

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, May 14, 2019 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Sandra Miller, Dr. Shamim Pakzad and Mark Sivak. Director Tracy Magnotta was absent. Also present were Dr. Craig B. Butler, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:20p.m. - *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Magnotta)
- IV. **Motion to Approve Agenda** – Director Karabin, seconded by Director Sivak moved to approve the Agenda as amended with removal of Personnel, Item 4. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- V. **Announcement of Executive Session** –
May 14, 2019 – Personnel, Support Staff Negotiations, Legal Matters
- VI. **Approval of Minutes** – Director Karabin, seconded by Director Sivak moved to approve the minutes of April 23, 2019. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- VII. **Recognition** – None
- VIII. **Presentation**
 - A. High School Student Representative Report – Ferris Abu-Ghosh
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
Dr. Butler thanked the teachers for setting an excellent atmosphere and the students for doing their best during the recent PSSA and Keystone testing.
- X. **Courtesy of the Floor to Visitors** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$ 487,759.98
 - B. Cafeteria Expenditures – \$24,987.30
 - C. Health Benefits – None
 - D. Capital Projects – \$3,120.00
 1. Approve the above presentation of bills.

Director Sivak, seconded by Director Dettmar moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Magnotta)

XII. Treasurer's Report - Mark Sivak/David Bonenberger

- A. Cash Investment and Bond Activity – None
- B. Condensed Board Summary Report – None
- C. Capital Project Finance Report – None
- D. Budget Transfers – \$11,143.96
- E. Middle School Activity Report – None
- F. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Sivak, seconded by Director Dettmar moved to approve the Treasurer's Report.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

A. EducationA. Expanded Mission Statement Options

Directors Karabin and Eichfeld both like Option 1.

Director Miller explained the intent for the mission statement is to be concise. If everyone likes the "every student every day" it can be added to the end of Option 2.

Director Pakzad prefers Option 1 because of "every student every day", but will agree with Director Miller that putting that phrase at the end of Option 2 would be an acceptable alternative.

Director Eichfeld likes the "Lifelong learner" part and that it is hard to put everything into one long sentence.

Director Baxter would be happy with Option 1 or 2.

Superintendent Butler suggested incorporating "every student every day" into Option 2 and possibly "lifelong learner". Adjustments will be made and brought back to the next Board meeting.

1. Approve the second and final reading for the following policy:

202.1 – Foreign Exchange Students

Director Pakzad wants to make sure that the policy language addresses the need for student's interaction with the ELD staff to assess their level and need prior to their arrival.

Dr. Butler stated that the "Home Language Survey" is a new mandate that must be used with all Foreign Exchanged Students.

The Policy will go back to the attorney to see it is possible to add to the policy the need for an interactive conversation between the exchange student and the ELD staff.

2. Approve the first reading for the following policy:

249 – Bullying/Cyber bullying

Director Dettmar, seconded by Director Sivak moved to approve Education Item #2.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

3. Approve the first review of the following textbook: (in 2019-20 budget)
Course Titles: "Shorts" and "Dystopian Literature"
Textbook Title: *Fiction 100 - An Anthology of Short Fiction, 13th Edition*
by Pearson
Textbook Replaces: None – new courses
Cost Per Textbook: \$67.97
Number of Textbooks: 30 (estimated)
Total Cost: \$2,192.03 (includes instructor materials, S&H)

Director Dettmar, seconded by Director Karabin moved to approve Education Item #3.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

4. Approve the PA Principals' Association PIL workshop entitled *Improving Student Learning Through Teacher Supervision and Evaluation* on June 19, 2019 from 8:30 am to 3 pm at a cost of \$2,925 for 13 participants.

Director Miller, seconded by Director Sivak moved to approve Education Item #4.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

5. Approve the attached list of Surplus/Obsolete items.

Director Miller, seconded by Director Sivak moved to approve Education Item #5.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

B. Personnel

1. Approve the request for a half year compensated professional sabbatical leave for Amy Kozel, high school social studies teacher, for study for spring of the 2019-20 school year.

