve Amanda Davis as a part time paraprofessional in the elementary school at an hourly rate of \$18.72 and benefits per the current Educational Support Staff Compensation & Benefits Plan, effective when employment requirements are completed. Ms. Davis is replacing Kristin Novak, who resigned.

Mentors

- 6. Approve the following mentors for the 2019-2020 school year. Salary is per the current professional agreement, which will be prorated for the remainder of the year.

<u>Mentor</u>	<u>Inductee</u>
Katie Roberts	Victoria Travor
Meredith Lesney	Helaine Young
Kimberly Mertz	Janine Bonham

Saucon Valley Fine Arts Elementary School Production

- 7. Approve the following producer/director for the 2020 Saucon Valley Fine Art’s elementary school musical of *Frozen Kids*:

Emily Aragona-Young – director - \$2,150
Chad Miller – producer - \$2,150

Addition(s) to the Substitute List

- 8. Approve the following 2019-20 substitute teacher(s):

Louis Gombocz, Jr. – Emergency Certified

Conference/Travel Request

- 9. Approve the attached conference/travel requests

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion

Recommendations for Approval

No Reports of Recommendations

Recommendation: No recommendations.

D. Finance

2020-2021 Budget Timeline for the 2019-2020 School Year

May 31, 2020 - *District Deadline* to adopt the 2020-2021 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2020 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2020-2021 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2020 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2020-2021 final budget.

Items/Projects for Discussion

- A. Finance Committee Meeting Summary from February 26, 2020

Recommendations for Approval

No Reports of Recommendations

Recommendation: No recommendations.

- E. **Community Outreach – SV Partnership** – *Michael Karabin and Shawn Welch*
- F. **Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*
(Meetings are the first Tuesday of every month)
- G. **Colonial Intermediate Unit** – *Sandra Miller*
(Meetings are the fourth Wednesday of every month)
- H. **PSBA** – *Sandra Miller*
- I. **Hellertown/Lower Saucon Chamber of Commerce** – *Michael Karabin*
- J. **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*
- K. **Northampton Community College** – *Susan Baxter*
(Meetings are the first Thursday of every month)

Recommendations for Approval

NCC Board of Trustees Representative

- 1. Approve _____ as the SVSD representative to the NCC Board of Trustees. Susan Baxter is the current representative and her term expires June 30, 2020.

Recommendation: To approve all motions and recommendations as listed above in NCC.

L. New Business

M. Old Business

XII. Citizens’ Inquiries and Comments – *Visitors should state their name and address.*

XIII. Announcements

Future Meetings ~

March 24, 2020 – 7 pm –Business Meeting – Audion

April 14, 2020 – 7 pm –Business Meeting – Audion

April 27, 2020 – 7 pm –Business Meeting – Audion

XIV. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, February 25, 2020 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Bryan Eichfeld, Michael Karabin, Tracy Magnotta, Dr. Shamim Pakzad and Sandra Miller. Director Cedric Dettmar was absent. Also present were Dr. Craig B. Butler, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:10 - *Dr. Shamim Pakzad, President, presiding*
- II. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Dettmar)
- III. **Motion to Approve Agenda** - Director Miller, seconded by Director Magnotta moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Dettmar)
- IV. **Announcement of Executive Session** – February 25, 2020
- V. **Approval of Minutes** – Director Miller, seconded by Director Eichfeld moved to approve the minutes of January 11, 2020. Vote: 8-yes, 0-no, 1-absent (Dettmar)
- VI. **Recognition** – None
- VII. **Presentation** –
 - A. High School Student Representative Report
 - B. 2020-21 Northampton Community College Budget Presentation – Dr. Mark Erickson and Mr. Jim Dunleavy
 - C. High School Regulations – Tamara Gary
- VIII. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- IX. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- X. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$539,288.87
 - B. Cafeteria Expenditures – \$18,047.09
 - C. Health Benefits – \$337,827.21
 - D. Capital Projects – None
 1. Approve the above presentation of bills.

