

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, August 14, 2018 in the High School Audion. Present were Directors Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Linda Leewright, Tracy Magnotta, Sandra Miller, and Shamim Pakzad. Mark Sivak was absent with prior notice. Also present were Craig B. Butler, Superintendent, David Bonenberger, Business Manager, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** at 7:14 – *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – 8-present, 1-absent (Sivak with prior notice)
- IV. **Motion to Approve Agenda** – Director Miller, seconded by Director Eichfeld moved to approve the Agenda with additions. Under Personnel add #19, approve raises for David Bonenberger, 3%; Craig Butler, 2%; Susan Mowrer-Benda, 1%, all retroactive to July 1, 2018. Dr. Mowrer-Benda's last day will be August 24, 2018. Vote: 8-yes, 0-no, 1-absent (Sivak with prior notice)
- V. **Announcement of Executive Session** – August 14, 2018 – Personnel
- VI. **Approval of Minutes** – Director Miller, seconded by Director Eichfeld moved to approve the minutes of July 11, 2018. Vote: 8-yes, 0-no, 1-absent (Sivak with prior notice)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent's Report** – *Dr. Craig Butler, Superintendent* Dr. Butler reported that there was a District wide administration retreat where they discussed; student data, professional development, informal observations, communication, school safety and District comprehensive plan.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures –\$1,753,401.09
 - B. Cafeteria Expenditures – \$4,750.04
 - C. Health Benefits – \$857528.64
 - D. Capital Projects – \$218,283.25
 1. Approve the above presentation of bills.

Director Miller, seconded by Director Eichfeld moved to approve the Presentation of the Bills. Vote: 8-yes, 0-no, 1-absent (Sivak with prior notice)

 - I. **Treasurer's Report** - *Mark Sivak/David Bonenberger*
 - A. Cash Investment and Bond Activity – None
 - B. Condensed Board Summary Report – None
 - C. Capital Project Finance Report – None
 - D. Budget Transfers – None

E. Middle School Activity Report – June 30, 2018

F. High School Activity Report – June 30, 2018

1. Approve the above Treasurer's Report.

Director Miller, seconded by Director Eichfeld moved to approve the Treasurer's Report.

Vote: 8-yes, 0-no, 1-absent (Sivak with prior notice)

A. Education

No Reports or Recommendations

B. Personnel

1. Approve the resignation of Dr. Susan Mowrer-Benda, assistant to the superintendent, with an effective date as determined by the board.

Director Miller accepted with regret, seconded by Director Dettmar, the resignation of Dr. Susan Mowrer- Benda effective August 24, 2018. Vote: 8-yes, 0-no, 1-absent (Sivak with prior notice)

2. Approve the professional resignations:
 - Megan Freeman, middle school special education teacher, effective August 15, 2018.
 - Karen McGuinness, .3 German high school teacher, effective July 30, 2018.
3. Approve the following professional appointment:
 - Matthew Shaw as high school English teacher effective August 20, 2018 at a salary of \$59,975 (M, Step 4). Mr. Shaw is replacing Megan Hauser, who resigned.
4. Approve the following maternity leave request:
 - Paige Histan, third grade teacher, beginning approximately November 2, 2018. She plans on using 26.5 sick days prior to starting 12 weeks of unpaid FMLA leave. Ms. Histan will return to her teaching duties on approximately March 18, 2019.
5. Approve the following long term substitutes:
 - Angela Curry as high school English long term substitute beginning approximately August 24, 2018 and continue until approximately January 18, 2019. Base salary is \$50,882 (B, Step 1), which will be prorated for number of days worked. Ms. Curry is replacing Melissa Maynard, who will be on maternity leave during this time.
 - John Dubyk as middle school science long term substitute beginning approximately September 11, 2018 and continue for the remainder of the 2018-19 school year. Base salary is \$50,882 (B, Step 1), which will be prorated for number of days worked. Mr. Dubyk is replacing Kelly Boushell, who will be on maternity/sabbatical leave during this time.

Adrienne Gorzelic as elementary art long term substitute beginning approximately September 24, 2018 and continue until approximately January 2, 2019. Base salary is \$50,882 (B, Step 1), which will be prorated for number of days worked. Ms. Gorzelic is replacing Arianne Schnalzer, who will be on maternity leave during this time.

Lisa Herman as elementary second grade long term substitute for the first semester of the 2018-19 school year. Base salary is \$50,882 (B, Step 1), which will be prorated for number of days worked. Ms. Herman is replacing Jennifer Straub, who will be on sabbatical leave during this time.

6. Approve the Memorandum of Understanding between the Association and the Saucon Valley School District regarding the addition of co-curricular positions to be effective for the 2018-19 school year.

Director Baxter commented on the MOU that she will approve it with hesitation. The Board wanted this to be cost neutral and it isn't. Feels that in the next contract this will be revisited to make it cost neutral

Director Miller, seconded y Director Dettmar moved to approve Personnel Items #2-6
Vote: 8-yes, 0-no, 1-absent (Sivak with prior notice)

7. ~~Approve the high school mental health awareness club for grades 9-12 and Samantha Trachtman as volunteer advisor/coach.~~ Pulled