Director Miller, seconded by Director Sivak moved to approve Personnel Item #1.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

2. Approve the resignation of employee #1696 effective immediately.

Director Karabin, seconded by Director Sivak moved to approve Personnel Item #2.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

3. Approve Cynthia Kichline as a part time food service employee, at an hourly rate of \$17.25 with benefits per the current Food Service

Compensation and Benefits Plan effective upon completion of employment paperwork. Ms. Kichline is replacing Angela Vacaro, who recently resigned.

4. ~~Approve an intermittent FMLA for Matthew Evancho, K-12 mathematics coach, beginning May 2, 2019 and continue for 12 weeks. Mr. Evancho will also be taking sick days during his FMLA.~~
Removed from Agenda
5. Approve the following 2018-19 substitute teacher(s):
Kimberly Patterson – Grades PK – 4
6. Approve the following 2018-19 elementary co-curricular/extra duty appointments:
Producer of Play/Musical – Emily Aragona-Young - \$2,000
Director of Play/Musical – Chad Miller - \$2,300
7. Approve the attached field trip request.

Director Miller, seconded by Director Sivak moved to approve Personnel Items 3 & 5-7.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

C. Facilities

1. Approve the purchase of a Scissor Lift per the attached quote, with an additional \$500 trade in credit.

Director Sivak, seconded by Director Eichfeld moved to approve Facilities Item #1.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

D. Finance

2019-2020 Budget Timeline for the 2018-2019 School Year

May 31, 2019 - *District Deadline* to adopt the 2019-20 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2019 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2017-18 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2019 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2018-19 final budget.

June 30, 2019 (annual deadline) – *District Deadline* to adopt the 2019-20 final budget.

- A. Discussion of 2019-20 Budget
- B. Finance Committee Report – April 24, 2019 & May 8, 2019

1. Approve the 2019-20 proposed budget in the amount of \$47,370,399.00, which will be funded by a 0 mill increase.

Director Sivak, seconded by Director Karabin moved to approve Finance Item #1.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

2. Approve the attached agreement with Fox Rothschild LLP as Solicitor for the Saucon Valley School District for the 2019-20 school year in accordance with the April 29, 2019 retainer agreement.

Director Karabin, seconded by Director Sivak moved to approve Finance Item #2.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for June 12, 2019 at 7 pm at Lower Saucon Township.

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – Mark Sivak and Sandra Miller

1. Approve Sandra Miller as delegate to the 2019 PSBA Delegate Assembly on October 18, 2019.

Director Karabin, seconded by Director Sivak moved to approve PSBA Item #1.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

I. Hellertown/Lower Saucon Chamber of Commerce – Tracy Magnotta

J. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

K. Northampton Community College – Susan Baxter

1. Approve the candidate for the Northampton Community College Board of Trustees, with a term of July 1, 2018-June 30, 2024.
Attachment
Mr. Michael Goffredo, Bangor Area School District

Director Karabin, seconded by Director Sivak moved to approve Mr. Michael Goffredo, Bangor ASD, to the Northampton Community College Board of Trustees, with a term July1, 2019 to June 30, 2024. Vote: 8-yes, 0-no, 1-absent (Magnotta)

L. Academic and Personnel Committee – Tracy Magnotta

A. Academic and Personnel Committee Meeting Report from May 1, 2019.

M. New Business

N. Old Business - Director Pakzad asked about update on the Robotics Club at the Elementary School. Principal Motter reported that there will be a pilot workshop on May 16th, to hopefully be in full force next school year. There are 8 student currently interested.

XIII. Citizen’s Inquiries and Comments – None

XIV. Announcements

Future Meetings ~

May 28, 2019 – 7 pm –Business Meeting – Audion
June 11, 2019 – 7 pm –Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Karabin, seconded by Director Dettmar moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Magnotta) 8:50pm

ATTEST: _____
Secretary _____
President