

A Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, July 28, 2009 in the Campus Audion. Present were Directors Edward Inghrim, Michael Karabin, Sandra Miller, Lachlan Peeke, Ralph Puerta, Sharon Stack, and George Torrella. Directors Bartolet and Baxter were absent. Also present were Sandra G. Fellin, Ed.D., Superintendent; and David Bonenberger, Board Secretary.

An Executive Session was held prior to the meeting for the purpose of personnel, negotiations, and legal matters.

- I. Call to the Order – *Mr. Ralph Puerta, President, presiding*
- II. Pledge of Allegiance
- III. Recording of Attendance – *Ms. Gina DiNino, Assistant Board Secretary*  
7-present, 2-absent (Bartolet, Baxter)
- IV. Announcement of Executive Sessions –  
June 23, 2009 – personnel, negotiations, and legal matters  
July 7, 2009 – personnel, negotiations, and legal matters  
July 28, 2009 – personnel, negotiations, and legal matters
- V. ~~Approval of Minutes – June 23, 2009~~ – Item removed from agenda.  
(*Approval of the June 23, 2009 Minutes will be an item on the August 11, 2009 board agenda.*)
- VI. Recognition
- VII. Presentation
- VIII. Superintendent's Report – *Dr. Sandra Fellin, Superintendent*
- IX. Citizens' Comments – Agenda Items Only – *Visitors should state their name and address.*
- X. Presentation of Bills – *David Bonenberger*
  - A. General Expenditures June - \$37,405.83  
General Expenditures July - \$1,174,900.61
  - B. Cafeteria Expenditures June - \$23,641.51  
Cafeteria Expenditures July - \$3,245.42
  - C. Health Benefits June - \$97,048.50  
Health Benefits July - \$334,158.94

Director Peeke, seconded by Director Karabin, moved to approve the Presentation of Bills. Vote: 7-yes (*Director Karabin abstained from check #15798*), 0-no, 2-absent (Bartolet, Baxter)

- XI. Treasurer's Report – *Edward Inghrim/David Bonenberger*
- A. Cash Investment and Bond Activity
  - B. Expansion Project Finance Report
  - C. High School Activity Report - June, 2009
  - D. Middle School Activity Report - June, 2009

Director Torrella, seconded by Director Inghrim, moved to approve the Treasurer's Report. Vote: 7-yes, 0-no, 2-absent (Bartolet, Baxter)

- XII. Motion to Approve Agenda

Director Peeke, seconded by Director Inghrim, moved to approve the Agenda. Vote: 7-yes, 0-no, 2-absent (Bartolet, Baxter)

A. *Education*

1. Approve the expulsion of student #101359 from Saucon Valley School District through the end of the 2009-2010 school year.

Director Karabin, seconded by Director Inghrim, moved to approve Education Item 1. Vote: 7-yes, 0-no, 2-absent (Bartolet, Baxter)

B. *Personnel*

1. Approve the following professional transfers effective the 2009-10 school year. There are no changes in salaries.
  - Cheri Chisesi from .5 middle school and .5 high school mathematics to full-time high school mathematics (She is replacing Kristen Miller, who recently resigned)
  - Rita Chuhran from .5 high school social studies to full-time high school social studies (She will have a salary increase due to going full-time.)
  - Mario Marcozzi from full-time high school social studies to .5 high school social studies and .5 high school English
  - Kerry Schultz from Grade 8 Pre Algebra to 5-8 Coordinator of Academic Services
  - Laura Tooker from 5-8 Coordinator of Academic Services to Grade 8 Pre Algebra

Director Peeke, seconded by Director Karabin, moved to approve Personnel Item 1. Vote: 7-yes, 0-no, 2-absent (Bartolet, Baxter)

2. Approve the following team leaders/extra duty for the 2009-10 school year. Salaries will be per the professional contract:

## Elementary

Team	Name
Kindergarten	Jennifer Campbell
Grade 1	Jennifer Burkholder
Grade 2	Jamie Conrad
Grade 3	Jennifer Toth
Grade 4	Amy Kishbaugh
Grade 5	Vicky Gazzana
Special Education	Maureen Henderson
Encore	Emily Young

## Middle School

Team	Name
Special Education	Rachel Alderfer
Grade 6	Jane Huston
Grade 7 Team	
Determination	Dana Russo
Courage	Daniel Mack
Grade 8 Team	
Fairness	Robert Kachmar
Caring	Jason Stern
Related Arts	Annelle Conover