Director Miller, seconded by Director Eichfeld moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Dettmar)
- XI. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report
 - D. Budget Transfers – \$20,253.00
 - E. Middle School Activity Report – January 31, 2020

F. High School Activity Report – January 31, 2020

1. Approve the above Treasurer's Report.

Director Miller, seconded by Director Karabin moved to approve the Treasurer's Report.

Vote: 8-yes, 0-no, 1-absent (Dettmar)

A. Education

A. Academic and Personnel Meeting Summary from February 18, 2020

1. Approve the first reading of the following policies:

Policy 012 – Broadcasting/Recording of Meetings

Policy 103 – Nondiscrimination/Discriminatory Harassment – School and Classroom Practices

Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities

Policy 104 – Nondiscrimination/Discriminatory Harassment – Employment Practices

Policy 222 – Tobacco Use – Pupils

Policy 253 – Reporting Performance Data

Policy 323 – Tobacco Use – Administrative Employees

Policy 423 – Tobacco Use – Professional Employees

Policy 523 – Tobacco Use – Classified Employees

Policy 913 – Non-School Organizations/Groups/Individuals

Director Miller, seconded by Director Karabin moved to approve Education Item #1.

Vote: 8-yes, 0-no, 1-absent (Dettmar)

B. Personnel

1. Approve the following long term substitute:

Victoria Travor as high school .5 health/physical education long term substitute beginning February 18, 2020 and continue until the end of the 2019-20 school year. Base salary is \$52,382 (B, Step 1), which will be prorated for number of days worked. Ms. Travor is replacing Domenica Ellis, who became a full-time teacher at the middle school.

2. Approve Thomas Reading as the High School Second Shift Head Custodian, with a salary increase of \$.55/hour, effective March 2, 2020. Mr. Reading is replacing Joseph Sansone who recently retired.

3. Approve Harry Garis as a Full Time Floating Custodian with salary and benefits per the current Education Support Professionals contract, effective upon completion of employment paperwork and requirements. Mr. Garis is replacing Thomas Reading who moved into the second shift Head Custodian position.
4. Approve Mary Beth Jacavage as a part time food service worker with salary and benefits per the Food Service Personnel Compensation and Benefits plan, effective February 26, 2020. Ms. Jacavage is replacing Bill Frey who retired.
5. Approve an unpaid leave of absence for Eva Orellana, elementary part-time paraprofessional, from March 27, 2020 to April 8, 2020. She will be using her remaining personal day on March 26, 2020.
6. Approve the following 2019-20 spring coaches: *(New coaches are in italics.)*

Baseball:

Gary Laub - Head Coach - \$5,600
 Phil Sams - Assist. Coach - \$3,731
 Robert Kessler - Assist. Coach - \$2,985
 Michael Kiak - Assist. Coach - \$1,035
 Robert Frey - Assist. Coach - Volunteer

Softball:

Michael Barbera - Head Coach - \$5,600
Nicole Barbera - Assistant Coach - \$2,731
 Jeff Rudolf - Assistant Coach - \$1,000
Jose Gonzales - Assistant Coach - \$2,985
 Brenda Anthony - Assistant Coach - \$1,035

Boys Lacrosse:

Charles Austin - Head Coach - \$5,226
 Patrick Kowalski - Assist. Coach - \$1,585.50

Girls Lacrosse:

Jennifer Zavacky - Assist. Coach - \$3,171

Boys Tennis:

Michael Krentz - Head Coach - \$4,106
 Roger Ochse - Assist. Coach - \$776
 Deborah Philpotts - Assist. Coach - Volunteer

Track & Field:

Edward Kolosky - Head Coach - \$5,226
 Todd Lipp - Assist. Coach - \$3,731
 Marty Lewis - Assist. Coach - \$3,731
 Phil Russell - Assist. Coach - \$3,731

Boys Soccer (fall):

