

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 23, 2019 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Sandra Miller, and Tracy Magnotta & Dr. Shamim Pakzad. Director Mark Sivak was absent. Also present were Dr. Craig B. Butler, Superintendent, David Bonenberger, Board Secretary, and Brian Suber, District Solicitor.

- I. **Call to the Order** at 7:10pm – *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1-absent (Sivak)
- IV. **Motion to Approve Agenda** - Director Miller, seconded by Director Dettmar moved to approve the Agenda with the addition of #5 under Personnel.
Vote:8-yes, 0-no, 1-absent(Sivak)
- V. **Announcement of Executive Session** – April 23, 2019 – Personnel Matter
- VI. **Approval of Minutes** – Director Miller, seconded by Director Karabin moved to approve the minutes of April 9, 2019. Vote:8-yes, 0-no, 1-absent
- VII. **Recognition** –
 - A. **Kimberly Moser** – SVMS Representative in State GEO Bee
 - B. **Cole Hubert** – 7th in state PA Junior Wrestling Tournament
 - C. **SVMS Reading Olympics – Took 3rd and 9th place at Reading Olympics** – Ivy Chi, Sofia Demotte, Amanda Dettmar, Kyla Ferguson, Hayley Heffelfinger, Robiya Isroilova, Iris Kubisek, Lili Kubisek, Ethan Lucas, Luke McGloughlin, Rachel Myers, Kimmy Moser, John Murphy, Lucy Norwood, Hannah Rayner, Austin Reich, Roberta Silverthorn, Coltrane Steidle, Ruth Sterner, Phillip Taylor, Cathleen Ziegafuse
 - D. **SVMS Jazz Band – Two Outstanding Scores and One Superior Score at Emmaus’ Middle School Jazz Band Festival** – Ben Brodhead, Will Burfeind, Bryce Campbell, Riley Evans, Marcus Flowers, Aliyah Gazzillo, Nick Gombocz, Henry Kreschollek, Josiah Lamirand, Ethan Lucas, Mia Mason, Rachel Myers, Katelyn Pequeno, Cassidy Porterfield, Paige Rosenberger, Sarah Schultz, Eli Vasiliou, Isabelle Zellers
 - E. **Josiah Lamirand** – Recognized as Top Soloist at Emmaus’ Middle School Jazz Band Festival
 - F. **SVMS Jazz Band Trumpet Section** – Recognized as the Best Trumpet Section of all participating bands at Emmaus’ Middle School Jazz Band Festival
- VIII. **Presentation**
 - A. High School Student Representative Report – Ferris Abu-Ghosh
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*

X. Courtesy of the Floor to Visitors – Agenda Items Only – None**XI. Presentation of Bills – David Bonenberger**

- A. General Expenditures – \$401,729.81
- B. Cafeteria Expenditures – \$26,895.12
- C. Health Benefits – \$283,063.34
- D. Capital Projects – None

1. Approve the above presentation of bills.

Director Karabin, seconded by Director Miller moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Sivak)

XII. Treasurer's Report - Mark Sivak/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers – \$6,155.00
- E. Middle School Activity Report – March 31, 2019
- F. High School Activity Report – March 31, 2019

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Eichfeld moved to approve the Treasurer's Report. Vote: 8-yes, 0-no, 1-absent (Sivak)

A. Education

1. Approve the second and final reading for the following policy:
202.1 – Foreign Exchange Students

Director Miller asked about having the language proficiency test prior to arrival instead of after they arrive at Saucon Valley and how would this be implemented.

Director Miller, seconded by Director Karabin moved to remove policy 202.1 from agenda for further revision. Vote: 6-yes, 2-no(Pakzad, Eichfeld), 1-absent (Sivak)

918 – Title I Parent and Family Engagement

918.1 – Saucon Valley Elementary School Title I Parent Involvement

Director Miller, seconded by Director Pakzad moved to approve policies 918 & 918.1. Vote: 8-yes, 0-no, 1-absent (Sivak)

2. Approve the attached list of Surplus/Obsolete items.

Director Miller, seconded by Director Eichfeld moved to approve Education Item #2. Vote: 8-yes, 0-no, 1-absent (Sivak)

3. Approve the adoption of the District's Comprehensive Plan with changes in the mission statement being resubmitted to the Board in 2 weeks.

Director Miller, seconded by Director Dettmar, moved to approve Education Item #3.

