

NOTICE

SAUCON VALLEY SCHOOL DISTRICT PROPERTY TAX REBATE PROGRAM

**Saucon Valley School District
2097 Polk Valley Road
Hellertown, PA 18055**

**Telephone 610-838-7028
Extension 1110**

The Saucon Valley School District
is offering a property tax rebate program.
The maximum this year is \$650.00.

Any homeowner eligible to receive a Pennsylvania Property Tax Rebate is eligible to receive a District rebate. A rebate is available, upon filing an application, to a person **owning** and **residing** in a **primary residence** within the Saucon Valley School District. The District rebate is calculated on the amount of the 2017-2018 School Real Estate Taxes paid.

Rebate applications must be filed at the Business Office in the School District Administration Building, no later than April 30, 2019.

Forms are available online at www.svpanthers.org under Business Office/Taxes/Saucon Valley Property Tax Rebate and at the Saucon Valley School District Office located in the Business Office of the Administration Building, 2097 Polk Valley Road, Hellertown. Phone: 610-838-7028 – Ext. 1110, and from the offices of State Representatives Robert L. Freeman and Justin Simmons. They will also assist in filling out these forms.

Robert L. Freeman
215 Northampton Street
Easton, PA 18042
Phone: 610-253-5543

Justin Simmons
21 N. Main St. Unit 9
Coopersburg, PA 18036
Phone: 610-282-3901

SAUCON VALLEY SCHOOL DISTRICT
PROPERTY TAX REBATE PROGRAM

FILING PACKET

FOR FILING 2017-18 SCHOOL DISTRICT PROPERTY TAX CLAIMS
MUST FILE BETWEEN JULY 1, 2018 AND APRIL 30, 2019

This Packet is to be used for filing 2017-18 school property tax rebate claims.

This packet includes the following:

- **Form TRCF-1000**
- **Filing Checklist**
- **Question and Answer Guide**

SAUCON VALLEY SCHOOL DISTRICT
PROPERTY TAX REBATE PROGRAM

FILING CHECKLIST

FOR FILING 2017-18 SCHOOL DISTRICT PROPERTY TAX CLAIMS
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- **Sign and date the Saucon Valley School District Rebate Form - TRCF-1000 2018** (yellow form with 2018 on top)
- **PA State Property Tax Rebate Form - - PA-1000** for year ending 2017:
Copy of the completed and **signed** form that was submitted to State.
If you do not have a copy - See your State Representative's Office for a copy
Or call 1-717-705-0598 for a copy from the state
- **Copy of your PA State Rebate Check dated July 2018 or later**
If you do not have a copy - call 1-717-787-8397 for a letter stating you received the rebate.
- **PAID RECEIPT** for 2017-18 School Real Estate Tax bill for 2017-2018 –
Stamped Paid by tax collector OR Paid receipt from tax collector

SAUCON VALLEY SCHOOL DISTRICT
PROPERTY TAX REBATE PROGRAM

QUESTION & ANSWER GUIDE

FOR FILING 2017-18 SCHOOL DISTRICT PROPERTY TAX CLAIMS
MUST FILE BETWEEN JULY 1, 2018 AND APRIL 30, 2019

Q. Who can file a property tax rebate claim?

A. The Property Tax Rebate is based on the 2017-18 school district property taxes paid during the school year 2017-18.
To file for a Property Tax Rebate:

- You must have **owned and occupied a residence** within the Saucon Valley School District during the 2017-18 school year.

You or your spouse must have been at least 65 years old as of December 31, 2017.

or

You were a widow or widower during all or part of 2017 and must have been 50 years or older as of December 31, 2017.

or

You were permanently disabled during all or part of 2017, 18 years or older during 2017, and were unable to work because of a medical determined physical or mental disability.

- Your total 2017 household income, including your spouse's, must have been \$35,000 or less. **Note: Fifty percent (50%) of social security/railroad retirement income shall be excluded in determining income limits.**
- You or someone on your behalf must have paid the school district taxes on the residence for 2017-18. The payment must have been made on or before the date of filing the claim.
- Only one member of each household may file a claim even if more than one person is qualified to receive a rebate.

Q. Can I file a claim form for someone who has recently died?

A. You may file a claim for an eligible claimant, who **died after December 31, 2017.**

You may not file a claim if the claimant **died during 2017.**

The law governing the Property Tax Rebate Program requires that a claimant must have lived for all of 2017 in order to receive a rebate.

If you are filing a claim for an eligible decedent, please include “*Estate of*” before the claimant’s name.

Q. What do I attach to my form to claim a property tax rebate?

A. You will need to produce a copy of your **receipted 2017-2018 school tax bill** for the year claimed. Canceled checks are not acceptable. If your name does not appear on the tax bill, proof of ownership must be submitted. For example, a copy of deed or a copy of the trust, will, or decree of distribution if the property was inherited. If the address is not on the receipted bill or mortgage statement, a letter from your tax collector or mortgage company verifying your home address must be submitted.