Christopher Nagy - Head Coach - \$5,226

Director Karabin, seconded by Director Magnotta moved to approve Personnel Item #6.
Vote: 8-yes, 0-no, 1-absent (Dettmar), 1-abstain from Lacrosse only (Miller)

7. Approve the following 2019-20 substitute teacher(s):
Owen Divers – PK – 4
Patrick Lundy – K-12 Art
Victoria Travor – Health & Physical Education, Family Consumer Science

Director Miller, seconded by Director Eichfeld moved to approve Personnel Items #1-5 & 7
Vote: 8-yes, 0-no, 1-absent (Dettmar)

8. Approve the attached conference/travel requests

Director Miller, seconded by Director Welch moved to approve Personnel Item #8.
Vote: 8-yes, 0-no, 1-absent (Dettmar)

C. Facilities

- A. Facilities Committee Meeting Summary from February 19, 2020
 1. Approve the attached list of Surplus/Obsolete items.
 2. Approve the quote from The Breneman Company in the amount of \$49,800.00 for the resurfacing of the tennis courts.
 3. Approve the proposal from PASBO for a custodial review in the amount of \$2,500.

Director Miller, seconded by Director Eichfeld moved to approve Facilities Items #1-3.
Vote: 8-yes, 0-no, 1-absent (Dettmar)

D. Finance

2020-2021 Budget Timeline for the 2019-2020 School Year

May 31, 2020 - *District Deadline* to adopt the 2020-2021 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2020 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2020-2021 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2020 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2020-2021 final budget.

- A. Finance Committee Meeting Summary from February 12, 2020

1. Approve the contract with Colonial IU#20 for Regional Wide Area Network Services. Attachments

Director Miller, seconded by Director Eichfeld moved to approve Finance Item#1.

Vote: 8-yes, 0-no, 1-absent (Dettmar)

E. Community Outreach – SV Partnership – Michael Karabin and Shawn Welch

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld
Director Eichfeld commented that the automotive group will be going to the National Skills USA competition.

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta
Director Magnotta spoke about the SVFEI fundraiser on April 3, 2020. It will be a murder mystery dinner that will be held at the Steel Club.

K. Northampton Community College – Susan Baxter

L. New Business

M. Old Business

XII. Citizens' Inquiries and Comments –

A.Kichline – asked what were the 8 schools Dr. Butler mentioned in his report.

J. Schmell – spoke about an SRO and the petition she has started.

B.Stoneback – spoke about the report done by the US Secret Service.

A.McFetridge – commented on the need for an SRO in the district.

Board President Pakzad left the meeting at 8:25 pm.

S.Wittenberg - commented on the need for an SRO in the district.

C.Bauer – spoke about her son being left on a bus in January 2016.

XIII. Announcements

Dr. Butler announced that the Bullying Task Force met last week.

Future Meetings ~

March 10, 2020 – 7 pm –Business Meeting – Audion

March 24, 2020 – 7 pm –Business Meeting – Audion

April 14, 2020 – 7 pm –Business Meeting – Audion

XIV. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Welch moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Dettmar)

