

Saucon Valley School District

Meeting of the Ad Hoc Finance Committee

March 13, 2019 – 5:00 pm
District Office Conference Room

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Welcome to the meeting of the Saucon Valley School Board Ad Hoc Facilities Committee. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Agenda

- I. **Call to the Order** – *Mark Sivak, Committee Chair*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*
- IV. **Motion to Approve Agenda**
- V. **Motion to approve Minutes** – February 27, 2019
- VI. **Courtesy of the Floor to Visitors** – *Agenda Items Only – Visitors should state their name and address.*
- VII. **Discussion on Middle School Budget** – Attachment
- VIII. **Discussion on High School Budget** – Attachment
- IX. **Discussion on Debt Service** - Attachment
- X. **Discussion on Bus Bids** - Attachment
- XI. **New Business**
- XII. **Old Business**
- IX. **Courtesy of the Floor to Visitors**
- X. **Future Meetings** – *March 27, 2019 & April 10, 2019*
- XI. **Motion to Adjourn**

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

A meeting of the Finance Committee was held on Wednesday, February 27, 2019 in the District Office Conference Room. Present were Finance Committee School Board members Brian Eichfeld and Cedric Dettmar. Mark Sivak was absent with prior notice. Also present were David Bonenberger - Committee Secretary, Susan Baxter, Sandra Miller, Michael Karabin, Robert Frey, Michael Sakelarides, Cindy Motter and Superintendent Dr. Craig Butler. Jamie Lynch and Kim LaBrake from D'Huy Engineering were also in attendance.

- I. **Call to the Order** – 5:00pm – *Bryan Eichfeld, Committee Member*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*
2-present, 1-absent(Sivak)
- IV. **Motion to Approve Agenda** – Director Dettmar, seconded by Director Eichfeld moved to approve the Agenda. Vote: 2-yes, 0-no, 1-absent (Sivak)
- V. **Motion to approve Minutes** – Director Dettmar, seconded by Director Eichfeld moved to approve the minutes of February 13, 2019. Vote: 2-yes, 0-no, 1-absent (Sivak)
- VI. **Courtesy of the Floor to Visitors** – Agenda Items Only
- VII. **Discussion on Auditorium Bid** – Jamie Lynch discussed the components of the auditorium project; seats, colors, painting, sound/lighting, microphones and stage rigging. Some of the issues are: stage rigging the side curtains are fixed and cannot be rotated, some stage microphones are inoperable and microphones need to be rented for events, replacing the house lights with LED lighting for a longer life and energy savings. Seating will be ADA compliant and with slight modifications to aisle width the number of seats will remain the same. Kim LaBrake discussed color choices of seat upholstery, seat backs, seat arms, carpet and paint color. Jamie discussed timelines for bidding, advertisement and construction. Color samples will be brought to back to full Board.
- VIII. **Discussion on HVAC Bid** – Discussed the results of the HVAC bid and the timeline for the project.
- IX. **Discussion on Elementary Budget** – Elementary Principal Cindy Motter presented the budget. Explained the difference between last year's budget and the current year's zero based budget.
- X. **Courtesy of the Floor to Visitors**

XI. Announcements

Future Meetings – March 13, 2019
March 27, 2019

XII. Motion to Adjourn

Meeting adjourned at 7:00pm

SCHOOL BUDGETS
2019-20

TO BE USED BY HIGH SCHOOL & MIDDLE SCHOOL - ONLY

BUILDING:

Middle School

PRINCIPAL:

Submit to Business Manager by:

