

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, June 25, 2019 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Michael Karabin, Sandra Miller, Dr. Shamim Pakzad and Mark Sivak. Directors Bryan Eichfeld and Tracy Magnotta were absent. Also present were Dr. Craig B. Butler, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:10pm - *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
7-present, 2-absent (Eichfeld & Magnotta)
- IV. **Motion to Approve Agenda** – Director Sivak, seconded by Director Dettmar moved to approve the Agenda. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)
- V. **Announcement of Executive Session** – June 25, 2019 - Personnel
- VI. **Approval of Minutes** – Director Sivak, seconded by Director Dettmar moved to approve the minutes of June 11, 2019. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** - None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$305,911.66
 - B. Cafeteria Expenditures – \$2,567.16
 - C. Health Benefits – \$301,329.22
 - D. Capital Projects – \$7,939.00
 1. Approve the above presentation of bills.

Director Sivak, seconded by Director Miller moved to approve the Presentation of the Bills. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)
- XII. **Treasurer’s Report** - *Mark Sivak/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Capital Project Finance Report
 - D. Budget Transfers – \$5,474.31
 - E. Middle School Activity Report – May 31, 2019
 - F. High School Activity Report – May 31, 2019

1. Approve the above Treasurer's Report.

Director Sivak, seconded by Director Miller moved to approve the Presentation of the Bills. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)

A. Education

- A. Academic and Personnel Committee Meeting Report from June 18, 2019.

1. Approve the second and final reading for the following policy:
249 – Bullying/Cyberbullying

Director Sivak, seconded by Director Miller moved to approve Education Item #1. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)

2. Approve the attached list of Obsolete/Surplus materials.

Director Sivak, seconded by Director Miller moved to approve Education Item #2. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)

3. Approve the contract between Saucon Valley School District and Colonial Intermediate Unit 20 to supply services and solutions related to Personalized Learning and Measurement, pending District Solicitor review. Term of contract is July 1, 2019 through June 30, 2020 at a cost of \$40,500.00. This is funded by the Ready to Learn Grant.

Director Miller, seconded by Director Sivak moved to approve Education Item #3. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)

4. Approve the additions/changes to the 2019-20 Student Handbook:
Saucon Valley Middle School

Director Sivak, seconded by Director Miller moved to approve Education Item #4. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)

B. Personnel

- A. Academic and Personnel Committee Meeting Report from June 18, 2019.

1. Approve the resignation of Krystina Kubeika, elementary learning support teacher, effective June 30, 2019.
2. Approve Kathleen Prindible as the K-8 Guidance Secretary, effective July 1, 2019, at an hourly rate of \$20.52. Ms. Prindible is replacing Brenda Schmidt, who recently retired.

3. Approve a new collective bargaining agreement with the Saucon Valley Education Support Personnel Association effective July 1, 2019 through June 30, 2022.

Director Dettmar, seconded by Director Sivak moved to approve Personnel Item #3 with minor modifications to page 14 deleting the 18-19 salary schedule and on page 16 the addition of a paragraph to clarify the contract if the teachers are still in negotiations.

Vote: 6-yes, 1-no (Miller), 2-absent (Eichfeld & Magnotta)

4. Approve Desiree Barber as a Substitute Custodian at an hourly of \$10.39, no benefits, on an "call as needed" basis, effective immediately.
5. Approve the following middle school co-curricular/extra duty appointments for the 2019-20 school year.

Middle School

Charles Austin – K-8 A-V Coordinator – \$3,930

Meredith Lesney/Colleen Wetmore – Reading Olympics – \$1,477**
(Ms. Lesney also Inclusion Club)

Lauren Sakasitz – Cameratta Chorus – \$1,751
(Ms. Sakasitz also Team Leader)

Sarah Thatcher/Jason Stern – Student Council – \$2,217**
(Ms. Thatcher also Knitting Club and Team Leader)

Lisa Catullo – Yearbook – \$1,477

Amber Krisukas/Amie Geissinger – National Junior Honor Society – \$739**

David Jost – Archery Club – \$859
(Mr. Jost also Swimming Director)