8:50pm

ATTEST: _____

Secretary

President

Fund Accounting Check Summary

PLGIT GENERAL - From 02/21/2020 To 03/05/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00054497	AFLAC	AFLAC W/H.....		247.95
00054498	BAVTS	TUITION TO AREA VO-TECH.....		30,722.00
00054499	LOAN OPERATIONS	INTEREST-SERIAL BONDS.....		43,777.49
00054500	GENERAL HEALTHCARE RESOURCES, LLC	OTHER PROFESSIONAL SVC.....		840.00
00054501	KEYSTONE COLLECTIONS GROUP	BERKHEIMER GARN W/H.....		40.52
00054502	NEOFUNDS BY NEOPOST	COMMUNICATIONS.....		3,000.00
00054503	PAYLESS CLEANERS	LAUNDRY/LINEN/DRY CLEAN.....		343.62
00054504	PMEA - District 9	DUES & FEES.....		150.00
00054505	SVITILLA ,ROBERT	DUES & FEES.....		20.00
00054506	TEAM PENNSYLVANIA FOUNDATION	PROF ED EMP TRN & DVLP.....		375.00
00054507	AHOLD FINANCIAL SERVICES	GENERAL SUPPLIES.....		397.22
00054508	AMAZON	GENERAL SUPPLIES.....		139.70
00054509	AMERICAN INSPECTION AGENCY, INC.	REPAIRS & MAINT SVCS.....		300.00
00054510	AMERICAN RED CROSS	DUES & FEES.....		266.00
00054511	NJSHA	PROF ED EMP TRN & DVLP.....		205.00
00054512	YOURSASH	GENERAL SUPPLIES.....		167.00
00054513	COMFORT INN AT THE PARK	TRAVEL.....		3,001.44
00054514	A NEW DIRECTION - WHATS NEXT	OTHER PROFESSIONAL SVC.....		3,570.00
00054515	AHOLD FINANCIAL SERVICES	GENERAL SUPPLIES.....		72.91
00054516	AMAZON	BOOKS AND PERIODICALS.....		89.22
00054517	AATF	DUES & FEES.....		55.00
00054518	AMERICAN TIME	GENERAL SUPPLIES.....		93.04
00054519	ARTS ACADEMY CHARTER SCHOOL	TUITION TO PA CHARTER.....		7,600.47
00054520	ARTS ACADEMY ELEMENTARY CHARTER SCHOOL	TUITION TO PA CHARTER.....		3,829.68
00054521	Andrew Hudak	MISC EXPENDITURES.....		250.00
00054522	B & B POOLS, INC.	GENERAL SUPPLIES.....		68.44
00054523	BANKO, SHIRLEY	MISC EXPENDITURES.....		250.00
00054524	BEST, COURTNEY		15.23
00054525	BAVTS	TUITION TO AREA VO-TECH.....		15,361.00
00054526	C.J. WAGNER BOWLING SUPPLIES	GENERAL SUPPLIES.....		211.28
00054527	CALHOUN ASSOCIATES INC.	GENERAL SUPPLIES.....		71.38
00054528	CANTELMI'S	GENERAL SUPPLIES.....		5.49
00054529	CHRIN HAULING, INC	DISPOSAL SERVICES.....		428.00
00054530	CINTAS CORPORATION-#101	LAUNDRY/LINEN/DRY CLEAN.....		30.00
00054531	COLONIAL INTERMEDIATE UNIT #20	PRO- ED SVCS - IUS.....		138,239.54