## High School

Chair	Name
Social Studies	Robert McHugh
English	Barbara Psathas
Math	Henry Kipp
Business Education	Rich Simononis
World Languages	Kasandra Diehl
Special Education	Jessica Smith
Related Arts	Sandy Eckert
AV Coordinator	Robert Frey

## Middle School Extra Duty

K-8 AV Coordinator	Charles Austin
National Honor Society	Danielle Gilly/Kim Young
Cambiata	Annelle Conover
Jazz Ensemble	Carol Free
National Jr. Honor Society	Danielle Gilly
Yearbook Advisor	Kim Young

3. Approve the following marching band advisors for the 2009-10 school year: Salaries will be per the professional contract:  
Jenna Collins – Guard Advisor  
Alison Ferris – Majorette Advisor
4. Approve Nathaniel Ryan as a mathematics consultant from August, 2009 through September, 2009 to develop the sixth grade planned course of study in mathematics. His salary will not exceed \$1,050. Consultant agreement
5. Approve the following long-term substitutes. Salary based on the 2007-08 contract and is subject to change following approval of the 2008-09 contract.

Jeremy Kittek as high school social studies for the first semester of the 2009-10 school year. Mr. Kittek's salary will be \$40,425 (Bachelors, Step 2), which will be prorated for the number of days worked. Mr. Kittek was a long term substitute last year. He is replacing Olivia Andrews, who will be on maternity leave during this time.

David Lutte as high school social studies teacher for the 2009-10 school year. Mr. Lutte's salary will be \$39,878 (Bachelors, Step 1), which will be prorated for the number of days worked. He is replacing Rita Churan, who will be on maternity leave during this time.

6. Approve the retirement of Frank Zemba, custodian, effective October 10, 2009. Mr. Zemba has been with the district since 1981.
7. Approve the resignation of Catherine Schrader, middle school instructional assistant. Ms. Schrader was to start August 28, 2009 but has since sent in her letter of resignation.

Director Peeke, seconded by Director Inghrim, moved to approve Personnel Items 2 through 7. Vote: 7-yes, 0-no, 2-absent (Bartolet, Baxter)

8. Approve Kathryn Graul as middle school instructional assistant with salary and benefits per the terms of the Educational Support Staff Agreement effective August 28, 2009. Ms. Graul is replacing Catherine Schreder, who resigned.
9. Approve the attached conference/travel requests.

10. Approve the following Fine Arts contracted salaries for the 2009-2010 school year: (budgeted)
  - SV Middle School Play
    - Sal Ritz – Producing Director – \$2,336.04
    - Beth Jensen – Assistant – \$1,635.12
    - Paul Goldie – Acting Coach – \$973.50
    - Patti O’Connell – Vocal Director – \$500.00
    - Sal Ritz – Workshop Coordinator –\$2,000.00
  - SV High School Musical
    - Sal Ritz – Producing Director – \$5,926.62
    - Beth Jensen – Assistant – \$1,816.80
    - Paul Goldie – Acting Coach – \$1,622.50
    - Choreographer – \$1,000.00
    - Musical Director – \$2,500.00
    - Vocal Director – \$2,000.00
11. Approve Tori Heffelfinger as Junior Varsity/Assistant Varsity Field Hockey Coach for the 2009-2010 school year. Salary to commence with current teachers’ contract.
12. Approve the transfer of Clarann Filko from Elementary Instructional Assistant to Middle School Instructional Assistant.
13. Approve Kim Hahr as a Substitute Food Service Worker, to be employed on a “call as needed” basis at an hourly rate of \$9.52, no benefits.
14. Approve the unpaid leave for Victoria Zuck for the first semester of the 2009-10 school year for the purpose of child rearing. Mrs. Zuck will return to her teaching duties at the first day of the second semester.

Director Peeke, seconded by Director Torrella, moved to approve Personnel Items 8 through 14. Vote: 7-yes, 0-no, 2-absent (Bartolet, Baxter).

C. *Facilities*

1. Approve a Resolution for Lower Saucon Township to adopt a multi-municipal comprehensive plan entitled "Our Resources, Our Valley – Planning in Pennsylvania's Saucon Valley", in accordance with the provisions of the Pennsylvania Municipalities Planning Code.
2. Approve the letter to Michael Kaiser, Lehigh Valley Planning Commission regarding the Saucon Valley Partnership Multi-Municipal Comprehensive Plan.