12/5/2018

WORLD & LANGUAGE ARTS

3

LANGUAGE

TOTAL WORLD & LANG
ARTS

SOCIAL
STUDIES

OBJECT CODES DESCRIPTION

OBJECT
CODE

MATH

SCIENCE

READING

ARTS

SPANISH

GERMAN

FRENCH

3=A-E

4

1

2

A

B

C

D

E

OBJECT CODES DESCRIPTION	OBJECT CODE	MATH 1	SCIENCE 2	READING A	ARTS B	SPANISH C	GERMAN D	FRENCH E	TOTAL WORLD & LANG ARTS 3=A-E	SOCIAL STUDIES 4
Employee Training	360	0	0	0	0	0		0	0	0
Contracted Prof & Technical Services	330								0	
Police and Security	350								0	
Contracted Maintenance	430		1100						0	
Rental of Vehicles	444								0	
Charter Travel	513								0	
Field Trips	519		650						0	2120
Postage	530								0	
Advertising	549								0	
Printing & Binding	550								0	
Travel	580	500	500						0	
Supplies	610	4261	5726	150	1356	399		483	2388	1273
Gasoline	626								0	
Snacks	634								0	
Meals/Refreshments	635								0	
Books & Periodicals	640		244	1500	4637	250		250	6637	1738
Educational Software	650	4163	500		14058	72			14130	1600
New Equipment*	752								0	
Replacement Equipment*	762								0	
Dues & Fees	810							110	110	120
Miscellaneous Expense	890								0	
Student Fees for Instructional Related Events	894								0	
TOTAL		8924	8720	1650	20051	721	0	843	23265	6851

23265

* Individual item cost must be over \$5000 and useful life must be greater than one fiscal year

SCHOOL BUDGETS
2019-20

BUILDING:

Middle School

PRINCIPAL:

Submit to Business Manager by:

ARTS/HUMANITIES AND MISC CATEGORIES

5

OBJECT CODES DESCRIPTION	ART	HEALTH	COMPUTER	PHYS	MUSIC	GRADUATION	CENTRAL	TOTAL ARTS/HUMANITIES & MISC CATEGORIES	TOTAL 1110
	F	G	ED	ED	J	K	SUPPLY		
			H	I			L	5=F-L	6=1-5
Employee Training	0	0		0	0			0	0
Contracted Prof & Technical Services					800			800	800
Police and Security								0	0
Contracted Maintenance					4050			4050	5150
Rental of Vehicles								0	0
Charter Travel								0	0
Field Trips								0	2770
Postage								0	0
Advertising								0	0
Printing & Binding								0	0
Travel								0	1000
Supplies	4479	600	500	3631	2010			11220	24868
Gasoline								0	0
Snacks								0	0
Meals/Refreshments								0	0
Books & Periodicals					1520			1520	10139
Educational Software		149	860		840			1849	22242
New Equipment*								0	0
Replacement Equipment*								0	0
Dues & Fees					276			276	506
Miscellaneous Expense								0	0
Student Fees for Instructional Related Events								0	0
TOTAL	4479	749	1360	3631	9496	0	0	19715	67474

19715

67474

* Individual item cost must be over \$5000 and usefu

SCHOOL BUDGETS
2019-20

BUILDING:

Middle School

PRINCIPAL:

Submit to Business Manager by:

OTHER VOCATIONAL CLASSES AND MISC PROGRAMS
7

SPEECH AND

EMOTIONAL

LANGUAGE

SUPPORT

130

153

240

270

TOTAL OTHER VOC CLASSES & MISC PROGRAMS

GRAND TOTAL

1225

1231

BUSINESS ED

ESL

FAMILY CS

TECH ED

7=M-P

8=6-7

Q

R

OBJECT CODES DESCRIPTION

M

N

O

P

OBJECT CODES DESCRIPTION	M	N	O	P	7=M-P	8=6-7	Q	R
Employee Training			0		0	0	0	0
Contracted Prof & Technical Services					0	800		
Police and Security					0	0		
Contracted Maintenance			650		650	5800		
Rental of Vehicles					0	0		
Charter Travel					0	0		
Field Trips					0	2770		
Postage					0	0		
Advertising					0	0		
Printing & Binding					0	0		
Travel					0	1000		
Supplies		1700	9000	4000	14700	39568	197	
Gasoline					0	0		
Snacks					0	0		
Meals/Refreshments					0	0		
Books & Periodicals					0	10139	680	
Educational Software					0	22242		
New Equipment*					0	0		
Replacement Equipment*					0	0		
Dues & Fees					0	506		
Miscellaneous Expense					0	0		
Student Fees for Instructional Related Events					0	0		
TOTAL	0	1700	9650	4000	15350	82824	877	0