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 02/21/2020 To 03/05/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00054532	COOPER ELECTRIC SUPPLY CO.	GENERAL SUPPLIES.....		346.54
00054533	CREST/GOOD MFG. CO	GENERAL SUPPLIES.....		237.73
00054534	CRYSTAL SPRINGS	GENERAL SUPPLIES.....		106.73
00054535	DELTA-T GROUP, INC.	OTHER PROFESSIONAL SVC.....		515.24
00054536	EAST PENN BUSINESS MACHINES	GENERAL SUPPLIES.....		746.00
00054537	J.C. EHRLICH CO., INC.	REPAIRS & MAINT SVCS.....		131.00
00054538	FOOD SERVICE SOLUTIONS	EDUC SOFT & LIC.....		80.00
00054539	FOX ROTHSCHILD, LLP	OTHER PROFESSIONAL SVC.....		11,847.64
00054540	FRIDAY, JESSICA		29.99
00054541	Faye Ritter	MISC EXPENDITURES.....		500.00
00054542	GENERAL HEALTHCARE RESOURCES, LLC	OTHER PROFESSIONAL SVC.....		3,381.00
00054543	GLORY DAYS DESIGN, LLC.	GENERAL SUPPLIES.....		316.00
00054544	GRAINGER	GENERAL SUPPLIES.....		68.67
00054545	HERFF JONES, LLC.	GENERAL SUPPLIES.....		4,526.80
00054546	HMS SCHOOL FOR CHILDREN WITH C.P.	APS.....		10,200.00
00054547	HOBBY LOBBY STORES, INC.	GENERAL SUPPLIES.....		41.63
00054548	HRdirect	GENERAL SUPPLIES.....		1,679.79
00054549	INTEGRITEC INC.	REPAIRS & MAINT SVCS.....		400.00
00054550	INTERSTATE BATTERY OF ALLENTOWN	GENERAL SUPPLIES.....		1,015.60
00054551	J.W. PEPPER & SON INC.	GENERAL SUPPLIES.....		10.00
00054552	JASMINE KOZERO		25.55
00054553	JOHNSON CONTROLS	GENERAL SUPPLIES.....		350.00
00054554	KATIE ROBERTS	PROF ED EMP TRN & DVLP.....		100.00
00054555	KB GRAPHICS	GENERAL SUPPLIES.....		32.00
00054556	KEYSTONE COLLECTIONS GROUP	OFFICE ADMIN/SERV.....		750.00
00054557	KIMBERLY DEWIRE, DMD	DENTAL EXAMS.....		528.00
00054558	KUNKEL-CHRISTMAN DEBRA		7.50
00054559	LANCASTER-LEBANON IU#13	EDUC SOFT & LIC.....		2,084.10
00054560	LINCOLN LEADERSHIP ACADEMY CHARTER SCHOOL	TUITION TO PA CHARTER.....		3,770.81
00054561	LOWE AND MOYER GARAGE, INC.	REPAIRS & MAINT SVCS.....	GENERAL SUPPLIES.....	5,295.94
00054562	MACMILLAN OIL CO.OF ALLENTOWN	GENERAL SUPPLIES.....		377.00
00054563	MAIN LINE COMMERCIAL POOLS INC	GENERAL SUPPLIES.....		623.92
00054564	MATTHEW EVANCHO	TUITION REIMBURSEMENT.....		900.00

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 02/21/2020 To 03/05/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00054565	MEASE, EDWARD	MISC EXPENDITURES.....		300.00
00054566	MICHAEL MARINI	TRAVEL.....	GASOLINE.....	382.38
00054567	MICROBAC LABORATORIES, INC.	REPAIRS & MAINT SVCS.....		118.90
00054568	MUSIC & ARTS	GENERAL SUPPLIES.....		621.14
00054569	MUSIC THEATRE INTERNATIONAL	OTHER RENTALS.....		1,774.00
00054570	NAPA AUTO PARTS-HELLERTOWN	GENERAL SUPPLIES.....		1,206.03
00054571	CENGAGE LEARNING INC.	GENERAL SUPPLIES.....		1,455.30
00054572	ORIENTAL TRADING COMPANY, INC.	GENERAL SUPPLIES.....		42.44
00054573	PACIFIC TELEMAGEMENT SVCS	COMMUNICATIONS.....		267.18
00054574	PEDIATRIC THERAPEUTIC SERVICES, INC.	OTHER PROFESSIONAL SVC.....		13,200.73
00054575	PENNSYLVANIA ASSOCIATION OF	PROF ED EMP TRN & DVLP.....		125.00
00054576	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	TUITION TO PA CHARTER.....		7,541.62
00054577	PENNSYLVANIA STATE UNIVERSITY	DUES & FEES.....		60.00
00054578	PENNSYLVANIA VIRTUAL CHARTER	TUITION TO PA CHARTER.....		10,173.21
00054579	PETTY CASH		11.72
00054580	PETTY CASH	TRAVEL.....		13.00
00054581	PETTY CASH		50.84
00054582	PPL ELECTRIC UTILITIES	ELECTRICITY.....		5,886.96
00054583	PSAT/NMSQT	GENERAL SUPPLIES.....		5,899.00
00054584	QUAKER CITY PAPER	REPAIRS & MAINT SVCS.....	GENERAL SUPPLIES.....	761.24
00054585	ROHRER BUS SALES INC.	GENERAL SUPPLIES.....		436.13
00054586	ROSS BODY & FRAME WORKS INC.	REPAIRS & MAINT SVCS.....		450.00
00054587	Roberts Oxygen Co., Inc	GENERAL SUPPLIES.....		214.73
00054588	SAUCON VALLEY CAFETERIA	MEALS / REFRESHMENTS.....		112.49
00054589	SCANTRON CORP.	GENERAL SUPPLIES.....		328.53
00054590	SCHULMERICH BELLS	GENERAL SUPPLIES.....		325.00
00054591	SERVICE TIRE TRUCK CENTERS	GENERAL SUPPLIES.....		215.70
00054592	ST. LUKE'S HOSPITAL	OTHER PROFESSIONAL SVC.....		132.00
00054593	STOTZ & FATZINGER OFF.SUPPLY	GENERAL SUPPLIES.....		1,016.66
00054594	STUDENT SERVICES CO.	PRINTING & BINDING.....		65.00
00054595	SUPPRESSION SYSTEMS, INC.	REPAIRS & MAINT SVCS.....		735.00
00054596	T. SCHIEFER CONTRACTORS, INC.	REPAIRS & MAINT SVCS.....		5,250.00
00054597	TAMARA GARY	TRAVEL.....	PROF ED EMP TRN & DVLP.....	658.69
00054598	THE LEHIGH VALLEY CHARTER	TUITION TO PA CHARTER.....		28,968.40

