

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, February 26, 2019 in the High School Audion. Present were Directors Edward Andres, Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Sandra Miller, Dr. Shamim Pakzad and Mark Sivak. Tracy Magnotta was absent with prior notice. Also present were Dr. Craig B. Butler, Superintendent, David Bonenberger, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** at 7:00pm – *Susan Baxter, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
8-present, 1 absent (Magnotta)
- IV. **Motion to Approve Agenda** - Director Sivak, seconded by Director Eichfeld moved to approve the Agenda with Education Items #1 & 2 pulled.
Vote: 8-yes, 0-no, 1-absent (Magnotta)
- V. **Announcement of Executive Session** –
February 26, 2019 – Professional Contractual Issue, MOU,
Special Education Issue and Student Admission
- VI. **Approval of Minutes** – Director Sivak, seconded by Director Dettmar moved to approve the minutes of January 22, 2019. Vote: 8-yes, 0-no, 1-absent (Magnotta)
- VII. **Recognition** – None
- VIII. **Presentation**
 - A. High School Student Representative Report – Ferris Abu-Ghosh
- IX. **Superintendent's Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
 - R. Kachmar – Asked to discuss a staffing transfer and the Board said he would need to wait until the second courtesy of the floor as it was not on the agenda.
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$511,568.49 \$446,467.97
 - B. Cafeteria Expenditures – \$32,995.49 \$18,106.86
 - C. Health Benefits – \$492,800.81
 - D. Capital Projects – \$25,344.26
 1. Approve the above presentation of bills.

Director Sivak, seconded by Director Dettmar moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent

XII. Treasurer's Report - Mark Sivak/David Bonenberger

- A. Cash Investment and Bond Activity
- B. Condensed Board Summary Report
- C. Capital Project Finance Report
- D. Budget Transfers – \$19,257.39
- E. Middle School Activity Report – January 31, 2019
- F. High School Activity Report – January 31, 2019

1. Approve the above Treasurer's Report.

Director Sivak, seconded by Director Eichfeld moved to approve the Treasurer's Report.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

A. Education

1. ~~Approve the Memorandum of Understanding concerning the 2019-20 school calendar.~~ Pulled
2. ~~Approve the 2019-20 school calendar.~~ Pulled
3. Approve the Independent Education Evaluation (IEE) to be completed for student #8292141693, by Dr. Steven Kachmar, not to exceed the cost of \$3,750.
4. Approve the use of electronic signature for Dr. Craig Butler for all agreements, grants, and/or licenses with the Department of Education.

Director Dettmar, seconded by Director Sivak moved to approve Education Items #3 &

4. Vote: 8-yes, 0-no, 1-absent (Magnotta)

B. Personnel

1. Approve the following long term substitutes:

Lisa Herman as kindergarten long term substitute beginning approximately February 27, 2019 and continue until the end of the first semester of the 2019-2020 school year. Base salary is \$50,882 (B, Step 1), which will be prorated for number of days worked. Ms. Herman will be replacing Julia Arena, who will be on maternity leave during this time.

Matthew Hughes as middle school gifted long term substitute beginning February 19, 2019 and continue to end of the 2018-19 school year. Base salary is \$50,882 (B, Step 1), which will be prorated for number of days worked. Mr. Hughes will be replacing Amber Kriscukas, who will be on maternity leave during this time.

Carli Rasich as sixth grade long term substitute beginning approximately March 18, 2019 and continue to end of the 2018-19 school year. Base salary is \$50,882 (B, Step 1), which will be prorated for number of days worked. Ms. Rasich will be replacing Stacey Palmer, who will be on maternity leave during this time.

2. Approve unpaid time off for Susan Adams, food service, on February 27, 28, and March 1, 2019. She will be taking two personal days on February 25 & 26, 2019.
3. Approve the following proposed high school clubs:
Investment Club – Volunteer Advisor Rich Simononis
Students for Health and Nutrition – Volunteer Advisor Alexia Harstine
Game Club – Volunteer Advisor Jim Chisesi
4. Approve the following mentor(s) for the remainder of the 2018-2019 school year. The salary of \$500 will be prorated.

<u>Mentor</u>	<u>Inductee</u>
Cheri Chisesi	Laura Jungblut
Victoria Gazzana	Carli Rasich
Danielle Lewis	Matt Hughes

5. Approve the following substitute paraprofessionals:
Dolores Everhart as a substitute instructional paraprofessional at an hourly rate of \$9.99, on a “call as needed” basis, no benefits, effective immediately.
Nicoletta Nori as a substitute non-instructional paraprofessional at an hourly rate of \$9.99, on a “call as needed” basis, no benefits, effective immediately.
6. Approve the following 2018-19 spring coaches: (*New coaches are in italics.*)

Track & Field

Ed Kolosky - Head Coach - \$5,174.00
 Todd Lipp - Assist. Coach - \$3,694.00
 Marty Lewis - Assist. Coach - \$3,694.00
 Phil Russell - Assist. Coach - \$3,694.00
 Chelsea Rivenbark - Volunteer

Boys Tennis

Joann Ochse - Head Coach - \$4,065.00
 Mike Krentz - Assist. Coach - \$384.50
 Roger Ochse - Assist. Coach - \$384.50
 Dan Fowler - Volunteer