David Jost – Swimming Director 1 – \$859
(Mr. Jost also Archery Club)

Katie Roberts – Swimming Director 2 – \$859

Sarah Thatcher – Knitting Club – Volunteer
(Ms. Thatcher also Student Council and Team Leader)

Fran Marsilio/Meredith Lesney/Amy Faccinnetto–Inclusion Club–Volunteers
(Ms. Lesney also Reading Olympics)

Cedric Dettmar/Martin Youngkins – Math Club – Volunteers

** - will split stipend

6. Approve the following 2019 middle school summer learning academy teacher. Position is based on subscription rate of students and is self-sustaining.

Lori Ross – English/Language Arts and Mathematics
7. Approve the following middle school team leaders for the 2019-20 school year. Salary is \$2,000 per team leader.

Middle School Team Leaders

Dana Russo – Special Ed

Lauren Sakasitz – Related Arts
(Ms. Sakasitz also Cameratta chorus)

Karen Kemper – Grade 5

Victoria Gazzana –Grade 6
Sarah Thatcher – Grade 7 - Determination Team
(Ms. Thatcher also Student Counsel and Knitting Club)
Daniel Mack –Grade 7 - Courage Team
Stacy Daly –Grade 8 - Caring Team
Robert Kachmar –Grade 8 - Fairness Team

8. Approve the additional following 2019-20 fall/winter coaches:

Field Hockey

Kaitlin Kelley - Assist. Coach - \$745
Kelly Wehr - Co MS Head Coach - \$2,804
Kaitlin Sauerzopf - Co MS Head Coach - \$2,804

Girls Tennis

Michael Krentz - Head Coach - \$4,106
Roger Ochse - Assist. Coach - \$776
Joann Ochse - Volunteer

Football

Ed Chromczak - Assist. Coach - \$5,600
Keith Riefenstahl - Assist. Coach - \$5,600
Matt Ehritz - MS Head Coach - \$3,584
Jack Hill - MS Assist. Coach - \$2,239
Mike Sheasley - Volunteer

Cheerleading

Tara Baier - Head Coach - \$2,985
Abby Robinson - MS Head Coach - \$2,239

Girls Soccer

Stevie Ochse - Head Coach - \$5,226

Golf

Matt Evancho - Head Coach - \$3,731
Justin Tressler - Assist. Coach - \$725

Girls Volleyball

Kendall Turk - Head Coach - \$4,479

Cross Country

Ed Kolosky - Head Coach - \$3,731

Boys Soccer

Tim Houghton - Head Coach - \$3,584
Pat Kowalski - Assist. Coach - \$2,000
Zac Estojak - Assist. Coach - \$2,000
Chris Nagy - Assist. Coach - \$1,000
Glenn Apple - Volunteer

Boys Basketball

Todd Lipp - Head Coach - \$7,467

Basketball

Kathy Davidowich - Head Coach - \$7,467

9. Approve the attached conference/travel request.

Director Sivak, seconded by Director Miller moved to approve Personnel Items #1, 2, 4-9. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)

C. Facilities

No Reports or Recommendations

D. Finance

2019-2020 Budget Timeline for the 2018-2019 School Year

June 30, 2019 (annual deadline) – *District Deadline* to adopt the 2019-20 final budget.

A. Finance Committee Report – June 12, 2019

1. Adopt the 2019-2020 budget in the amount of \$47,399,827.00 which will be funded by a 0 mill increase. The millage rate will be 53.43.

Director Sivak, seconded by Director Dettmar moved to approve Finance Item #1.

Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)

2. Approve the attached Senior Citizens Property Tax Rebate Resolution of 2019.
3. Approve the following categories regarding the Commitment of Fund Balance for the fiscal year ending June 30, 2019. This is required because of the requirements of GASB54. The categories are: GASB 45 Post-Retirement Costs; Reserve for Health Benefits; PSERS Increases; Capital Improvements/Replacement; and Post-Retirement Benefits other than health care.
4. Approve the attached District Contracts for the 2019-2020 year with: Otis, CSI, Deighler Whiting, Hydro Pneumatic, Ehrlich Pest Control, Mountain Environmental & Radon Services, Suppression System Inc., Integritech, Kistler O'Brien, Tomlinson Bomberger, Joshua Tree, Johnson Control, Trane, Emergency Systems Inc, Spangler Boyer, Tyler(Versatrans), Tu Way, Stem Lawncare
5. Approve the following 2019-20 food service price increases:
Ten cent (\$.10) increase on school tray lunches for elementary, middle, and high schools students effective the 2019-20 school year. (2018-2019 Elementary School lunch was \$2.75, Middle & High School lunch \$2.90).
There is no change to breakfast price (elementary, middle and high school \$1.80).
6. Approve the attached 2019-2020 Homestead and Farmstead Exclusion Resolution based on the school district real estate tax rate

of 53.43 with an exclusion for each approved homestead and farmstead in the amount of \$196.14.

7. Approve the contract with Bravura Graphics for five renditions of the school logo for the Saucon Valley School District website.

Director Sivak, seconded by Director Dettmar moved to approve Finance Items #2 – 7.
Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)

8. Motion to approve the purchase of:

170 iPad 6th Gen - \$294 each = \$49,980.00
170 STM DUX Case with pen holder - \$34.95 = \$5941.50
170 Apple Pencils - \$89 each = \$15,130.00

Total amount of \$71,051.50 with \$56,065.00 from 2019-20
Technology Budget and remainder from Budget Reserve.

Director Miller, seconded by Director Sivak moved to approve Finance Item #8.
Motion withdrawn.

Director Karabin would like to see a Technology Committee formed so we are not in this position again not understanding where we are going with District Technology.

9. Motion to approve the acquisition of personal computers, electronic devices, servers and networking equipment through Apple Inc. based on Apple Inc. Education Price Quote No. 2103832666 pricing for a total financed principal amount of \$71,051.50 and subject to administration and solicitor's review and approval of the lease documents.
10. Motion to approve the lease/purchase of personal computers, electronic devices, servers and networking equipment for a purchase price of \$71,051.50, which lease/purchase is contingent upon consummation of satisfactory lease/ purchase financing arrangements with Apple, Inc., for a total financed principal amount of \$71,051.50 plus interest, with four (4) payments of \$18,267.47 per year over a term of 3 years and subject to administration and solicitor's review and approval of the lease/purchase documents.

Director Miller, seconded by Director Sivak moved to approve Finance Items # 9 & 10.
Vote: 6-yes, 1-no (Andres), 2-absent (Eichfeld & Magnotta)

11. Approve the contract with Entourage School Services for the 2019-2020 high school year book.

Director Miller, seconded by Director Sivak moved to approve Finance Item #11.

Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)

12. Approve the attached quote for purchasing of theater sound equipment (microphones, receivers, and transmitters, etc) for the theater department at a cost of \$27,479.45 coming from Budget Reserves.

Director Pakzad, seconded by Director Miller moved to approve Finance Item #12.

Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for July 10, 2019 at 7 pm at Saucon Valley School District.

1. Approve the Saucon Valley Partnership Authorization – 2019 Plan Update for the Implementable Comprehensive Plan. The cost is \$36,767 and funding will come from a grant and Partnership funds.

Director Miller, Seconded by Director Sivak, moved to approve Saucon Valley Partnership Authorization. Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – Mark Sivak and Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Tracy Magnotta

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter

L. Academic and Personnel Committee – Tracy Magnotta

M. New Business

N. Old Business

XIII. Citizen's Inquiries and Comments – Visitors should state their name and address.

XIV. Announcements

Future Meetings ~

July 23, 2019 – 7 pm –Business Meeting – Audion

August 13, 2019 – 7 pm –Business Meeting – Audion

August 27, 2019 – 7 pm –Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Sivak moved to adjourn the meeting.

Vote: 7-yes, 0-no, 2-absent (Eichfeld & Magnotta)

8:22pm

ATTEST: _____

Secretary

President