* Denotes Non-Negotiable Transaction

- Payables within Check

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Summary

PLGIT GENERAL - From 02/21/2020 To 03/05/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00054599	H.S. FOR THE ARTS, INC.			
00054599	THE VIRTUAL HIGH SCHOOL	PROF ED SRV OTHR ED AG.....		1,275.00
00054600	THERAPY SHOPPE INC.	GENERAL SUPPLIES.....		103.01
00054601	TOMLINSON BOMBERGER	REPAIRS & MAINT SVCS.....		4,596.00
00054602	TRANE U.S., INC.	GENERAL SUPPLIES.....		910.02
00054603	UNITED PARCEL SERVICE	GENERAL SUPPLIES.....		16.80
00054604	US Food Service	GENERAL SUPPLIES.....		234.91
00054605	VERIZON WIRELESS	COMMUNICATIONS.....		2,264.90

10-GENERAL FUND 403,458.46

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	403,458.46
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	403,458.46

- Payables within Check * Denotes Non-Negotiable Transaction
 P - Prenote d - Direct Deposit C - Credit Card Payment

Fund Accounting Check Summary

LAFAYETTE GENERAL - From 02/27/2020 To 03/11/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
*D0000520	AMBER KRISUKAS	TRAVEL.....		17.99 ^d
*D0000521	DESMET, SUSAN	TRAVEL.....		90.97 ^d
*D0000522	EMILY ARAGONA-YOUNG	TRAVEL.....		111.97 ^d
*D0000523	GLENN R. BROWN	OTHER PROFESSIONAL SVC.....		237.95 ^d
*D0000524	Lauren Moyers	TRAVEL.....		102.10 ^d
*D0000525	Lori Ross	TRAVEL.....		224.68 ^d
*D0000526	MARTHA KELEMEN	TRAVEL.....		56.93 ^d
10-GENERAL FUND				842.59
Grand Total Manual Checks :				0.00
Grand Total Regular Checks :				0.00
Grand Total Direct Deposits:				842.59
Grand Total Credit Card Payments:				0.00
Grand Total All Checks :				842.59

- Payables within Check * Denotes Non-Negotiable Transaction
P - Prenote d - Direct Deposit C - Credit Card Payment

