



### **Attendance Procedure**

When your child is absent from school past practice was to call and notify the school building, in which your child attended, of the absence. **With the current policy of requiring a note be sent in within three days of absence and our automated call system notifying you of your child's absence there is not a requirement to call.** If you would like to call you may but it is not necessary. The All Call system will make a call to your home if you call in to report the absence or not, since the absence is unexcused until a note is received to indicate otherwise. Please send in the note within the three day window of return to school or your child's absence will be marked unexcused.