15350

82824

* Individual item cost must be over \$5000 and usefu

SCHOOL BUDGETS
2019-20

BUILDING:

Middle School

PRINCIPAL:

Submit to Business Manager by:

MULTI-HANDICAPPED

OBJECT CODES DESCRIPTION	SPECIAL ED	GIFTED	SUPPORT	TOTAL	GUIDANCE	ATTENDANCE	LIBRARIES	STAFF DEV	PRINC OFF	NURSING
	1241	1243	1270	1200	2120	2130	2250	2271	2380	2440
	S	T	U	9=Q-U	V	W	X	Y	Z	AA
Employee Training	0			0	500			6400		250
Contracted Prof & Technical Services				0						
Police and Security				0						
Contracted Maintenance				0						100
Rental of Vehicles				0						
Charter Travel				0						
Field Trips				0						
Postage				0		500			1000	200
Advertising				0						
Printing & Binding				0						
Travel				0	150		500			
Supplies	6973			7170	2500	100	550		6000	870
Gasoline				0						
Snacks				0						
Meals/Refreshments				0						
Books & Periodicals	1700	1800		4180			4450			
Educational Software	2466			2466	350		3500			
New Equipment*				0						
Replacement Equipment*				0						
Dues & Fees				0	200					
Miscellaneous Expense				0						
Student Fees for Instructional Related Events				0						
TOTAL	11139	1800	0	13816	3700	600	9000	6400	7000	1420

13816

* Individual item cost must be over \$5000 and usefu

SCHOOL BUDGETS
2019-20

BUILDING:

Middle School

PRINCIPAL:

Submit to Business Manager by:

OBJECT CODES DESCRIPTION	TOTAL SUPPORT	BUILDING TOTAL	ACTIVITIES	GRAND TOTAL
	10=V-AA	11=8-10	3200 AB	12=11-AB
Employee Training	7150	7150		7150
Contracted Prof & Technical Services	0	800		800
Police and Security	0	0		0
Contracted Maintenance	100	5900		5900
Rental of Vehicles	0	0		0
Charter Travel	0	0		0
Field Trips	0	2770	1500	4270
Postage	1700	1700		1700
Advertising	0	0		0
Printing & Binding	0	0		0
Travel	650	1650	420	2070
Supplies	10020	56758	1300	58058
Gasoline	0	0		0
Snacks	0	0		0
Meals/Refreshments	0	0		0
Books & Periodicals	4450	18769		18769
Educational Software	3850	28558		28558
New Equipment*	0	0		0
Replacement Equipment*	0	0		0
Dues & Fees	200	706		706
Miscellaneous Expense	0	0		0
Student Fees for Instructional Related Events	0	0		0
TOTAL	28120	124761	3220	127981
	28120	124761		127981

* Individual item cost must be over \$5000 and usefu

SCHOOL BUDGETS
2019-2020

TO BE USED BY HIGH SCHOOL & MIDDLE SCHOOL - ONLY

BUILDING:

High School

PRINCIPAL:

Tamara Gary

USING THIS COL

Submitted to Business Manager: 1/22/2019

WORLD & LANGUAGE ARTS

3

OBJECT CODES	LANGUAGE		READING	LANGUAGE			GERMAN	FRENCH	TOTAL WORLD & LA	SOCIAL STUDIES
	MATH	SCIENCE		ARTS	SPANISH	ARTS			ARTS	
	1	2	A	B	C	D	E	3=A-E	4	
Employee Training (360)	0				0			0	0	
Contracted Prof & Technical Services (330)								0		
Police and Security (350)								0		
Contracted Maintenance (430)		1500						0		
Rental of Vehicles (444)								0		
Charter Travel (513)								0		
Field Trips (519)	500	1500			2500			2500	1800	
Postage (530)								0		
Advertising (549)								0		
Printing & Binding (550)					2000			2000		
Travel (580)								0		
Supplies (610)	1000	8600			5280	2545		7825	2890	
Gasoline (626)								0		
Snacks (634)								0		
Meals/Refreshments (635)								0		
Books & Periodicals (640)	500				5500	1900		7400	1950	
Educational Software (650)	1200				390			390	220	
New Equipment (752)								0		
Replacement Equipment (762)								0		
Dues & Fees (810)	200					655		655	260	
Miscellaneous Expense (890)								0		
Student Fees for Instructional Related Events (894)								0		
TOTAL	3400	11600	0		15670	5100	0	20770	7120	

