

APPLICATION FOR USE OF FACILITIES

Mail Completed Applications to:
Saucon Valley School District, Attn: Facility Usage
2097 Polk Valley Road, Hellertown, PA 18055-2044
Phone: (610) 838-7028 Email: Facilities.calendar@svpanthers.org

NAME OF ORGANIZATION: _____

SPECIFIC PURPOSE: _____

Note: School activities have first priority - you may be bumped.

FACILITY OR AREA REQUESTED

Elementary/Middle School Areas

Multi Purpose/Cafeteria Areas

____ Elementary Cafeteria
____ Middle School Cafeteria
____ Elem/MS Cafeteria Stage

Gymnasiums

____ Elementary Gymnasium
____ Middle School Gymnasium

____ Classroom(s) ES / MS
____ Large Group Instruction Room – ES / MS

High School Areas

____ High School Cafeteria

____ High School Auditorium
____ Auditorium Balconies
____ Auditorium Sound & Lighting System

____ High School Gymnasium
____ POOL

____ Classroom(s)
____ AUDION/LGI

Campus Fields

____ Baseball - with Prep
____ Baseball – no Prep
____ Softball – with Prep
____ Softball – no Prep
____ Field Hockey – with Prep
____ Field Hockey – no Prep
____ Soccer – with Prep
____ Soccer – no Prep

____ Tennis Courts
____ Stadium
____ Stadium Lights

NO FIELD USE ON SUNDAYS

DATE(s) REQUESTED: _____

TIME(s): From: _____ To: _____ TIME(s): From: _____ To: _____

EQUIPMENT REQUESTED: Please list all requests for extra equipment/special needs, i.e., tables, chairs, etc.

Will an admission or participation fee be charged? _____ If so, amount of admission fee _____
Is a profit sought for the sponsoring organization? _____ Estimated number of attendees _____

Our organization will provide a certificate of insurance naming Saucon Valley School District as additionally insured:

Bodily Injury Liability (Min.\$1,000,000)

Property Damage Liability Each Occurrence (Min.\$1,000,000)

List name, address, and phone number of two responsible officials of your organization who will be present at the time the facilities are being used, and who will accept full responsibility for adhering to the District's Rules and Regulations.

Name _____

Address _____

Phone # _____

Email _____

Name _____

Address _____

Phone # _____

Email _____