Director Inghrim, seconded by Director Miller, moved to add a resolution to approve the letter to Michael Kaiser. Vote: 7-yes, 0-no, 2-absent (Bartolet, Baxter)

Director Inghrim, seconded by Director Torrella, moved to approve Facilities Items 1 and 2. Vote: 7-yes, 0-no, 2-absent (Bartolet, Baxter).

D. *Finance*

## A. Ticket Proposal Breakdown for 2009-10 Athletic Events:

Single Game Entry:

Current Procedure - \$5 per Adult  
\$3 per Students and Sr. Citizens (62+)

Proposed Procedure - \$5 per Adult  
**(No Change)** \$3 per Students and Sr. Citizens (62+)

Football Only Passes:

Current Procedure - \$15 per Adult  
\$10 per Students and Sr. Citizens (62+)

Proposed Procedure - \$15 per Adult  
**(No Change)** \$10 per Students and Sr. Citizens (62+)

Yearly Season Passes (*Includes all sports at all levels*):

Current Procedure - \$80 per family (regardless of number of people)

Proposed Procedure - \$30 per Adult  
**(Change)** \$15 per Student and Sr. Citizen (62+)  
Children 5 and Under – Free

Gold Cards are still available for Resident Senior Citizens (62+) in the central office at no cost for free admission to athletic events.

Director Torrella, seconded by Director Inghrim, made a motion to add the following resolution for the 2009-2010 Ticket Proposal Breakdown to the agenda.

1. Approve the 2009-2010 Ticket Proposal Breakdown for Athletic Events with no change to single entry or football passes; yearly season pass will be \$30 for adults and \$15 for children and senior citizens; children five years and under will be free; in no case will a family pass be more than \$80; gold cards are still available.

Director Karabin, seconded by Director Miller, moved to approve Finance Item 1. Vote: 7-yes, 0-no, 2-absent (Bartolet, Baxter)

2. Approve the District Contracts for the 2009-2010 year with Otis Elevator, Raritan Valley, CSI, Hydra Pneumatic Sales, Ehrlich, JMSI Environmental, Suppression Systems, Integritech, Simplex, Kistler O'Brien, Cypress, Tomlinson Bomberger, Cressman Tree Care, Johnson Controls, and Trane.

Director Inghrim, seconded by Director Miller, moved to approve Finance Item 2. Vote: 7-yes, 0-no, 2-absent (Bartolet, Baxter)

3. Approve the District's Response to the Auditor General's Performance Audit Report for fiscal years ending June 30, 2006 and June 30, 2005. Audit Report Observations and Responses

Director Peeke, seconded by Director Miller, moved to approve Finance Item 3. Vote: 7-yes, 0-no, 2-absent (Bartolet, Baxter)

4. Declare eight child booster seats as surplus district materials.

Director Peeke, seconded by Director Miller, moved to approve Finance Item 4. Vote: 7-yes, 0-no, 2-absent (Bartolet, Baxter)

E. *Community Outreach*

No report or recommendations.

- 1. The next meeting of the Saucon Valley Partnership is scheduled August 12, 2009 at 7 pm at Lower Saucon Township.

F. Bethlehem Area Vo-Tech School – Lachlan Peeke/Sharon Stack  
*(Meetings are first Tuesday of every month)*

G. Colonial Intermediate Unit – Susan Baxter  
*(Meetings are fourth Wednesday of every month)*

H. PSBA – Susan Baxter/Sandra Miller

I. Northampton Community College – Charles Bartolet  
*(Meetings are first Thursday of every month)*

J. Hellertown/Lower Saucon Chamber of Commerce – Michael Karabin

K. New Business

XIII. Solicitor’s Report

XIV. Citizen’s Inquiries and Comments – *Visitors should state their name and address.*

XV. Announcements

Future Meetings ~

August 11, 2009 – 7:30 pm – Business Meeting  
High School Audion

August 25, 2009 – 7:30 pm – Business Meeting  
High School Audion

XVI. Motion to Adjourn Meeting

Director Torrella, seconded by Director Miller, moved to adjourn the meeting.

Vote: 7-yes, 0-no, 2-absent (Bartolet, Baxter)

ATTEST: \_\_\_\_\_  
Secretary

\_\_\_\_\_  
President