

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, July 11, 2018 in the High School Audion. Present were Directors Susan Baxter, Cedric Dettmar, Bryan Eichfeld, Michael Karabin, Linda Leewright, Tracy Magnotta, Sandra Miller, Shamim Pakzad and Mark Sivak. Also present were Craig B. Butler, Superintendent, David Bonenberger, Business Manager, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** at 7:14pm– *Michael Karabin, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Secretary*
7-present, 2-absent with prior notice (Leewright and Sivak)
- IV. **Motion to Approve Agenda** – Director Eichfeld, seconded by Director Baxter moved to approve the Agenda as corrected. On page 4 under Elementary, remove Director and Producer of Play/Musical. Vote: 7-yes, 0-no, 2-absent with prior notice(Leewright & Sivak)
- V. **Announcement of Executive Session** – July 11, 2018 – Review of administrative contract and review of association grievance.
- VI. **Approval of Minutes** – Director Dettmar, seconded by Director Eichfeld moved to approve the minutes of June 26, 2018. Vote: 7-yes, 0-no, 2-absent with prior notice(Leewright & Sivak)
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Dr. Craig Butler, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only**
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$296,813.49
 - B. Cafeteria Expenditures – \$250.54
 - C. Health Benefits – None
 - D. Capital Projects – \$1,224.64
 1. Approve the above presentation of bills.

Director Eichfeld, seconded by Director Dettmar moved to approve the Presentation of the Bills. Vote: 7-yes, 0-no, 2-absent with prior notice (Leewright & Sivak)
- XII. **Treasurer’s Report** - *Mark Sivak/David Bonenberger*
 - A. Cash Investment and Bond Activity - None
 - B. Condensed Board Summary Report - None
 - C. Capital Project Finance Report – None
 - D. Budget Transfers – None
 - E. Middle School Activity Report – None
 - F. High School Activity Report – May, 2018

Director Dettmar, seconded by Director Eichfeld moved to approve the Treasurer's Report. Vote: 7-yes, 0-no, 2-absent with prior notice (Leewright & Sivak)

A. Education

1. Approve the second and final review of the following textbook/license: (in 2018-19 budget)

Course Title – Probability and Statistics
 Textbook Title – Elementary Statistics Picturing the World, 7th Edition
 Cost Per Textbook – \$207.97
 Number of Textbooks – 30
 Total Cost for Textbooks – \$6,239.10
 Cost Per License - \$124.97
 Number of Licenses – 20
 Total Cost for Licenses - \$2,499.40
 Grand Total Cost for Textbooks/Licenses - \$8,738.50

Director Eichfeld, seconded by Director Baxter moved to approve Education Item #1. Vote: 7-yes, 0-no, 2-absent with prior notice (Leewright & Sivak)

B. Personnel

1. Approve Jaime Vlasaty as director of special education effective August 1, 2018. Salary will be \$110,000, which will be prorated. She is entitled to benefits per the current administrative agreement. Ms. Vlasaty is replacing Dan Burkholder, who resigned. (Appointment is subject to all necessary personnel paperwork received.)

Director Pakzad, seconded by Director Baxter moved to approve Personnel Item #1. Vote: 7-yes, 0-no, 2-absent with prior notice (Leewright & Sivak)

2. Approve Mary Seip as a non-instructional para-professional at an hourly rate of \$17.49, with benefits per the current Educational Support Staff Compensation & Benefits Plan, effective August 22, 2018. Ms. Seip is replacing Len French who recently retired.
3. Approve the request for a compensated professional sabbatical leave for Kelly Boushell, third grade teacher, for study for the second semester of the 2018-19 school year.
4. Approve the request for a maternity leave for Kelly Boushell, third grade teacher, beginning approximately September 14, 2018. She plans on using five personal days and 30 sick days prior to starting 12 weeks of unpaid FMLA leave. Mrs. Boushell will return to her teaching duties at the beginning of the 2019-20 school year.
5. Approve the following elementary grade level chairpersons for the 2018-19 school year. Salary is \$2,000 per chairperson.

Elementary Grade Level Chairpersons

Holli Conrad – Kindergarten
 Jennifer Davison – Grade 1
 Lisa Benza – Grade 2
 Michael Sakelarides – Grade 3
 Elizabeth Ravier – Grade 4
 Courtney Best – Special Education
 Joanna Lemay – Encore

6. Approve the following co-curricular/extra duty appointments:

Elementary

Joanna Lemay – Student Community Council – \$1,108.50
 Emily Aragona-Young – Student Community Council – \$1,108.50
 Emily Aragona-Young – Panther Players – \$1,751
 Kelly Calabrese – Girls on the Run – \$263
 Amanda Hicks – Girls on the Run – \$263
~~Chad Miller – Director of Play/Musical – \$2,300 Removed~~
~~Emily Aragona-Young – Producer of Play/Musical – \$2,000 Removed~~

High School

Theresa Andruecci – Global Scholarship Club – Volunteer
 Chad Miller – Director of Fall Play – \$1,250
 Eric Hersh – Producer of Fall Play - \$1,250
 Lisa Allen – Calculus Club – Volunteer
 Matthew Evancho – Resignation as MiniThon Advisor

7. Approve the following 2018-19 fall coach:

Cross Country

Head Coach - Ed Kolosky - \$3,694

Director Dettmar, seconded by Director Baxter moved to approve Personnel Items #2-7.
 Vote: 7-yes, 0-no, 2-absent with prior notice (Leewright & Sivak)

C. Facilities

No Reports or Recommendations

D. Finance

1. Approve the attached contract for ALICE Elearning training from July 15, 2018 – July 13, 2021 at an annual cost of \$4,276.40.

Director Eichfeld, seconded by Director Dettmar moved to approve Finance Item #1.
 Vote: 7-yes, 0-no, 2-absent with prior notice (Leewright & Sivak)

E. Community Outreach

The next meeting of the Saucon Valley Partnership is scheduled for August 11, 2018 at 7 pm at Hellertown Borough.

- F. Academic and Personnel Committee** – *Tracy Magnotta* – At tonight’s meeting the committee discussed the Go Math program at the middle school and Extra-Curricular positions.
- G. Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*
- H. Colonial Intermediate Unit** – *Sandra Miller* - Dr. Brennan will be retiring.
- I. PSBA** – *Mark Sivak and Sandra Miller*
- J. Hellertown/Lower Saucon Chamber of Commerce** – *Tracy Magnotta*
No Meeting, Concert in the Park Series
- K. Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*
No Meeting
- L. Northampton Community College** – *Susan Baxter* - No Meeting
- M. New Business**
- N. Old Business**

XIII. Citizen’s Inquiries and Comments – *Visitors should state their name and address.*

XIV. Announcements

Future Meetings ~

August 14, 2018 – 7 pm – Business Meeting – Audion

August 28, 2018 – 7 pm – Business Meeting – Audion

XV. Motion to Adjourn Meeting

Director Baxter, seconded by Director Miller moved to adjourn the meeting.

Vote: 7-yes, 0-no, 2-absent with prior notice (Leewright & Sivak)

7:26PM

ATTEST: _____
Secretary President