



SAUCON VALLEY HIGH SCHOOL
FAMILY VACATION/EDUCATIONAL TRIP

INSTRUCTIONS FOR THE STUDENT:

Present this form to your teachers **immediately** and secure their signatures. Be prepared to record the class assignments. **Return the completed form to the Attendance Office by _____.** Class assignments are due on the first day that you return to school, unless otherwise specified by the teacher.

INSTRUCTIONS FOR THE TEACHERS:

_____ has submitted a note to me from his/her
Student Name
 parent/guardian indicating that their child will accompany them on a vacation/educational trip from _____ through _____.
First date of absence Last date of absence
 The student has been instructed to notify all of his/her teachers immediately of the family trip and request assignments from you for the anticipated days of absence from school.

Please sign the appropriate space signifying that the student has contacted you and that you have given, or will give him/her, the necessary assignments. The student has been informed that all assignments are due upon his/her return to school, unless you indicate otherwise. **The student will return this form to the ATTENDANCE OFFICE when all signatures have been secured.**

Thank you,
Thomas Halcisak
Assistant Principal

<u>Period</u>	<u>Assignments</u>	<u>Teacher Signature</u>	<u>Today's Date</u>
Period 1	_____	_____	_____
Period 2	_____	_____	_____
Period 3	_____	_____	_____
PAW	_____	_____	_____
Period 4a	_____	_____	_____
Period 4b	_____	_____	_____
Period 4c	_____	_____	_____
Period 5	_____	_____	_____