

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, May 28, 2019 in the High School Auditorium. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Sandra Miller, Dr. Shamim Pakzad and Mark Sivak. Director Tracy Magnotta was absent. Also present were Dr. Craig B. Butler, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:10pm - *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Magnotta)
- IV. **Motion to Approve Agenda** – Director Sivak, seconded by Director Dettmar moved to approve the Agenda. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- V. **Announcement of Executive Session** –
May 21, 2019 – Support Staff Negotiations and Personnel
May 28, 2019 – Personnel and Special Education Legal Issues
- VI. **Approval of Minutes** – Director Sivak, seconded by Director Miller moved to approve the minutes of May 14, 2019. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- VII. **Recognition** –
 - A. **Global Scholars** – Sarah Duffy, Katie French, Maddie Schaffer
 - B. **National Spanish Exam** – Ana Garippa – Silver; Julia Hernandez – Silver; Kerry Lannon – Honorable Mention
 - C. **PSMLA (PA State Modern Language Assoc.) PEP AWARD-SVHS** – Silver Globe Award
 - D. **Unless Philadelphia Zoo Contest Finalists “Changing Their Worlds”** – John Brasko, William Brasko, Truman Eustace, Lauren Hawk, Jayden Humphries, Anderson Kiefer, Penelope Miele, Zelig Miele, Gabrielle Pfanders, Callie Spirk, and Annabelle Waechter
- VIII. **Presentation**
 - A. High School Student Representative Report – Ferris Abu-Ghosh
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None

XI. Presentation of Bills – David Bonenberger

- A. General Expenditures – \$461,113.75
- B. Cafeteria Expenditures – \$19,974.17
- C. Health Benefits – \$625,314.42
- D. Capital Projects – \$25,981.55

1. Approve the above presentation of bills.

Director Sivak, seconded by Director Eichfeld moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Magnotta)

XII. Treasurer's Report - Mark Sivak/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers – \$5,668.35
- E. Middle School Activity Report – April 30, 2019
- F. High School Activity Report – April 30, 2019

- A. Term for Treasurer

Director Sivak nominated Director Dettmar to the position of Board Treasurer effective July 1, 2019 through June 30, 2020. Vote: 8-yes, 0-no, 1-absent (Magnotta)

1. Approve the above Treasurer's Report.

Director Sivak, seconded by Director Eichfeld moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Magnotta)

A. Education

- A. Expanded Mission Statement Options

Director Pakzad, seconded by Director Dettmar Moved to approve the Expanded Mission Statement. Vote: 7-yes, 1-no (Miller), 1-absent (Magnotta)

- B. Academic and Personnel Committee Meeting Report - May 21, 2019

1. Approve the second and final reading for the following policy:
202.1 – Foreign Exchange Students

Director Miller will vote no since she is still uncomfortable with the insertion of the language but does understand the intent to make it a more difficult process to attend.

Director Sivak, seconded by Director Dettmar moved to approve Education Item #1.
Vote: 7-yes, 1-no (Miller), 1-absent (Magnotta)

2. Approve the attached list of Surplus/Obsolete materials.

Director Sivak, seconded by Director Karabin, moved to approve Education Item #2.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

B. Personnel

1. Approve the retirement of the following support staff:
Rodney Meilinger, custodian effective July 2, 2019.
Kim Sauerzopf, instructional paraprofessional, effective June 12, 2019.

Director Sivak, seconded by Director Dettmar moved to approve Personnel Item #1.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

2. Approve the retirement of Warren Zimpfer, Supervisor of Campus Operations, effective November 5, 2019.

Director Sivak, seconded by Director Karabin moved to approve Personnel Item #2.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

3. Approve the resignations of:
Sonya Druker, paraprofessional, effective May 14, 2019.
Robert Pacchioli, custodian, effective May 16, 2019.
4. Approve June 5, 2019 as an unpaid day for George Hahalis, transportation. He is taking his last two personal days on June 3 & 4, 2019.

Director Miller, seconded by Director Sivak moved to approve Personnel Items #3 & 4.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

5. Approve Michael Sakelarides as K-8 Assistant Principal with benefits per the current Act 93 Compensation and Benefits Plan, effective July 1, 2019 at a yearly salary of \$95,000.

Director Pakzad, seconded by Director Dettmar moved to approve Personnel Item #5.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

6. Approve the rates for district summer workers:
Summer Bus Cleaners, Maintenance and Custodial - \$11.00
CDL Licensed Bus Cleaners/Drivers - \$14.00

Director Sivak, seconded by Director Miller moved to approve Personnel Item #6.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

7. Approve the following 2018-19 substitute teacher(s):
Andrea Campbell – English 7-12
Beverly Stauffer – Emergency School Nurse

Director Sivak, seconded by Director Miller moved to approve Personnel Item #6.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

C. Facilities

A. Facilities Committee Meeting Report – May 15, 2019

Dr. Pakzad would like the Facility Committee to look at the cost of rental of lighting and microphones. He would like that information brought to the committee along with Chad Miller and/or Bob Frey to the next Facility Committee to discuss comparison of purchase vs. rental.

1. Approve the attached proposal from Pittsburgh Stage Inc. for the purchase of Pivoting Roto Draper Devices at a cost of \$4,733.00
2. Approve the attached proposal from ESG for repairs to the auditorium sound system at a cost of \$7,347.12

Director Sivak, seconded by Director Eichfeld moved to approve Facilities Items # 1 & 2.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

D. Finance

2019-2020 Budget Timeline for the 2018-2019 School Year

May 31, 2019 - *District Deadline* to adopt the 2019-20 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2019 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2017-18 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2019 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2018-19 final budget.

June 30, 2019 (annual deadline) – *District Deadline* to adopt the 2019-20 final budget.

1. Approve the alternate method of billing for the Northampton Community College for the fiscal year July 1, 2019 to June 30, 2020.

Director Sivak, seconded by Director Miller moved to approve Finance Item #1.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

2. Approve the first reading of the following policy:

Policy 610 – Purchases Subject to Bid/Quotation

Director Sivak, seconded by Director Miller moved to approve Finance Item #2.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

3. Approve the contract with CIU20 for mental health support services for the 2019-2020 school year, amount not to exceed \$89,250.00.

Director Eichfeld, seconded by Director Sivak moved to approve Finance Item #3.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for June 12, 2019 at 7 pm at Lower Saucon Township.

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

G. Colonial Intermediate Unit – Sandra Miller

1. Approve the slate of candidates to be representatives to the Colonial Intermediate Unit 20 Board for a three year term from July 1, 2019 to June 30, 2022 per Board ballots.

Director Miller, seconded by Director Sivak, moved to approve CIU #1.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

H. PSBA – Mark Sivak and Sandra Miller

I. Hellertown/Lower Saucon Chamber of Commerce – Tracy Magnotta

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter

L. New Business – Director Eichfeld asked where we are in the process of replacing Wally. Director Karabin asked if this would be something that should go to the Academics and Personnel committee. Superintendent Butler agreed with Director Karabin.

M. Old Business - Director Pakzad asked for an update on the Middle School Robotics Club. Principal Deegan reported that he has sent an email to current volunteers asking for additional help for next year's program. He also is drafting a letter to the Chamber of Commerce asking for any possible donations.

XIII. Citizen's Inquiries and Comments – *Visitors should state their name and address.*

XIV. Announcements

Future Meetings ~

June 11, 2019 – 7 pm –Business Meeting – Audion

June 25, 2019 – 7 pm –Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Karabin, seconded by Director Dettmar moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

8:10pm

ATTEST: _____

Secretary

President