20770

COLUMN FOR EDUCATIONAL SOFTWARE FOR HS

ARTS/HUMANITIES AND MISC CATEGORIES							OTHER VOCATIONAL CLASSES AND MISC P				
5							7				
ART	MUSIC BAND	COMPUTER ED	PHYS ED	MUSIC VOCAL	GRADUATION	CENTRAL SUPPLY	ARTS/HUMANITIES CATEGORY	TOTAL	130	153	240
F	G	H	I	J	K	L	5=F-L	6=1-5	BUSINESS ED	ESL	FAMILY CS
									M	N	O
							0	0			
							0	0			
							0	0			
	2900						2900	4400			800
							0	0			
							0	0			
							0	6300	1800		500
							0	0			
							0	0			
							0	2000			
							0	0			
6400	8200		2800	5624		5775	28799	49114		500	7100
							0	0			
							0	0			
							0	0			
							0	9850	3475	200	
200		14000	200	176			14576	16386		900	
							0	0			
							0	0			
							0	1115		200	
							0	0			
							0	0			
6600	11100	14000	3000	5800	0	5775	46275	89165	5275	1800	8400
							46275	89165			

PROGRAMS			SPEECH AND LANGUAGE		EMOTIONAL SUPPORT		MULTI-HANDICAPPED			GUIDANCE	ATTENDANCE	LIBRARIES
TECH ED	VOC CLASSES & MISC	GRAND TOTAL	1225	1231	SPECIAL ED	GIFTED	SUPPORT	TOTAL	2120	2130	2250	
P	7=M-P	8=6-7	Q	R	S	T	U	9=Q-U	V	W	X	
	0	0						0				
	0	0						0				
	0	0						0				
1600	2400	6800						0			900	
	0	0						0				
	0	0						0				
	2300	8600				1200		1200	875			
	0	0						0				
	0	0						0				
	0	2000						0	100			
	0	0						0	300			
4800	12400	61514				1600		1600	6600	600	400	
	0	0						0				
	0	0				400		400	250			
	0	0						0				
	3675	13525	300			1200		1500			6100	
3200	4100	20486						0	775		19622	
	0	0						0				
	0	0						0				
	200	1315						0	700			
	0	0				800		800				
	0	0				700		700				
9600	25075	114240	300	0	5900	0	0	6200	9600	600	27022	
	25075	114240						6200				

STAFF DEV	PRINC OFF	NURSING	TOTAL SUPPORT	BUILDING TOTAL	ACTIVITIES	GRAND TOTAL
Y	Z	AA	10=V-AA	11=8-10	AB	12=11-AB
2271	2380	2440			3200	
13040	0	500	13540	13540	0	13540
2000	2500	3600	8100	8100	3800	11900
	800		800	800	500	1300
	0	275	1175	7975	1000	8975
	0		0	0	3250	3250
	0		0	0	9050	9050
			875	10675	12500	23175
	5000		5000	5000	300	5300
	0		0	0	0	0
	8000		8100	10100	0	10100
1500	1500		3300	3300	3100	6400
	13800	1100	22500	85614	10950	96564
	0		0	0	500	500
	1000		1250	1650	800	2450
	1300		1300	1300	1660	2960
			6100	21125	0	21125
	1600		21997	42483	500	42983
	0		0	0	0	0
	0		0	0	0	0
	2000		2700	4015	8500	12515
	500		500	1300	1000	2300
			0	700	1200	1900
16540	38000	5475	97237	217677	58610	276287
			97237	217677	58610	276287