You also must submit a signed copy of Form PA-1000 “Property Tax and Rent Rebate Program” 2017 application as submitted to the Pennsylvania Department of Revenue and a copy of the State rebate check that was issued to you.

Copies of Forms W-2, 1099-INT, 1099-DIV, 1099-R, 1099-MISC, SSA-1099 or copies of your federal income tax return or your PA tax return for the claim year are not required when filing your claim form.

However, copies of these forms may be required to be submitted to substantiate your income if your return is selected for audit purposes.

Q. What is the total amount I can be eligible to receive as a rebate?

A. The total amount that you may be eligible to receive as a rebate is \$650. The school district rebate is based on school district property taxes only. The amount of the State and School rebates cannot exceed the 2017-2018 school real estate tax bill. If this happens, the school rebate will be reduced to equal, but not exceed the school real estate bill.

Q. If I am eligible, how do I obtain my tax rebate?

A. All eligible taxpayers must file a Tax Rebate Claim Form (TRCF-1000) with the District and include a signed copy of the PA-1000 for 2017, a copy of your State rebate check, and a copy of a receipted 2017-18 school tax bill. Tax Rebate Claim Form must be signed and dated and sent in by the appropriate deadline to be eligible to receive a rebate.

NOTE: You must be approved by the State for their rebate before you can be eligible to receive the School District's rebate.

Q. When do I file my tax rebate claim form? Is there a deadline?

A. Tax Rebate Claim Form (TRCF) must be filed between July 1, 2018 and April 30, 2019. No Tax Rebate Claim Forms will be accepted AFTER April 30, 2019 for 2017-18 rebate claims.

Q. Where do I send my tax rebate claim form?

A. Tax rebate claim form (TRCF-1000) and supporting documents should be mailed to the following address:

Saucon Valley School District
Business Office
2097 Polk Valley Road
Hellertown, PA 18055

Q. Are there penalties for fraudulent claims to obtain a tax rebate?

A. In any case in which a Tax Rebate Claim form (TRCF-1000) is excessive and was filed with fraudulent intent, the claim shall be disallowed in full and a penalty of twenty-five per cent (25%) of the entire amount claimed shall be imposed. The penalty and the amount of the disallowed claim, if the claim has already been paid, shall bear interest at the rate of one-half (1/2) of one-percent (1%) per month from the date of the claim until repaid. The claimant and any person who assisted in the preparation and or filling of a fraudulent claim shall be guilty of a misdemeanor, and upon conviction thereof, shall be sentenced to **pay a fine not exceeding one thousand dollars (\$1,000)**, or undergo imprisonment not exceeding one year, or both. A claim shall be disallowed if the claimant received title to the residence primarily for the purpose of receiving a property tax rebate claim.

Q. If I have any questions, is there someone I can contact?

A. If you have any questions, call the Saucon Valley School District Business Office at (610) 838-7028, Extension 1110, Monday through Friday, 8:00AM to 4:00PM.

Q. Where can I get a rebate form (TCRF-1000)?

A. Application forms can be obtained in the following ways:

- From the Saucon Valley School District Office located in the Business Office of the Administration Building, 2097 Polk Valley Road, Hellertown. Phone: 610-838-7028–Ext.1110
- From the District Web Site: www.svpanthers.org
- From the office of your State Representative:

Robert L. Freeman
215 Northampton Street
Easton, PA 18042
Phone: 610-253-5543

Justin Simmons
21 N. Main St. Unit 9
Coopersburg, PA 18036
Phone: 610-282-3901

Representatives Freeman and Simmons will assist in filling out these forms.

Q. Did you remember to file your Pennsylvania State Property Tax Rebate?

A. You may be eligible to file a Property Tax Rebate with the Pennsylvania Department of Revenue. To obtain this rebate, an applicant must file Form PA-1000 – “Pennsylvania Property Tax or Rent Rebate”. ***A signed copy of this form is required to be filed with your Saucon Valley School District Rebate Application (TCRF-1000).*** You may obtain Form PA-1000 by calling (800) 362-2050 or by visiting the Pennsylvania Department of Revenue’s web site at www.revenue.state.pa.us. In addition, you may request Form PA-1000 by writing to:

Pennsylvania Department of Revenue
Tax Forms Service Unit
711 Gibson Blvd.
Harrisburg, PA 17104-3218

SAUCON VALLEY SCHOOL DISTRICT
PROPERTY TAX REBATE PROGRAM

INCOME ELIGIBILITY

FOR FILING 2017-18 SCHOOL DISTRICT PROPERTY TAX CLAIMS
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TABLE A- OWNERS ONLY

TOTAL INCOME From <u>Line 12</u> of your claim form			Your maximum rebate is
0	to	\$8,000	\$650
\$8,001	to	\$15,000	\$500
\$15,001	to	\$18,000	\$300
\$18,001	to	\$35,000	\$250