Fund Accounting Check Summary

CAFE - PLGIT - From 02/21/2020 To 03/05/2020

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003053	DPSG OF EASTERN PA (LV)	FOOD.....		492.00
00003054	HAWK ENTERPRISES, INC.	FOOD.....		336.00
00003055	HERSHEY'S CREAMERY COMPANY	FOOD.....		529.20
00003056	KEGEL'S PRODUCE	FOOD.....		837.00
00003057	MORABITO BAKING CO.	FOOD.....		450.54
00003058	PENN JERSEY PAPER CO.	GENERAL SUPPLIES.....		1,324.20
00003059	POCONO MOUNTAIN DAIRIES	MILK.....		3,359.51
00003060	US Food Service	FOOD.....		14,306.46

50-CAFETERIA 21,634.91

Grand Total Manual Checks :	0.00
Grand Total Regular Checks :	21,634.91
Grand Total Direct Deposits:	0.00
Grand Total Credit Card Payments:	0.00
Grand Total All Checks :	21,634.91

- Payables within Check * Denotes Non-Negotiable Transaction
 P - Prenote d - Direct Deposit C - Credit Card Payment

SAUCON VALLEY SCHOOL DISTRICT

BUSINESS OFFICE

BUDGETARY TRANSFER FORM
2019-2020

Date: 03-10-2020

		TRANSFER AMOUNT		ACCOUNT TITLE	REASON FOR TRANSFER	NO.
ACCOUNT #	IN	OUT				
1 TO	10-1110-640-000-10-000-000-000-0000	1,100.00		BOOKS & PERIODICALS REG K-4	BALANCE ACCOUNT	
FROM	10-2380-610-000-10-000-000-000-0000		1,100.00	SUPPLIES - PRINCIPAL K-4	TRANSFER OF FUNDS	
2 TO	10-3200-810-000-20-000-000-000-0000	180.00		DUES & FEES ACTIVITIES 5-8	BALANCE ACCOUNT	
FROM	10-2120-610-000-20-000-000-000-0000		180.00	SUPPLIES - GUIDANCE 5-8	TRANSFER OF FUNDS	
3 TO	10-2790-762-000-00-000-000-000-0000	21,350.00		EQUIPMENT REPLACE TRANSP	BALANCE ACCOUNT	
FROM	10-2790-752-000-00-000-000-000-0000		21,350.00	EQUIPMENT NEW TRANSPORTATION	TRANSFER OF FUNDS	

Total Transfer: \$ 22,630.00

SAUCON VALLEY SCHOOL DISTRICT
Office of the Superintendent
Conference/Travel Breakdown
March 10, 2020

Name	Date	Conference/ Travel Title - Location	Rationale	Estimated Cost Breakdown	Number Attended this Year	Total Costs to Date	Previously Attended this Conference If so, Cost	
							Yes	No
Travel/Conference								
Vafa Azadi District Data/PIMS Coordinator	March 15 th - 18 th , 2020 3 nights lodging	2020 PDE Data Summit Hershey, PA	The Pennsylvania Department of Education's (PDE) annual Data Summit offers attendees an opportunity to learn, network, ask questions about, and discuss education data with peers and leaders from across the state and nation. Keynote speakers and breakout sessions are strategically coordinated to provide attendees with information, resources, and tools on a wide variety of topics that change each year. From data governance, to reporting school data, to improving data quality, to making data decisions and more, dozens of topics are explored at PDE's Data Summit each year. Our goal is for each attendee to experience impactful professional learning opportunities, gain technical skills, and return to their school community with a better understanding of data and how they can use it to support and benefit the students they serve.	Registration \$375.00 Lodging \$322.65 Transportation \$95.00 Meals \$60.00 Total: \$852.65	-0-			

Finance Committee

The Finance Committee of the Saucon Valley School Board met on February 26, 2020 in the District Office Conference room at 5:00pm.

The following items were on the Finance Committee agenda:

- Presentation of the 2020-2021 Middle School Budget by Principal Deegan
- Presentation of the 2020-2021 High School Budget by Principal Gary.

There were no recommendations brought forth from this meeting to the Board.