8. Approve the following elementary, middle, and high schools co-curricular/extra duty appointments.

Elementary

Producer of Play/Musical – Emily Aragona-Young – \$2,000

Director of Play/Musical – Chad Miller – \$2,300

High School

Director of Fall Play – Chad Miller – \$1,250

Global Scholars Club- Theresa Andreucci - Volunteer

9. Approve the following 2018-19 fall coaches/co-curricular:

Field Hockey

MS Head Coach - Kelly Calabrese - \$2,956

MS Assistant – Heather Logan - \$1,298.50

Cheerleading

MS Head Coach - Abigail Robinson - \$2,217

Assist. Coach - Nancy Geyer - Volunteer

Golf

Assist. Coach - Justin Tressler - \$718

Assist. Coach - Scott Roberts – Volunteer

Football

Assist. Coach - Brad Trembler - \$5,544

Assist. Coach - Anthony Frey - \$5,544

Assist. Coach - Keith Riefenstahl - \$4,432
 Assist. Coach – John Dubyk – \$4,432
 MS Assist. Coach - Jack Hill - \$2,217
 Assist. Coach - Mike Sheasley – Volunteer

Marching Band

Color Guard Instructor - Kaela Bitting - \$2,722

10. Approve the following mentors for the 2018-2019 school year. Salary for mentor is per the current professional agreement.
- | <u>Mentor</u> | <u>Inductee</u> |
|--------------------|-------------------|
| Ryan McCann | Samantha Simcox |
| Lauren Sakasitz | Kaela Bitting |
| Chad Miller | Michael Marini |
| Kristin Schlotter | John Dubyk |
| Robyn Heppenheimer | Matt Shaw |
| Mario Marcozzi | Angela Curry |
| Tami Coughlan | Lisa Herman |
| Joanna Lemay | Adrienne Gorzelic |
11. Approve the attached 2018-19 substitute teacher list.
12. Approve the following part time bus drivers at an hourly rate to start of \$21.02, and \$10.00 for riding, with benefits per the current Educational Support Professionals Contract, effective August 20, 2018:
- | | |
|----------------|---------------|
| John Rosado | Stephen Magan |
| Rebecca Devlin | Mirta Laslo |
| Lori Parr | |
13. Approve the change from full time to part time for Melissa Guntkunst, transportation, no change to hourly rate, no benefits, effective August 27, 2018.
14. Approve the following paraprofessionals at an hourly rate of \$18.17, with benefits per the current Educational Support Staff Agreement, effective August 22, 2018:
- James Chisesi – replacing Tammy Ferguson who resigned
 Michael Yoder – replacing Nancy Bohnhorst who transferred to athletic secretary position.
15. Approve the resignation of Lachlan Peeke as the Recreational Swim Director effective August 15, 2018. He will remain on as the assistant director at an hourly rate of \$11.10, no benefits.
16. Approve Edward Kolosky as the Director of the Recreational Swim Program at an hourly rate of \$12.20, no benefits, effective August 15, 2018.
17. Approve the first reading of the following revised description.
Part-time Secretary to the Business Office

18. Approve the attached conference/travel request(s).
19. Approve the following raises retroactive to July 1, 2018:
 David Bonenberger, Business Manager – 3%
 Craig Butler, Superintendent – 2%
 Susan Mowrer-Benda, Assistant to the Superintendent – 1% until her resignation on August 24, 2018

Director Miller, seconded by Director Dettmar moved to approve Personnel Items #8-19.
 Vote: 8-yes, 0-no, 1-absent (Sivak with prior notice)

C. Facilities

- A. Facility Committee is recommending approval for the middle school application for a grant from Capital Blue Cross for funding of the rock wall and allows the naming of the wall.
- B. Facility Committee recommends that the District’s pool goes to a private rather than a public status.
1. Approve the proposal from D’Huy for services connected with the replacement of the high school air handling equipment, pending review and approval from the District solicitor.

Director Miller, seconded by Director Eichfeld moved to approve Facilities Item #1.
 Vote: 8-yes, 0-no, 1-absent (Sivak with prior notice)

2. Approve the quote from High Peak Electric for stadium scoreboard electrical wiring.
3. Approve the proposal from Johnson Control for replacement of refrigeration condensing units at a cost of \$19,306.00 (from fund balance).
4. Facilities Committee recommends approving the purchase of 4 track mats (25’x7.5’) at a total cost of \$2,300.
5. Approve the attached list of obsolete materials

Director Eichfeld, seconded by Director Miller moved to approve Facilities Items #2-5.
 Vote: 8-yes, 0-no, 1-absent (Sivak with prior notice)

D. Finance

1. Approve the annual renewal of the TSA retirement plan consulting, compliance and administrative services agreement.

Director Dettmar, seconded by Director Miller moved to approve Finance Item #1.
 Vote: 8-yes, 0-no, 1-absent (Sivak with prior notice)

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for September 12, 2018 at 7 pm at Lower Saucon Township.

Director Leewright commented that after the last Partnership meeting she has changed her mind and thinks it is important the District remain in the Partnership.

F. Academic and Personnel Committee – Tracy Magnotta

G. Bethlehem Area Vo-Tech School – Cedric Dettmar and Bryan Eichfeld

H. Colonial Intermediate Unit – Sandra Miller

I. PSBA – Mark Sivak and Sandra Miller

J. Hellertown/Lower Saucon Chamber of Commerce – Tracy Magnotta Director Magnotta reported that the Concerts in the Park series have been extended due to bad weather. August 24th is the Movie in the Park.

K. Saucon Valley Foundation for Educational Innovation – Tracy Magnotta

L. Northampton Community College – Susan Baxter

M. New Business

N. Old Business

II. Citizen’s Inquiries and Comments

III. Announcements

Future Meetings ~

August 28, 2018 – 7 pm –Business Meeting – Audion

September 11, 2018 – 7 pm – Business Meeting – Audion

IV. Motion to Adjourn Meeting

Director Eichfeld, seconded by Director Baxter moved to adjourn the meeting.

Vote: 8-yes, 0-no, 1-absent with prior notice (Sivak)

7:40PM

ATTEST: _____

Secretary

President