Vote: 8-yes, 0-no, 1-absent (Sivak)

B. Personnel

1. Approve the request for a maternity leave for Domenica Ellis, high school physical education teacher, beginning approximately August 20, 2019. She plans on 10 weeks of unpaid FLMA leave. Mrs. Ellis will return to her teaching duties approximately November 1, 2019.
2. Approve an unpaid medical leave for Cheryl Salgado, Middle School Para-professional, from April 24, 2019 to approximately May 15, 2019.
3. Approve the following 2018-19 homebound instructor. Salary is \$40 per hour:
Todd Lipp

Director Karabin, seconded by Director Dettmar moved to approve Personnel Items #1-3. Vote: 8-yes, 0-no, 1-absent (Sivak)

4. Approve the attached conference/travel requests.

Director Miller, seconded by Director Dettmar moved to approve Personnel Item #4.

Vote: 8-yes, 0-no, 1-absent (Sivak)

5. Approve James Deegan as Middle School Principal effective immediately and a salary increase to \$110,000.00 starting July 1, 2019.

Director Miller, seconded by Director Pakzad moved to approve Personnel Item #5.

Vote: 8-yes, 0-no, 1-absent (Sivak)

C. Facilities

1. Approve the award of bid for paper/janitorial products for 2019-20 in the amount of \$45,531.84 through Northampton-Monroe-Pike County Joint Purchasing. Attachment
2. Approve the attached list of Surplus/Obsolete items.

Director Dettmar, seconded by Director Miller moved to approve Facilities Items #1 & 2.
Vote: 8-yes, 0-no, 1-absent (Sivak)

D. Finance

2019-2020 Budget Timeline for the 2018-2019 School Year

May 31, 2019 - *District Deadline* to adopt the 2019-20 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2019 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2017-18 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2019 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2018-19 final budget.

June 30, 2019 (annual deadline) – *District Deadline* to adopt the 2019-20 final budget.

A. Discussion of 2019-20 Budget

1. Approve the 2019-20 proposed budget in the amount of \$47,401,439.00 which will be funded by a 0 mill increase.

Director Eichfeld, seconded by Director Karabin moved to approve Finance Item #1.

Director Pakzad, seconded by Director Dettmar moved to table Finance Item #1.

Director Pakzad withdrew his motion and Director Dettmar withdrew his second.

Director Pakzad, seconded by Director Andres moved to table Finance Item #1.
Vote: 7-yes, 2-no (Eichfeld & Karabin), 1-absent (Sivak)

2. Approve the purchase of two (2) forty-eight (48) passenger buses at a total cost of \$150,700.00 and one (1) thirty (30) passenger bus at a cost of \$54,040.00 from Brightbill Body Works. Attachment

Director Miller, seconded by Director Dettmar moved to approve Finance Item #2.
Vote: 8-yes, 0-no, 1-absent (Sivak)

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for May 8, 2019 at 7 pm at Hellertown Borough.

F. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

G. Colonial Intermediate Unit – Sandra Miller

H. PSBA – *Mark Sivak and Sandra Miller*

I. Hellertown/Lower Saucon Chamber of Commerce – *Tracy Magnotta*

J. Saucon Valley Foundation for Educational Innovation – *Tracy Magnotta*

K. Northampton Community College – *Susan Baxter*

L. Academic and Personnel Committee – *Tracy Magnotta*

M. New Business –

Director Miller visited the Fab Lab at the Northampton Community College, they have opportunities & programs for available for leadership training and coordination with the high school.

Director Karabin questioned the status of the Partnership Comprehensive Plan. Superintendent Butler said it would be brought back at the next Board meeting.

N. Old Business –

Director Pakzad asked about the status of expanding the Robotics Club to 5th & 6th grades and starting it in the high school. High School Principal Gary informed the Board the Mr. Svitilla will be the advisor for next year. Middle School Principal Deegan wants it to be part of the Related Arts program and also participate in Green Power USA. Elementary school Principal Motter informed the Board that she will be having a meeting to discuss having a similar program in the elementary school.

Director Pakzad would like to see the Board meeting YouTube videos stay available forever.

Principal Gary discussed the steps being taken to ensure the continuation of the Robotics program by make it part of the K-12 District curriculum.

Director Pakzad feels it is best to keep it as an after school club in order to reach the most students.

Director Andres informed the Board that the boys tennis team has had a very successful start to their playoff season with Gold medals in 1st and 2nd singles.

XIII. Citizen's Inquiries and Comments –

R. Phillips – Commented on the eliminating of positions from the Budget and the impact it creates. He asked that it be a subject of discussion on the next Board Agenda.

XIV. Announcements

Future Meetings ~

May 14, 2019 – 7 pm –Business Meeting – Audion

May 28, 2019 – 7 pm –Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Pakzad, seconded by Director Eichfeld moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Sivak)

8:35pm

ATTEST: _____

Secretary

President