

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, September 11, 2018 in the High School Audion. Present were Directors Susan Baxter, Bryan Eichfeld, Michael Karabin, Linda Leewright, Sandra Miller, Shamim Pakzad and Mark Sivak. Cedric Dettmar and Tracy Magnotta were absent with prior notice. Also present were Craig B. Butler, Superintendent, David Bonenberger, Business Manager, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** at 7:05 – *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*  
6-present, 3-absent (Dettmar and Magnotta with prior notice, Pakzad at ES Open House)
- IV. **Motion to Approve Agenda** - Director Eichfeld, seconded by Director Baxter moved to approve the Agenda as amended. Subsection C – Facilities. At the end of the motion add “, subject to receiving necessary approvals from Lower Saucon Township.” Vote: 6-yes, 0-no, 3-absent (Dettmar and Magnotta with prior notice, Pakzad at ES Open House)
- V. **Announcement of Executive Session** – None
- VI. **Approval of Minutes** – Director Sivak, seconded by Director Miller moved to approve the minutes of August 28, 2018. Vote: 6-yes, 0-no, 3-absent (Dettmar and Magnotta with prior notice, Pakzad at ES Open House)
- VII. **Recognition** –
  - A. High School Advanced Placement Scholars-155 students, Scholars with Honors-5 students, and Scholars with Distinction Students-1 student, Sam Ward
- VIII. **Presentation**  
Director Pakzad arrived at 7:13.
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent* Dr. Butler congratulated the Admin Team on successful Open Houses.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$364,105.54
  - B. Cafeteria Expenditures – \$18,127.17
  - C. Health Benefits – None
  - D. Capital Projects – \$3,185.25
    1. Approve the above presentation of bills.

Director Sivak, seconded by Director Miller moved to approve the Presentation of the Bills. Vote: 7-yes, 0-no, 2-absent (Dettmar and Magnotta with prior notice)
- XII. **Treasurer’s Report** - *Mark Sivak/David Bonenberger*
  - A. Cash Investment and Bond Activity
  - B. Condensed Board Summary Report

- C. Capital Project Finance Report
- D. Budget Transfers – None
- E. Middle School Activity Report – July 31, 2018
- F. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Sivak, seconded by Director Miller moved to approve the Treasurer's Report.  
Vote: 7-yes, 0-no, 2-absent (Dettmar and Magnotta with prior notice)

## A. Education

- A. Discussion of K-8 enrollment numbers
  1. Approve the attached list of obsolete materials.
  2. Approve the Saucon Valley High School's Future Business Leaders of America (FBLA) Club retreat to Kalahari Resorts on November 4-5, 2018. There will be 10 high school students in attendance. Students will contribute \$75 towards their registration and hotel costs. The remaining balance will be covered by the FBLA account.

Director Sivak, seconded by Director Miller moved to approve Education Items # 1 & 2.  
Vote: 7-yes, 0-no, 2-absent (Dettmar and Magnotta with prior notice)

## B. Personnel

- A. Congratulate the following professional on receiving tenure on September 8, 2018:  
Kaitlin Sauerzopf
  1. Approve the following 2018-19 homebound instructors. Salary is \$40 per hour
 

Rachel Alderfer	Lori Ross
Lisa Allen	Chad Shirk
Theresa Andreucci	Sarah Thatcher
Scott Guidos	Kim Young
Ryan McCann	
  2. Approve the following co-curricular/extra duty appointments:  
**Middle School**  
Keala Bitting – Stage Band/Jazz Band – \$2,597  
Amie Geissinger – National Honor Society – \$739  
(Amie is replacing Megan Freeman as co-advisor with Amber Krisukas)
  3. Approve the following unpaid time off for:  
Jessica Figueroa, food service, September 25, 2018 to October 5, 2018. She will be using her 3 personal days for September 20, 21 and 24, 2018.  
Jose Angel Figueroa, elementary paraprofessional, September 25, 2018 to October 5, 2018. He will be using his 3 personal days for September 20, 21 and 24, 2018.

- 4. Approve the following substitute support staff:  
 Gerald Demko as a non-instructional para-professional substitute, at an hourly rate of \$9.99, no benefits, on a “call as needed basis”, effective September 12, 2018.  
 Natisha Jones as a non-instructional para-professional substitute, at an hourly rate of \$9.99 and a food service substitute at an hourly rate of \$9.80, no benefits, on a “call as needed basis”, effective September 12, 2018.  
 Michele Pearson as a food service substitute at an hourly rate of \$9.80, no benefits, on a “call as needed basis”, effective September 12, 2018.
- 5. Approve the following 2018-19 substitute teachers:  
 Susan Berardesca – Emergency Certified  
 John Dubyk – Biology  
 Louis Gombocz – Emergency Certified  
 Tamara Humphries – Emergency Certified  
 Nancy Kerner – Emergency Certified  
 Joseph Testa – Elementary
- 6. Approve the attached conference/travel requests.

Director Sivak, seconded by Director Miller, moved to approve Personnel Items #1 – 6.  
 Vote: 7-yes, 0-no, 2-absent (Dettmar and Magnotta with prior notice)

**C. Facilities**

- 1. Approve the donation of a Bronze Panther Sculpture by the Class of 1968. The sculpture will be placed at the high school stadium pending Lower Saucon Township approval. Cost to the district will be the concrete platform and the connection of the sculpture to the platform, subject to receiving necessary approvals from Lower Saucon Township.

Director Miller, seconded by Director Sivak moved to approve the amended Facilitates  
 Vote: 7-yes, 0-no, 2-absent (Dettmar and Magnotta with prior notice)

Wally Zimpfer reported that the concrete pad will cost approximately \$1,400.

**D. Finance**

No Reports or Recommendations

**E. Community Outreach**

The next meeting of the Saucon Valley Partnership is scheduled for September 12, 2018 at 7 pm at Lower Saucon Township.

**F. Academic and Personnel Committee – Tracy Magnotta**

**G. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld**  
The ribbon cutting for the new welding program took place on August 30<sup>th</sup>.

**H. Colonial Intermediate Unit – Sandra Miller**

**I. PSBA – Mark Sivak and Sandra Miller**

A. Discussion of PSBA candidates

1. Approve slate of officers per board ballots.

Director Miller, seconded by Director Sivak moved to approve PSBA Item #1.

Vote: 7-yes, 0-no, 2-absent (Dettmar and Magnotta with prior notice)

**J. Hellertown/Lower Saucon Chamber of Commerce – Tracy Magnotta**

**K. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta**

**L. Northampton Community College – Susan Baxter**

**M. New Business – Facilities Committee has been changed from September 19<sup>th</sup> to September 25, 2018 at 5:00PM in the D.O. Conference Room.**

**N. Old Business**

**XIII. Citizen’s Inquiries and Comments – Visitors should state their name and address.**

**XIV. Announcements**

**Future Meetings ~**

September 25, 2018 – 7 pm –Business Meeting – Audion

October 9, 2018 – 7 pm – Business Meeting – Audion

**XV. Motion to Adjourn Meeting**

Director Pakzad, seconded by Director Sivak moved to adjourn the meeting.

Vote: 7-yes, 0-no, 2- (Dettmar and Magnotta with prior notice)

7:35PM

ATTEST: \_\_\_\_\_

Secretary

\_\_\_\_\_

President