**SAUCON VALLEY SCHOOL DISTRICT
SUMMARY OF OUTSTANDING INDEBTEDNESS**

DEBT SERVICE REQUIREMENTS

1	2	3	4	5	6	7	8
Fiscal Year Ended	Vo-Tech Share G.O. Bonds Series of 2014 Lease Rev	G.O. Notes Series of 2003 (BP)	G.O. Bonds Series of 2013	G.O. Bonds Series A of 2013	Laf. Amb. Bank G.O. Notes Series B of 2014	G.O. Bonds Series of 2017	Total Debt Service
6/30/2018	123,377	781,975	1,107,450	409,050	708,837	248,203	3,378,892
6/30/2019	123,836	755,925	1,095,850		37,130	147,148	2,159,888
6/30/2020	123,960	729,275			719,705	356,000	1,928,940
6/30/2021	122,656	702,025			718,139	384,800	1,927,620
6/30/2022	41,432	769,913			715,014	399,100	1,925,458
6/30/2023		736,721			722,125	471,200	1,930,046
6/30/2024		702,829			717,473	509,750	1,930,052
6/30/2025						1,179,600	1,179,600
6/30/2026						1,177,400	1,177,400
6/30/2027						1,174,800	1,174,800
6/30/2028						1,181,700	1,181,700
6/30/2029							
6/30/2030							
TOTALS	535,260	5,178,663	2,203,300	409,050	4,338,422	7,229,701	19,894,395

LOCAL EFFORT REQUIREMENTS

9	10	11	12	13	14	15	16
Fiscal Year Ended	Vo-Tech Share G.O. Bonds Series of 2014 Lease Rev	G.O. Notes Series of 2003 (BP)	G.O. Bonds Series of 2013	G.O. Bonds Series A of 2013	Laf. Amb. Bank G.O. Notes Series B of 2014	G.O. Bonds Series of 2017	Total Local Effort
6/30/2018	123,377	781,975	1,043,495	409,050	708,837	248,203	3,314,937
6/30/2019	123,836	755,925	1,032,565		37,130	147,148	2,096,603
6/30/2020	123,960	729,275			719,705	356,000	1,928,940
6/30/2021	122,656	702,025			718,139	384,800	1,927,620
6/30/2022	41,432	769,913			715,014	399,100	1,925,458
6/30/2023		736,721			722,125	471,200	1,930,046
6/30/2024		702,829			717,473	509,750	1,930,052
6/30/2025						1,179,600	1,179,600
6/30/2026						1,177,400	1,177,400
6/30/2027						1,174,800	1,174,800
6/30/2028						1,181,700	1,181,700
6/30/2029							
6/30/2030							
TOTALS	535,260	5,178,663	2,076,060	409,050	4,338,422	7,229,701	19,767,155

Principal*:	510,880	4,500,000	2,160,000	405,000	4,013,000	6,235,000	17,823,880
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PE%:	0.00%	0.00%	18.31%	0.00%	0.00%	0.00%
PE% Status:	Estimated	Estimated	Permanent	Estimated	Estimated	Estimated
CARF%:	50.00%	31.54%	31.54%	31.54%	31.54%	31.54%
Call Date:	9/15/2019	45 Days Notice	Non-callable	Non-callable	Anytime	9/1/2022
Adv Ref:	-	-	No	No	-	Partial
Purpose:	Cur Ref 2009 VoTech	New Money	Cur Ref 2008	New Money	Adv. Ref 2010	New Money Cur Ref 2010A Cur Ref 2014B



* Outstanding as of June 5, 2017

Saucon Valley School District
Bus Bid 3/4/2019

Company Name	Gross	Trade-in	Final Cost
Wolfington (2020) 24 passenger	\$61,630	\$1,200	\$60,430
Wolfington (2020) 2- 48 passenger	\$77,180 each	2003 - \$700 2001 - \$500	\$153,160
Wolfington (2019) 2- 48 passenger ALTERNATE BID	\$74,162 each	2003 - \$700 2001 - \$500	\$147,124
Rohrer (2020) 24 passenger	\$53,685	\$1,500	\$52,185
Rohrer (2020) 2- 48 passenger	\$156,160.00	2003 - \$1,800 2001 - \$1,800	\$152,560
Rohrer (2020) 2- 48 passenger ALTERNATE BID	\$77,898 each	2003 - \$1,800 2001 - \$1,800	\$152,196