Girls Lacrosse

Jane Hoff - Assist. Coach - \$5,174.00
 Jen Zavacky - Assist. Coach - \$3,139.00

Boys Lacrosse

Matt Evancho - Head Coach - \$5,174.00
 Patrick Kowalski - Assist. Coach - \$3,139
 Sean Kowalski – Volunteer
 Chase Miller - Volunteer

Baseball

Gary Laub - Head Coach - \$5,544.00
 Eric Focht - Assist. Coach - \$1,847.00
 Erik Gough - Assist. Coach - \$1,847.00

Robert Kessler - Assist. Coach - \$2,956.00
 Mike Kiak - Assist. Coach - \$1,025.00
 Robert Frey - Volunteer
 Ty Kessler - Volunteer
 Chris Roth - Volunteer
 Phil Sams - Volunteer

Softball

Michael Barbera - Head Coach - \$5,544.00
 Arastina Barry - Jr. High Head Coach - \$2,956.00

Girls Basketball

Michael Petruny - Assist. Coach - \$3,283.56 (prorated salary)

7. Approve the following 2018-19 homebound instructor. Salary is \$40 per hour:
 Tammy Miller
8. Approve the following 2018-19 substitute teachers:
 Jason Brader – Emergency Certified
 Angela Drake – Elem K-6, MS Science, MS English, ESL
 Dolores Everhart – Emergency Certified
 Nancy O’Keefe – Emergency Certified
 Carli Rasich – Elementary K-4
 Nicoletta Rojo – Emergency Certified
 Joel Wasel – Emergency Certified
9. Approve the attached conference/travel requests

Director Sivak, seconded by Director Dettmar Moved to Approve Personnel Items #1-9.
 Vote: 8-yes, 0-no, 1-absent (Magnotta)

C. Facilities

1. Approve the attached lists of surplus/obsolete items.

Director Dettmar, seconded by Director Sivak moved to approve Facilities Item #1.
 Vote: 8-yes, 0-no, 1-absent (Magnotta)

D. Finance

2019-2020 Budget Timeline for the 2018-2019 School Year

May 31, 2019 - *District Deadline* to adopt the 2019-20 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2019 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2017-18 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2019 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2018-19 final budget.

June 30, 2019 (annual deadline) – *District Deadline* to adopt the 2019-20 final budget.

1. Approve the Colonial Intermediate Unit #20 General Operating Budget for the fiscal year July 1, 2019 to June 30, 2020 in the total amount of \$3,578,320.00. Saucon Valley’s portion is \$22,880.19, a 2% increase from 2018-2019.

Director Sivak, seconded by Director Dettmar moved to approve Finance Item #1.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

2. Approve the purchase of 100 iPads for grade 3 and 4 using the technology buyback funds. Price for the iPads is \$29,400. (This is recommended by the Finance Committee.)

Director Pakzad, seconded by Director Sivak moved to approve Finance Item #2.
Vote: 8-yes, 0-no, 1-absent (Magnotta)

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for March 13, 2019 at 7 pm at Lower Saucon Township.

F. Bethlehem Area Vo-Tech School – *Cedric Dettmar and Bryan Eichfeld*

G. Colonial Intermediate Unit – *Sandra Miller*

H. PSBA – *Mark Sivak and Sandra Miller* Director Miller informed the Board of legislation dealing with cyber schools.

I. Hellertown/Lower Saucon Chamber of Commerce – *Tracy Magnotta*

J. Saucon Valley Foundation for Educational Innovation – *Tracy Magnotta*

K. Northampton Community College – *Susan Baxter*

L. New Business

1. Board member participation via telephone conferencing.
2. Director Edward Andres will fill the seat on the Faculties Committee vacated when Linda Leewright resigned from the Board.

M. Old Business

XIII. Citizen's Inquiries and Comments – *Visitors should state their name and address.*

R. Kachmar – Spoke on behalf of the Teachers Association regarding the transfer of teacher V. Demko.

M. Evancho – Spoke on behalf of staff and to the board's lack of transparency regarding the transfer of V. Demko.

Solicitor Fitzgerald stated that this is a labor issue that should be addressed through discussions with administration not in a public forum.

N. Spirk – Spoke about Mrs. Demko's removal as her daughter's teacher and that it is not the right thing for the students.

R. Phillips – Commented that it is interesting to view what is done and then what is said about what was done. Asking why there isn't better planning when a vacancy occurs.

S. Bender – Commented that the district knew of the upcoming vacancy and held the teacher to 60 days, so it was hoped that a person would be hired. The programs third grade is using needs training.

R. Kachmar – Read statement regarding staff transfer, board's lack of transparency, commented that the transfer of V. Demko to replace Heidi Mullen will cause many other transfers to cover Ms. Demko's position. The Association asked to hire person to replace instead of transfer.

S. Schleef – Asked Dr. Butler why he stated that his hands were tied in regards to hiring a long term to replace the 3rd grade teacher that left.

T. Lipp – Asked if the District will be hiring for the 3rd grade position next year.

A. Lama – Commented on snow days and there should be a more stringent policy for school closings because of inclement weather.

XIV. Announcements

Future Meetings ~

March 12, 2019 – 7 pm –Business Meeting – Audion

March 26, 2019 – 7 pm –Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Dettmar, seconded by Director Eichfeld moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent (Magnotta)

8:40pm

ATTEST: _____

Secretary

President